

**JAMIA HAMDARD**  
**HAMDARD NAGAR, NEW DELHI**

**Assessment Form for Career Advancement of Lecturers**

{to be filled by **Lecturer** and **Lecturer (Senior Scale)** }

**A. General Information:**

1. Name \_\_\_\_\_
2. Department \_\_\_\_\_
3. Details of probationary/permanent service, if any, rendered in any other University/Institution immediately preceding regular Service as Lecturer in this University, (please attach documentary proof).
  - (a) Name of Institution \_\_\_\_\_
  - (b) Designation \_\_\_\_\_
  - (c) Date of appointment \_\_\_\_\_
  - (d) Date of confirmation \_\_\_\_\_
  - (e) Date of leaving \_\_\_\_\_
4. Detail of regular service as Lecturer in this university.
  - (a) Temporary appointment as Lecturer on the recommendation of Selection Committee From \_\_\_\_\_  
To \_\_\_\_\_
  - (b) Date of regular appointment as Lecturer \_\_\_\_\_
  - (c) Date of placement in Senior Scale of Lecturer \_\_\_\_\_

**B. Academic Qualification (From Matriculation onward)**

Examination	Subject(s) Specialisation	Division/Grade and % of marks	University/Institution	Year

**C. Research Experience & Training**

Research Stage	Title of Work/Thesis	University where the work was carried out	Funding Agency for fellowship, if any
M. Phil or equivalent			
Ph. D.			
Post-Doctoral Training, if any (please specify)			
Research Guidance (give separately names and details of students guided successfully)			

**D. Details of Published Work :**

- (a) Books published -----
- (b) Research papers -----
- (c) Chapters in books -----
- (d) Abstracts of papers presented in Conferences -----
- (e) Popular articles -----

- Please attach
- (i) Lists of all the above publications (a-e)
  - (ii) List of citations of your publications

**(Please attach five sets of three research publications and biodata)**

**E. Research Project conducted as PI or Co PI :**

Title of the Project	Name of the Funding Agency	Duration	Remarks of final evaluation

**F. Participation in Seminars, Symposia, Workshops**

Name of the Seminar/Conference/Symposia/Workshop	Name of Organising Agency	Place and the period spent	Name of the agency that sponsored the visit and funding made available
1.			
2.			
3.			
4.			
5.			
6.			

**G. Participation in Orientation/Refresher Courses, Summer Institutes**

Name of the Orientation/Refresher Courses, Summer Institutes	Name of Sponsoring Agency	Place and the period spent
1.		
2.		
3.		
4.		
5.		
6.		

**Please attach attested copies of the respective certificates.**

**H. Teaching Experience**

<b>Courses</b>	<b>Number of Years</b>	<b>Name of University/College/ Institution</b>
Undergraduate level  Post-graduate level  Any other		

**I. Details of Innovations/Contributions in teaching and updating of teaching materials and syllabus.**

**J. Details of participation in University administration, if any**

**Declaration**

I hereby solemnly declare that all entries made by me in the assessment form are true to the best of my Knowledge and belief and if any entry/document is found in-correct at any stage disciplinary action may be taken against me.

Signature of the Teacher

**K. Forwarding remark of the HOD or Dean Concerned (as the case may be) with regard to the performance of the teacher :**