

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/Acad.C./ JH-4/2012
6th August, 2012

**ACADEMIC CALENDER-2012-2013
FOR
FACULTY OF HIMSR (Other than MBBS classes)**

Commencement of Classes	:	July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	:	August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	:	September 14 th (Friday) 2012
Sports & Cultural Week	:	October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	:	December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	:	June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	:	July 15 (Monday) 2013
Convocation	:	February 16 (Saturday) 2013

DEPARTMENT OF PARA MEDICAL SCIENCES

1st Semester from July 16, 2012

First Sessional Examinations	:	September 3 to September 7, 2012
Second Sessional Examinations	:	November 5 to November 9, 2012
Preparatory holidays	:	December 6 to December 9, 2012
1 st Semester Examinations	:	December 10 to December 21, 2012

2nd Semester from January 2, 2013

First Sessional Examinations	:	February 18 to February 22, 2013
Second Sessional Examinations	:	April 8 to April 12, 2013
Preparatory holidays	:	May 17 to May 19, 2013
2 nd Semester Examinations	:	May 20 to May 31, 2013

Annual Examinations System

Commencement of Class	:	July 16, 2012
First Sessional Examinations	:	September 3 to September 7, 2012
Second Sessional Examinations	:	February 18, 2013 to February 22, 2013
Third Sessional Examinations	:	April 8 to April 12, 2013
Preparatory holidays	:	May 10 to May 13, 2013
Annual Examinations	:	May 14 to May 31, 2013

Note: Regular schedule of teaching will continue during the period of sessionals.

DEPARTMENT OF REHABILITATION SCIENCE

Annual System

First Term	:	July 16, 2012 to October 31, 2012
Second Term	:	November 01, 2012 to February 28, 2013
Third Term	:	March 01, 2013 to May 31, 2013
First Sessional Examinations	:	September 21 to September 29, 2012
Sessional Examinations II	:	February 14 to 22, 2013
Sessional Examinations III	:	April 8, to April 15, 2013
Preparatory holidays	:	May 9 to May 12, 2013
Annual Examinations	:	May 13 to May 31, 2013

Major sessional Examinations will be conducted during allotted regular classes as per the convenience of the subject teacher.

1st Semester from July 16 to December 23, 2012

Allotment of proposal for Dissertation	:	July 30, 2012
First Sessional Tests	:	September 03 to September 07, 2012
Display of First Sessional Test Marks	:	By September 24, 2012
Second Sessional Tests	:	November 05 to November 10, 2012
Submission of proposal for Dissertation	:	November 20, 2012
Display of Second Sessional Test Marks	:	By November 30, 2012
Preparatory holidays	:	December 1 to December 4, 2012
1 st Semester Theory Examinations	:	December 05 to December 17, 2012
1 st Semester Practical Examinations	:	December 18 to 21, 2012

2nd Semester from January 2 to May 31, 2012

First Sessional Tests	:	February 14 to February 20, 2013
Display of First Sessional Test Marks	:	By March 1, 2013
Submission of Dissertation	:	March 30, 2013
Second Sessional Tests	:	April 11 to April 17, 2013
Display of Second Sessional Test Marks	:	By April 23, 2013
Preparatory holidays	:	May 9 to May 12, 2013
2 nd Semester Theory Examinations	:	May 13 to May 23, 2013
2 nd Semester Practical Examinations	:	May 24 to May 31, 2013

Note: Regular schedule of teaching will continue during the period of sessionals.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of HIMSR
- Head, Department of Para Medical Sciences
- Head, Department of Rehabilitation Sciences
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- Medical Superintendent, Majeedia Hospital
- University Librarian/ Dean, Students Welfare
- Proctor/Provost /Finance Officer
- A. R. (Estab.)/A. R. (Exam)
- Secretary to Vice-Chancellor/ P. A. to Registrar

JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI

No. AS/Acad.C./JH-4/2012
6th August, 2012

ACADEMIC CALENDER-2012-2013
FOR
FACULTY OF MEDICINE (UNANI)

Commencement of Classes	: July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	: August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	: September 14 th (Friday) 2012
Sports & Cultural Week	: October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	: December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	: June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	: July 15 (Monday) 2013
Convocation	: February 16 (Saturday) 2013

FOR BUMS

Session 1: July 16, 2012 to December 23, 2012

BUMS I Prof. (Admitted in 2012)	
Sessional Test-1 (Practical)	September 3-10, 2012
Sessional Test-1 (Theory)	November 1-8, 2012

BUMS I Prof. (Admitted in 2011)	
Sessional Test-3 (Practical)	September 3-10, 2012
Sessional Test-3 (Theory)	November 1-8, 2012
Final Exam (Nov 20 – Dec 23, 2012)	

BUMS II Prof. (Admitted in 2010)	
Sessional Test-2 (Practical)	September 3-10, 2012
Sessional Test-2 (Theory)	November 1-8, 2012

BUMS III Prof. (Admitted in 2008)	
Sessional Test-3 (Practical)	September 3-10, 2012
Sessional Test -3 (Theory)	November 1-8, 2012
Final Exam (Nov 20 – Dec 23, 2012)	

BUMS III Prof. (Admitted in 2009)	
Sessional Test-3 (Practical)	August 23-30, 2012
Sessional Test -3 (Theory)	Oct 24 to Nov. 5, 2012

Session 2: January 2, 2013 to May 31, 2013

BUMS I Prof. (Admitted in 2012)	
Sessional Test-2 (Practical)	February 19-26, 2013
Sessional Test-2 (Theory)	April 02-12, 2013

BUMS II Prof. (Admitted in 2010)	
Sessional Test-3 (Practical)	February 19-26, 2013
Sessional Test-3 (Theory)	April 02-10, 2013
Final Exam (April 25 – May 31, 2013)	

BUMS II Prof. (Admitted in 2011)	
Sessional Test-1 (Practical)	February 19-26, 2013
Sessional Test-1 (Theory)	April 02-10, 2013

BUMS III Prof. (Admitted in 2009)	
Sessional Test -2 (Practical)	February 19-26, 2013
Sessional Test – 2 (Theory)	April 02-10, 2013

*Note:- *Regular schedule of teaching will continue during the period of sessional tests.*

**FOR MD(U) ILMUL ADVIA, MOALIJAT & TAHAFFUZI WA SAMAJI
TIB/ PRE – TIBB & CERTIFICATE COURSE IN UNANI DISPENSER**

TERM – I : **(July 16, 2012 to September 30, 2012)**
First Sessional Examinations : September 21 to 29, 2012

TERM – II : **(October 1, 2012 to December 23, 2012)**
Second Sessional Examinations : December 14 to December 21, 2011

TERM – III : **(January 2, 2013 to May 31, 2013)**
Third Sessional Examinations : April 2, 2013 to April 10, 2013

Annual Examinations : **May 6, 2013 to May 31, 2013**

Note: Regular schedule of teaching will continue during the period of sessionals.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Medicine (U)
- All Heads in the Departments of Faculty of Medicine (U)
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- Medical Superintendent, Majeedia Hospital
- University Librarian
- Dean, Students Welfare
- Proctor
- Provost
- Finance Officer
- A. R. (Estab.) / A. R. (Exam)
- Secretary to Vice-Chancellor / P. A. to Registrar

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/Acad. C/ JH-4/2012
6th August, 2012

**ACADEMIC CALENDER-2012-2013
FOR
FACULTY OF MANAGEMENT & INFORMATION TECHNOLOGY**

Commencement of Classes	: July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	: August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	: September 14 th (Friday) 2012
Sports & Cultural Week	: October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	: December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	: June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	: July 15 (Monday) 2013
Convocation	: February 16 (Saturday) 2013

DEPARTMENT OF COMPUTER SCIENCE

Odd Semester

Classes begin	: July 16, 2012
Classes end	: December 05, 2012
Preparatory holidays	: December 06 to December 09, 2012
Semester Examinations	: December 10 to December 21, 2012

Even Semester

Classes begin	: January 2 (Wednesday) 2013
Classes end	: May 16, 2013
Preparatory holidays	: May 17 to May 19, 2013
Semester Examinations	: May 20 to May 31, 2013

DEPARTMENT OF MANAGEMENT

Semester I and III (July 16 to December 23, 2012)

Induction Programme	: July 2 (Friday) to July 15 (Friday), 2012
Sessional I	: September 3 to September 7, 2012
Sessional II	: October 29 to November 03, 2012
Teaching Ends	: November 30, 2012
Preparatory holidays	: December 01 to December 4, 2012
Examinations (Semester I & III)	: December 05 to 21, 2012

Semester II and IV (January 2, to May 31, 2013)

Sessional I	:	February 4 to February 08, 2013
Sessional II	:	March 25 to March 30, 2013
Teaching Ends	:	May 15, 2013
Preparatory holidays	:	May 16 to May 19, 2013
Examinations (Semester I & III)	:	May 20 to May 31, 2013
Induction Programme	:	July 1 to July 13, 2013

Note: Regular schedule of teaching will continue during the period of minors/sessionals.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Management Studies and Information Technology
- Head, Department of Management Studies
- Head, Department of Computer Science
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- University Librarian
- Dean, Students Welfare
- Proctor
- Provost
- Finance Officer
- A. R. (Estab.)
- A.R. (Exam)
- Secretary to Vice-Chancellor
- P. A. to Registrar

JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI

No. AS/Acad.C./JH-4/2012
6th August, 2012

ACADEMIC CALENDER 2012-2013
FOR
FACULTY OF ISLAMIC STUDIES AND SOCIAL SCIENCES

Commencement of Classes	: July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	: August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	: September 14 th (Friday) 2012
Sports & Cultural Week	: October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	: December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	: June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	: July 15 (Monday) 2013
Convocation	: February 16 (Saturday) 2013

First and Third Semester Term	: July 16, 2012 to January 15, 2013,
First sessional Exams	: 4 th week of August, 2012
Display of sessional Marks	: 1 st week of September, 2012
Second sessional exams	: 4 th week of September, 2012
Display of sessional Marks	: 1 st week of October, 2012
Third Sessional exams	: 2 nd week of November, 2012
Display of Second Sessional marks	: 3 rd week of November, 2012
Preparation Holidays	: December 07 to 09, 2012
1 st / 3 rd Semester Exam	: December 10 to 21, 2012
Second and Fourth Semester Term	: January 16 to May 31, 2013
First sessional Exams	: 2 nd week of February, 2013
Display of sessional Marks	: 3 rd week of February, 2013
Second sessional exams	: 3 rd week of March, 2013
Display of sessional Marks	: 4 th week of March, 2013
Third Sessional exams	: 3 rd week of April, 2013
Display of Second Sessional marks	: 4 th week of April, 2013
Preparation Holidays	: May 18 to May 20, 2013
2nd / 4th Semester Examinations	: May 21 to May 31, 2012

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Islamic Studies and Social Sciences
- Head, Department of Islamic Studies
- Head, Centre for Federal Studies
- Head, Centre for History of Medicine & Science
- Incharge webcell with a request to upload the Academic Calendar on University website.
- University Librarian
- Dean, Students Welfare/ Proctor
- Provost/ Finance Officer
- A. R. (Estab.) / A.R. (Exam)
- Secretary to Vice-Chancellor/ P. A. to Registrar

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/ Acad. C./JH-4/2012
6th August, 2012

**ACADEMIC CALENDER-2012-2013 FOR
FACULTY OF PHARMACY**

Commencement of Classes	: July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	: August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	: September 14 th (Friday) 2012
Sports & Cultural Week	: October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	: December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	: June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	: July 15 (Monday) 2013
Convocation	: February 16 (Saturday) 2013

UG courses (Annual System) B. Pharm. 4th year and D. Pharm. Ist & 2nd year.

First Academic Term	: July 16 to October 20, 2012
First Sessional exams (Practical)	: September 24 to 29, 2012
First sessional exams (Theory)	: October 1 to October 12, 2012
Second Academic Term	: October 21, 2012 to January 31, 2013
Second Sessional exams (Practical)	: January 14 to January 19, 2013
Second Sessional exams (Theory)	: January 21 to January 31, 2013
Third Academic Term	: February 01 to May 31, 2013
Third Sessional exams (Practical)	: March 01 to March 07, 2013
Third sessional exams (Theory)	: March 08 to March 18, 2013
Preparatory holidays	: April 11 to April 14, 2013
Annual Examinations	: April 15 to May 31, 2013
Training programme for D. Pharm. 2 nd year	: During Summer vacations

SEMESTER SYSTEM (B.PHARM IST AND IIIRD AND V SEMESTER)

First Third & Fifth Semester Term	: July 16 to December 23, 2012
First Sessional Practical Exams	: September 3 to September 7, 2012
First Sessional Theory Exams	: September 10 to September 15, 2012
Second Sessional Practical Exams	: October 29 to November 3, 2012
Second Sessional Theory Exams	: November 05 to November 14, 2012
Preparatory holidays	: November 24 to November 26, 2012
Final Exams- Theory	: November 27 to December 09, 2012
Final Exams- Practical	: December 11 to December 21, 2012
Submission of sessional marks to Examinations section	: Upto December 21, 2012

B.PHARM IIND IVTH YEAR AND VI SEMESTER

Second Fourth & Sixth Semester Term	: January 2 to May 31, 2013
First Sessional Practical Exams	: February 11 to February 16, 2013
First Sessional Theory Exams	: February 18 to February 25, 2013
Second Sessional Practical Exams	: March 25 to March 30, 2013
Second Sessional Theory Exams	: April 01 to April 08, 2013
Preparatory Holidays	: May 04 to May 06, 2013
Final Exams - Theory	: May 07 to May 18, 2013
Final Exams - Practical	: May 20 to May 31, 2013
Submission of Sessional marks to Examinations section	: Upto May 31, 2013

M. PHARM COURSE

First Semester Term	: July 16 to December 21, 2012
Semester I – First Sessional Examinations	: October 15 to October 20, 2012
Semester I – Second Sessional Examinations	: November 19 to November 23, 2012
Semester I – Final Exams	: December 14 to December 21, 2012
Second Semester Term	: January 2 to June 30, 2013
Semester II – First Sessional Examinations	: February 18 to February 22, 2013
Semester II – Second Sessional Examinations	: May 2 to May 8, 2013
Semester II – Final Exams	: May 13 to May 21, 2013
Allotment of Supervisors	: May 22 to May 24, 2013
Third Semester Term	: July 16 to December 31, 2013
Synopsis of project work / seminar (mid term evaluation)	: December 17 to December 21, 2013
Fourth Semester Term	: January 2 to June 28, 2014
(Research work in lab on the research top allotted by the concerned guide)	
Last date of submission of dissertation	: June 28, 2014

Note: Heads of the Departments shall prepare Schedule of Seminars for each paper before hand and released immediately so that students are aware about their respective date of seminars.

Regular schedule of teaching will continue during the period of sessionals.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Pharmacy
- All Heads of the Departments in the Faculty of Pharmacy
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- University Librarian
- Dean, Students Welfare
- Proctor / Provost
- Finance Officer
- Establishment Section
- A. R. (Exam)
- Secretary to Vice-Chancellor /P.A. to Registrar

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/Acad. C./JH-4/2012
6th August, 2012

**ACADEMIC CALENDER-2012-2013
FOR
FACULTY OF NURSING**

Commencement of Classes : July 16th (Monday) 2012
Eid - ul - Fitr Holidays : August 20th to 24th 2012, (Mon. - Friday)
Founder's day : September 14th (Friday) 2012
Sports & Cultural Week : October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations : December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations : June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens : July 15 (Monday) 2013
Convocation : February 16 (Saturday) 2013

Commencement of Classes : B.Sc. (N) I, II, III & IV year, GNM I year
M.Sc. I & II year on July 16th (Monday) 2012
GNM II, III & Interns 2nd July, 2012
Summer Vacations : B.Sc. (N) June 01 to July 14, 2013
DGNM June 01 to June 30, 2013
M.Sc. (N) June 28 to July 14, 2013
University Re-opens : B.Sc. (N) July 15, 2013
DGNM July 01, 2013
M.Sc. (N) July 15, 2013

For DGNM, B. Sc. (Nursing) and M. Sc. (Nursing)

First Academic Term : July 16, 2012 – September 30, 2012
First Sessional Examinations : September 24 to September 29, 2012
Second Academic Term : October 1, 2012 to February 28, 2013
Second Sessional Exams : February 25 to March 2, 2013
Third Academic Term : March 04 to May 31, 2012
Submission of Internal Assessment : April 15 to April 20, 2012
Preparatory holidays : May 10 to May 12, 2013
Annual Examinations : May 13 to May 31, 2013

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Nursing
- University Librarian
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- Dean, Students Welfare/ Proctor/
- Provost / Finance Officer /
- A. R. (Estab.)/ A.R. (Exam)/
- Secretary to Vice-Chancellor /P. A. to Registrar

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/Acad.C./ JH-4/2012
6th August, 2012

**ACADEMIC CALENDER-2012-2013
FOR
FACULTY OF SCIENCE**

Commencement of Classes	:	July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	:	August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	:	September 14 th (Friday) 2012
Sports & Cultural Week	:	October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	:	December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	:	June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	:	July 15 (Monday) 2013
Convocation	:	February 16 (Saturday) 2013

1st & 3rd SEMESTER FROM JULY 16 TO DECEMBER 23, 2012

Preparatory holidays	:	December 02 to 04, 2012
End Semester Theory Examinations	:	December 05 to 15, 2012
End Semester Practical Examinations	:	December 17 to 21, 2012

2nd & 4th SEMESTER FROM JANUARY 2 TO MAY 31 2013

Preparatory holidays	:	May 10 to May 12, 2013
End Semester Theory Examinations	:	May 13 to May 23, 2013
End Semester Practical Examinations	:	May 24 to May 31, 2013

Note: Three sessional tests in each semester will be conducted by the respective subject teachers and they will decide the dates. The final marks of sessional tests should be submitted to the office of the Dean by December 15, 2012 for the first and third semester and by April 30, 2013 for the second and fourth semester.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of Science
- All Heads of Departments of Faculty of Science
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- University Librarian/Dean, Students' Welfare/ Proctor/Provost
- Finance Officer/ A. R. (Estab.) / A. R. (Exam)
- Secretary to Vice-Chancellor/ P. A. to Registrar

**JAMIA HAMDARD
(ACADEMIC SECTION)
HAMDARD NAGAR, NEW DELHI**

No. AS/Acad.C./ JH-4/2012
6th August, 2012

ACADEMIC CALENDER-2012-2013
FOR
DEPARTMENT OF FOOD TECHNOLOGY, (FEIS)

Commencement of Classes	:	July 16 th (Monday) 2012
Eid - ul - Fitr Holidays	:	August 20 th to 24 th 2012, (Mon. - Friday)
Founder's day	:	September 14 th (Friday) 2012
Sports & Cultural Week	:	October 21 (Sunday) to October 27 (Saturday) 2012
Winter Vacations	:	December 24, (Monday) 2012 to Jan 1, (Tuesday) 2013
Summer Vacations	:	June 1 (Saturday) to July 10 (Wednesday) 2013
University Re-opens	:	July 15 (Monday) 2013
Convocation	:	February 16 (Saturday) 2013

1st & 3rd SEMESTER FROM JULY 16 TO DECEMBER 23, 2012

First Sessional Tests	:	September 17 to 24, 2012
Display of First Sessional Test Marks	:	By September 28, 2012
Second Sessional Tests	:	November 12 to 17, 2012
Display of Second Sessional Test Marks	:	By November 21, 2012
Preparatory holidays	:	December 02 to 04, 2012
End Semester Theory Examinations	:	December 05 to 17, 2012
End Semester Practical Examinations	:	December 18 to 21, 2012

2nd & 4th SEMESTER FROM JANUARY 2 TO MAY 31, 2013

First Sessional Tests	:	February 18 to February 22, 2013
Display of First Sessional Test Marks	:	By March 05, 2013
Second Sessional Tests	:	April 15 to April 20, 2013
Display of Second Sessional Test Marks	:	By April 26, 2013
Preparatory holidays	:	May 10 to May 12, 2013
End Semester Theory Examinations	:	May 13 to May 24, 2013
End Semester Practical Examinations	:	May 27 to May 31, 2013

Note: Regular schedule of teaching will continue during the period of sessionals.

(Saqib Aziz)
Officiating Registrar

Copy to:

- Dean, Faculty of EIS
- Head, Department of Food Technology
- Head, Computer Centre/ Incharge web cell with a request to upload the Academic Calendar on University website.
- University Librarian/Dean, Students' Welfare/ Proctor/Provost
- Finance Officer/ A. R. (Estab.) / A. R. (Exam)
- Secretary to Vice-Chancellor/ P. A. to Registrar