ANNUAL REPORT FORMAT

FOR THE

ACADEMIC YEAR: 2022-2023
(Period from 1ST APRIL, 2022 TO 31ST MARCH, 2023)

JAMIA HAMDARD
NEW DELHI

Note: For standardization, please submit the data in a word file(s) with Times New Roman with font size 12)

NAME OF THE SCHOOL: Centre for Distance and Online Education (CDOE)

Name of the Dean Prof. S. H. Ansari

Brief Introduction of School

(The Centre for Distance and Online Education, Jamia Hamdard offers education through ODL mode in few selected programmes where University has tremendous strength. The courses are designed and developed with views to prepare a cadre of manpower with requisite knowledge and professional skills so that they can effectively function in the globalised economy, which is no doubt highly knowledge intensive. In its endeavors to cater for education and training needs of different socio-economic groups, the programmes have been carefully identified to fill the contemporary gaps in available courses offered by other institutions and the market demand, and/or to provide cost - effective options to the weaker sections of the society, who are unable to reap the benefit of development due to lack of adequate education, training and skills.

Keeping in view of the COVID – 19 pandemic, for the safety of the learners, the faculty and staffof Jamia Hamdard, the CDOE, Jamia Hamdard have decided to provide academic and the administrative support services to its learners through an integrated ODL–Online mode, following the latest guidelines issued by the University Grants Commission. The CDOE has been providing high quality academic support to its learners through high quality self – instructional study material, online theoretical counselling sessions, online submission of assignments and project reports. Examinations have also been conducted as per the guidelines issued by the University Grants Commission.

The CDOE has been offering career oriented Programmes. They are: Bachelor of Business Administration (BBA), Bachelors of Computer Applications (BCA), Advance Diploma in Bio Informatics (ADBI), PG Diploma in Chemo Informatics (ADC), Advance Diploma in Dietetics and Therapeutics Medicine (ADDTN), Advance in Drug Regulatory Affairs (ADPRA), Advance Diploma in Environmental Monitoring and Impact Assessment (ADEMIA), Advance Diploma in

Intellectual Property Rights (ADIPR), Advance Diploma in Human Rights (ADHR), Advance Diploma in Medical Record Techniques (ADMRT) since last few years.

Diploma in Professional Arabic (DPA), Diploma in Persian Language (DPL), and Certificate in Modem Persian Language (CMPL) had been added in the year 2019- 20 .The BCOM (Hons) had been introduced from the session2020-21.

In 2020-2021 CDOE had launched few Online Programme :-BBA, BCA, BCOM(H) M.A in Human Rights and M.A in Islamic Studies Programmes which have been approved by the DEB/ UGC. The Post Graduate Diploma Programmes are approved by the Academic Council of Jamia Hamdard.

AIM

Further, without sacrificing quality of education, cost of education under CDOE has been kept very low, facilitating students from the economically deprived sections of the society to get enrolled in to the programmes of CDOE and get education of their choice. Poor students, specially, girls are pursuing academic career along with their employment

PROGRAMMES OF STUDY

Under ODL Mode

UndergraduateProgramme

- Bachelor of Business Administration (BBA)
- Bachelor of Computer Application (BCA)
- Bachelor of Commerce (Hons.) B.Com. (H)

Advance Diploma Programme

- Advance Diploma in Bio-informatics(ADB)
- Advance Diploma in Chemo-informatics(ADC)
- Advance Diploma in Dietetics&TherapeuticsNutrition(ADDTN)
- Advance DiplomainDrugRegulatoryAffairs(ADPRA)
- Advance DiplomainEnvironmentalMonitoringandImpactAssessment (ADEMIA)
- Advance DiplomainIntellectualPropertyRight(ADIPR)
- Advance Diplomain HumanRights (ADHR)
- Advance DiplomainMedicalRecordTechniques(ADMRT)

DiplomaProgramme

- Diploma in Persian Language (DLP)
- Diploma in Professional Arabic (DPA)
- Diploma in Bakery and Confectionery Technology

CertificateProgramme

- Certificate in Modem Persian Language(CMPL)

Under Online Mode

Under graduate Programme

- Bachelor of Business Administration(BBA)
- Bachelor of Computer Application(BCA)
- Bachelor of Commerce (Hons.)B.Com.(H)

Post graduate Programme

- Master in Human Rights
- Master in Islamic Studies

Name of the Departments/Academic Units under the School
1. Centre for Distance and Online Education

(A) NAME OF THE SCHOOL: Centre for Distance and Online Education

(B) NAME OF THE DEPARTMENT/CENTRE/ACADEMIC UNIT: Centre for Distance and Online Education

1. Head/Director of the Department/Centre/Unit: Centre

2. Faculty members: (1st April, 2022 to 31st March, 2023)

Sl. No.	Name (in full) with Designation	Qualification (only PG, PhD. & above)	Any other additional academic and administrative responsibilities discharged during the period.
1.	Prof S.H.Ansari (Officiating Director) , CDOE	M pharma, Ph.D	Nil
2.	Prof. Mumtaz Alam, Deputy Director, CDOE	M pharma, Ph.D	Nil
3.	Dr. Babita Singh	Ph.D	1. Look after the routine work of the office of the Director, CDOE during the period of 10th June to 30th June 2023. 2. Examination in-charge of CDOE

3. Detail of Adjunct/Visiting Professor/Professor of Practice: (1st April, 2022 to 31st March, 2023)

Sl. No.	Name	Subject/Course	Specialization	Any other information
	Nil			

4. Programmes/Courses offered b the Department during 2022-2023

Please provide all information for the Academic Year 2022-2023* only
***(1st April, 2022 to 31st March, 2023)**

4(a) UG/PG/Doctorate level:- Under ODL and Online Mode
i) Under ODL mode

Sl. No.	Name of course	Level (UG/PG/Doctoral)	Approved intake	No. of students enrolled
1.	Bachelor of Computer Application (BCA)	Under Graduate	NA	45
2.	Bachelor of Business Administration (BBA)	Under Graduate	NA	27
3.	Bachelor of Commerce (B.Com (Hons))	Under Graduate	NA	0
Online Mode				
4.	Bachelor of Computer Application (BCA)			236
5.	Bachelor of Business Administration (BBA)			93
	Bachelor of Commerce (B.Com (Hons))			11
6.	M.A in Islamic Studies	Post Graduate		86
7.	MA in Human Rights	Post Graduate		0

4(b) PG Diploma/Diploma/Certificate level

Sl. No.	Name of course	Level (PG Diploma /Diploma/ Certificate	Approved intake	No. of students enrolled
1.	Advance Diploma in Bio Informatics (ADBI)	Advance Diploma	NA	0
2.	Advance Diploma in Chemo- Informatics (ADCI)	Advance Diploma	NA	0
3.	Advance Diploma in Dietetics and Therapeutics Nutrition (ADDTN)	Advance Diploma	NA	147
4.	Advance Diploma in Drug Regulatory Affairs (ADPRA)	Advance Diploma	NA	334
5.	Advance Diploma in Environmental Monitoring and Impact Assessment (ADEMIA)	Advance Diploma	NA	0
6.	Advance Diploma in Intellectual Property Right (ADIPR)	Advance Diploma	NA	0
7.	Post Graduate Diploma in Human Rights (ADHR)	Advance Diploma	NA	0
8.	Advance Diploma in Medical Record Technique (ADMRT)	Advance Diploma	NA	90
9.	Diploma in Professional Arabic (DPA	Diploma	NA	37

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10.	Certificate in Modern Persian Language (CPL)	Certificate	NA	0
11.	Diploma in Persian Language (DPL)	Diploma	NA	0

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*(1ˢᵗ April, 2022 to 31ˢᵗ March, 2023)

5. New programme(s)/Courses launched during 2022 – 2023:

Sl. No.	Name of course	Level (UG/PG/Doctoral/ Diploma/Certificate)	Approved intake	Enrollment in the year
	Nil			

6. Programme discontinue, if any, during 2022-2023:

Sl. No.	Name of course	Level (UG/PG/Doctoral/ Diploma/Certificate)	Approved intake	Reason of discontinuance, if any
	Nil			

7. Academic Infrastructures created during the year 2022-2023 (including procurement of equipment costing more than 5 lakhs):

Sl. No.	Details	Rupees in Lakhs
	Nil	

8. Details of post-doctoral Research scholars attached to the Department during 2022-2023

Sl. No.	Name	Type of fellowship	Funding agency	Research area
	NA			

9 (a) Research Scholars on rolls (as on 31.03.2023)

Sl. No.	Name of the Research scholar	Approved Research Topic	Name of the Research Supervisor(s)	Nature of Fellowship, if any
	NA			

9 (b) PhD Degrees awarded (as on 31.03.2023)

Sl. No.	Name of scholar	Title of the Thesis	Date of Award	Name of supervisor
	NA			

Please provide all information for the Academic Year 2022-2023* only
*(1st April, 2022 to 31st March, 2023)

10.(a) Seminars/Symposium/Conferences/Workshops/CME/ faculty development programmes organized by the Department (2022-2023)

Sl. No.	Topic/Theme	Period (From/To)	Sponsoring Society/ Association, if any	No. of participants
	Nil			

10.(b) Faculty Development Programmes/Workshops/Induction programmes/ Orientation Programmes/MOOCs etc. attended by the Faculty Members.

Sl. No.	Name of the faculty Member	Details of programme	Period (From/To)	Institution where attended
1.	Dr. Babita Singh	Refresher Course on Gender Studies	29th December to 11th January, 2023	Jamia Millia Islamia, New Delhi - 110025

11. Invited Lectures/Talks (2022-2023)

Sl. No.	Name of the Speaker and Affiliation	Topic of the lecture/Talk	Date & Venue	Collaboration with external bodies/funding agencies, if any	Approximate number of participants attended
	Nil				

12. Visits by Distinguished persons/Foreign faculty or delegates to the University/Schools/Deptt./Centre (2022-2023)

Sl. No.	Visitor/Delegate	Organization affiliation	Purpose of visit	Name of the School/Deptt./Centre	Date
	Nil				

13. Sponsored projects

a. Projects completed/awarded/ongoing during the year 2022-2023 (projects awarded to teachers as Principal Investigator should only be included)

Sl. No.	Name of teacher as PI. Name of co-PIs may be given in parenthesis (teacher-wise information may be	Title of project, Name of the funding agency and Amount Sanctioned (in Rs.)	Duration			Research fellows appointed (please indicate No. of JRF/SRF/Other staff appointed in the scheme)
			Start date	End date	Current Status	

Please provide all information for the Academic Year 2022-2023* only
*(1st April, 2022 to 31st March, 2023)

	provided)					
	Nil					

14. Consultancy Projects taken up by the faculty members (2022-2023)

Sl. No.	Name of faculty Member of Deptt./Centre	Details of the Project/Title	Funds generated (Rs. in Lakh)
	Nil		

15. Patents granted to/filed by the faculty members/scholars (please provide brief detail)

S. No.	Application No.	Title	Name of the Inventors	Date of Submission	Status (Filed or Granted)
	NA				

16. Details of Research publications (with name of the titles, single or joint, journal name, volume number, publication date/month/year, ISBN No., SCI/ESCI/Scopus/ABDC/UGC-CARE listed/Peer Reviewed

Sl. No.	Name of the Faculty Member with Designation	Research Publications
1.	Dr Babita Singh, Assistant Professor	"Fintech Growth in India:A study to Annalyse its Impact On Social and Financial Inclusion" South India Journal of Social Science : ISSN:0972-8945 Vol. XX,No 2,2023. UGC care Approved, Group I, Bi-Annual Journal

17. Achievements/Recognitions/Awards received/awarded to faculty members (Plsgive details)

a. Membership in Government bodies (such as NAAC, UGC, AICTE, BIS, DBT, DST, ICMR, ICSSR)
Nil

b. Nomination in statutory bodies in Central/State/Deemed to be Universities (e.g., members of Executive Council, Academic Council etc.)

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c. Awards and Honours (Awards, fellowships of professional societies/associations)

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d. Invited as keynote or plenary speaker.
Nil
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18. Students achievements

a. Academics (such as qualification of NET/entrance tests conducted by UGC, ICMR, DBT, DRDO etc., GATE, GPAT. Please provide numbers only of each category)

NET Qualified by one student from MA in Islamic Studies (Online). Details of the students given below: -

1. <u>Md Raza Qasim Kohli III Semester, MA Islamic studies, UGC NET qualified Subject: Arab culture & Islamic studies.</u>

b. Co-curricular and extra-curricular activities (excellence in co-curricular, extracurricular and sports activities outside Jamia Hamdard)

Sl. No.	Name of the Event/Activities	Dates	No. of participants	Name of the Student (in case of single student achievement)	Venue/Place
	Nil				

c. Student Placements (list of companies/organizations visited for campus placement during 1st April, 2022 to 31st March, 2023)

Sl. No.	Name of the Company/Organization/ Institution visited the	No. of students placed	Average Salary Package (CTC per annum in lakhs)
	Nil		

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