



**CENTRE FOR DISTANCE AND ONLINE
EUDCATION**

**PROSPECTUS
2020 - 21**



JAMIA HAMDARD

(Deemed to be University under Section 3 of UGC Act 1956)

**Recommended as an "Institution of Eminence" by the Empowered Expert Committee of MHRD.
Accredited by NAAC in Grade 'A'**

Ranked 1st in Pharmacy, 15th in Medical Education and 21st amongst the Universities in India,
as per NIRF - 2020 Ranking

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میں اکیلا ہی چلا تھا جانب منزل مگر
لوگ ساتھ آتے گئے اور کارواں بنتا گیا

*I had set out for my destination all alone
But people kept joining me and a whole caravan was born*

CENTRE FOR DISTANCE AND ONLINE EDUCATION



JAMIA HAMDARD

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Centre for Distance & Online Education
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About Jamia Hamdard

'Committed to excellence in higher education'

Jamia Hamdard (JH) was declared as a Deemed – to - be University by the Government of India in 1989 on the recommendation of University Grants Commission (UGC) under the UGC Act 1956 in recognition of the services provided by the erstwhile educational institutions established by the Hamdard National Foundation (HNF). These institutes, built over a period of time, included the Hamdard College of Pharmacy, Hamdard Tibbi College, Ruffaida College of Nursing, the Institute of History of Medicine & Medical Research, and Indian Institute of Islamic Studies.

Jamia Hamdard was inaugurated by the then Prime Minister of India, Shri Rajiv Gandhi on August 1, 1989, who in his inspiring inaugural address applauded the efforts of Hakeem Abdul Hameed Saheb, the Founder, for setting up a number of institutions of learning which were finally merged to form a “Deemed to be University” namely Jamia Hamdard. In the words of Shri Rajiv Gandhi, “This will enable minority to go forward and help India to march forward”.

Spread over a sprawling green campus of about 100 acres, located on a prime piece of land in South Delhi, JH has ten Schools including a medical college, two hospitals – a 550 bedded modern medicine hospital and another 150 bedded Unani medicine hospital – on its campus. It has a big library, archive centre, separate hostels for girls and boys, gymnasium, a large playground, residential quarters for the staff, and also an off-campus in Kannur, Kerala.

The University has been maintaining a steady progress in all facets in its existence of 30 years and is both nationally and internationally recognized for the quality of teaching and research. The overall progress in this period has been excellent in terms of infrastructure and maintaining the standards which is evident from the placement records, high quality of research, publications and patents. Jamia Hamdard is among top 21 universities of India and ranked 1st in the field of Pharmaceutical sciences and its medical college is ranked 15th in the country by the Govt. of India (NIRF-2019 ranking). JH is perhaps the only privately funded University to get funding under the DST's PURSE (Promotion for University Research in Science and Engineering) Grant. Jamia Hamdard was placed at 2nd rank in i10 values and 5th in i100 values as per SCOPUS dataset of all the Institutes that were awarded the DST PURSE grant. The publications of Jamia Hamdard have received >16 citations/paper, perhaps the 2nd highest in India. The h-index of Jamia Hamdard is more than 100 and i100 is 100. About 38% of all our publications have been cited at least 10 times according SCOPUS database. JH has a close relationship with DRDO and joint research between Jamia Hamdard and INMAS-DRDO has led to development of pharmaceutical products which are being used by defence forces. The High Powered Committee established by the Government of India to identify “Institution of Eminence” has recommended Jamia Hamdard among the top 5 universities existing in the private sector.

The University follows a unique 3-Tier selection system for faculty appointments and in recent selections candidates from Johns Hopkins University, US-Ivy League Institutions, National University of Singapore, IIT, IIM have accepted and joined as faculty members.



(14th Sept. 1908 - July 22, 1999)

The Founder

Late Janab Hakeem Abdul Hameed, a renowned physician, was the Founder-Chancellor of Jamia Hamdard, which he established with his own resources. A great philanthropist, thinker and visionary, he set up several institutions with the funds of Hamdard Wakf Laboratories. Some of the esteemed institutions established by him include Hamdard National Foundation, Hamdard Education Society, Hamdard Study Circle, Hamdard Public School, Hamdard Institute of Historical Research, Ghalib Academy, Centre for South Asian Studies and Business & Employment Bureau

He was honoured by several national and international awards including the Avicenna Award presented by the erstwhile USSR in 1983. He was conferred with Padma Shri and Padma Bhushan by the Government of India. He was also an honorary member of the Academy of Medical Science of the Islamic Republic of Iran and Chancellor of Aligarh Muslim University, Aligarh. In October 2000, the Research Centre for Islamic History, Art and Culture (IRCICA) Istanbul, Turkey, presented IRCICA Award for Patronage in Preservation of Cultural Heritage & Promotion of Scholarship to Hakeem Saheb posthumously.

His noble vision was to bring happiness and growth to society through the development of education, services and health care. His motivating force has inspired Jamia Hamdard to successfully undertake multidimensional projects in the service of society.

Chancellor



Mr. HAMID AHMED

CEO - Hamdard Laboratories India (Foods Div.) Secretary – Hamdard National Foundation India (HECA) Gen. Secretary – Business and Employment Bureau President – Unani Drugs Manufacturers Association (UDMA).

Hamid Ahmed born in New Delhi, India in 1977 did schooling from St. Columba's School New Delhi. In 1998 completed B.A. (Eco.) from Delhi University. He took over as the Chief Executive Officer (CEO) of Hamdard Laboratories India (HLI) in 2016, holding reins of the organisation he joined in 2000. He started his career as a director in 2000 after getting his M.B.A. from London, U.K. He was appointed as a director by his grandfather and the founder of Hamdard Mr. Hakeem Abdul Hameed in 1995. With his dynamic spirit and leadership abilities, he soon became the CEO of HLI, a professional with valuable experience to steer the company ahead in its growth plans. Spanning a career of over 20 years experience, he has travelled widely across India and abroad and handled diverse portfolios that have helped him understand the dynamics of Unani trends in the market. He is well-versed in the intricacies of India's regional diversities and consumer needs. He lives in Delhi with his family which includes his wife and two sons. And whenever he gets a break from his official responsibilities, he likes to spend some time at home with his family. He likes to travel.

Pro-Chancellor



Professor Iqbal S. Hasnain

Professor Iqbal S. Hasnain served as Adjunct professor in the Department of Geography, George Washington University, Washington DC in the fall semester of 2011 and 2012. Consultant on climate change and Himalayan glaciers to many think tanks in India and the USA.. He served as Chairman of the Glacier and Climate Change Commission established by the State Government of Sikkim (India). Served, member of several high-level committees, including: the United Nations Environment Program Committee on Global Assessment of Black Carbon and Troposphere Ozone and the International Mid-Term Review Committee commissioned by international donors to review the International Center for Mountain and Research Development (ICIMOD), Kathmandu, Nepal.

Professor Iqbal S. Hasnain served as a vice-chancellor (2002-2006) of the University of Calicut, Kerala, India. Previously, he held the post of Professor of Glaciology, Jawaharlal Nehru University (India), where he introduced glaciology as a subject at the postgraduate research level. He has published books as well as research papers in numerous peer-reviewed journals such as the *Journal of Glaciology* and the *Journal of Hydrology*. Through lectures, television interviews, and articles featuring him in popular international magazines like *Nature*, *the Economist*, and *the National Geographic* and many leading Indian Hindi and English newspapers magazine like India Today, he has long advocated the impact of long-lived carbon dioxide and short-lived climate forcers like black carbon, methane, and ozone on the Himalayan-Tibetan glaciers. *Time magazine, USA* prominently featured Hasnain's work with a photograph in its December 14, 2009 article "Climate Change: The Tragedy of the Himalayas".

Professor Hasnain was awarded Padma Shri in 2009 by the President of India for his contributions in advancing the science of glaciology in India.



Vice Chancellor

Professor MUSTAHSAN ALI JAFRI

B.Sc., BIMS, M.D.

MUSTAHSAN ALI JAFRI did B.Sc from Meerut University in 1976, BIMS (Bachelor of Indian Medicine & Surgery) from Hamdard Tibbi College, Delhi in 1981 and MD (Unani) in Ilmu Advia from AMU, Aligarh in 1985. Besides having experience of 35 years of teaching and research in Unani Medicine, he has about 23 yrs' administrative experience working as head of the department of Ilmu Advia, including 3 terms as Dean of the Faculty of Unani Medicine, Jamia Hamdard. He served as Director in National Institute of Unani Medicine, Bangalore, an Autonomous Organization under Govt. of India, for more than 7 years. Presently he is working as Professor in Department of Ilmu Advia, School of Unani Medical Education & Research, Jamia Hamdard, New Delhi. Prof Jafri has supervised 35 M.D. theses of Ilmu Advia (Unani Pharmacology). His main area of interest in research is Psycho-nueropharmacological, anti anxiety, anti stress, anti diabetic and Hepatoprotective studies of Unani Drugs. He participated in 95 International & National Conferences / Seminars / webinars visiting UK, Iran, Thailand, Sri Lanka, Oman and UAE, on invitation. Besides publishing two books on Unani Medicine, he has published 91 research papers & articles in various reputed journals. Prof. Jafri is a recipient of Life-time Achievement Award for Best Researcher in Unani Medicine, conferred by Ministry of AYUSH in February, 2019; Significant Contribution Award in the field of Unani Medicine, conferred by MHC, AIIMS, New Delhi in 2014; Dhanwantri Award conferred by Integrated Medical Association, New Delhi in 2014; Hkm. Ahmad Ashraf Memorial Global Award, Hyderabad, 2009; and Hakeem Ajmal Khan Award as young scientist, conferred by Delhi Tibbi Congress in 2002. Prof. Jafri remained Chairman, Scientific Advisory Committee of CCRUM, Chairman, BOS (Unani) and Chairman, Library Committee, Jamia Hamdard, Member, Board of Management of Jamia Hamdard, Society and Planning & Monitoring Board, Jamia Hamdard, A & U Faculty, RGUHS, Karnataka, ASU Drug Technical Advisory Committee, Govt. of India, Central Council of Indian Medicine, Advisory Panel, CCIM, Advisory Committee, NABH, QCI, Assessor, AYUSH Hospitals, NABH, National Council for Clinical Establishment, Ministry of Health and Family Welfare, Govt. of India, Faculty of Unani Medicine, AMU, Aligarh, Expert Committee for improvement of AYUSH Education, Deptt. of AYUSH, Project Evaluation Committee, Dept. of AYUSH. Presently he is the Member of various important committees like Unani.Pharmacopoeia Committee, Govt. of India, BOS, Dept. of Saidla, AMU, Aligarh, Assessor, NABCL,QCI, Indian Pharmacological Society (life member), IQAC, Jamia Hamdard, etc.



Director, Centre for Distance & Online Education

Prof. Masood Parveez

MSc., PhD.

Dr. Masood Parveez has joined Jamia Hamdard on invitation as Professor and Dean, School of Open and Distance Learning(SODL). The SODL has now been renamed as the Centre for Distance & Online Education(CDOE), Jamia Hamdard in March 2019. He is on Lien / Deputation from Indira Gandhi National Open University (IGNOU). Dr Masood Parveez has done his M Sc and Ph D (Zoology – Reproductive Physiology) from Karnataka University, Dharwad, Karnataka. He was the Post Doctoral Fellow of the Department of Ocean Development, Government of India. He has published several research papers at the International journals on animal physiology and comparative endocrinology.

Dr Masood Parveez joined IGNOU in November, 1989 as a member of the faculty at the School of Sciences, IGNOU. He has held various important positions such as the Director, Student's Support Services Division; Director, Regional Services Division; Project Director, Rajiv Gandhi EduSat Supported Elementary Education, an ambitious joint project of ISRO, MHRD and IGNOU, at Jabalpur to educate the educate students of elementary schools from the seven Hindi speaking States - Delhi, Uttar Pradesh, Madhya Pradesh, Himachal Pradesh, Rajasthan, Bihar and Jharkhand through the Satellite, the EduSat. Dr Masood Parveez was the Regional Director of Delhi, Karnal (Haryana), Jabalpur (Madhya Pradesh) and Pune (Maharashtra) regions of IGNOU. He has written chapters and published several research papers on open and distance learning. He was also member of a sub – committee that has drafted ODL Regulations 2017 at the University Grants Commission. Dr Masood Parveez was member of the Academic Council, Research Council, Establishment Committee and Student Support Services Committee of IGNOU. He is in the Advisory Boards of a few institutions imparting education through ODL mode.

JAMIA HAMDARD ADMINISTRATION

Chancellor	Mr. Hamid Ahmed
Pro Chancellor	Prof. Iqbal S. Hasnain
Vice Chancellor (officiating)	Prof. M. A. Jafri
Registrar	Mr. Syed Saud Akhtar
Finance Officer (officiating)	Prof. M. Afshar Alam
Controller of Examinations	Mr. Mirza Vazir Hussain
Dean, Hamdard Institute of Medical Sciences & Research	Prof. (Dr.) Mridu Dudeja
Dean, School of Unani Medical Education and Research	Prof. S.M. Arif Zaidi
Dean, School of Pharmaceutical Education and Research	Prof. Mohd. Amir
Dean, School of Nursing Sciences and Allied Health	Prof. Ona P. Desai
Principal, Ruffaida College of Nursing	Ms. Veena Sharma
Dean, School of Chemical & Life Sciences	Prof. Shakir Ali
Dean, School of Interdisciplinary Sciences and Technology	Prof. F. J. Ahmed
Dean, School of Engineering Sciences & Technology	Prof. M. Afshar Alam
Dean, School of Humanities & Soc. Sciences	Prof. Syed Mehartaj Begum
Dean, School of Management & Business Studies	Prof. Shibu John
Dean, School of Law, Hamdard Institute of Legal Studies and Research	Mr. S.M. Khan
Director, Centre for Distance & Online Education (CDOE)	Prof. Masood Parveez
Dean, School of Education, Training & Empowerment	Mr. S.M. Khan
Dean, School of Journalism and Mass Communication	Mr. S.M. Khan
Dean, Students' Welfare	Prof. Reshma Nasreen
Proctor	Prof. M.S. Alam
Provost (Boys)	Prof. S. Mehtab Ali
Assistant Provost (Girls)	Dr. Mymoona Akhtar
Assistant Provost (Boys)	Dr. Sohrab Ahmad Khan
Foreign Students Advisor	Prof. Suhel Parvez
Director, IQAC / Advisor (Research)	Prof. S. Raisuddin
Librarian	Mr. M. Shoaib
Med. Supdt., HAH Centenary Hospital	Dr. Ajaz Mustafa
Med. Supdt., Majeedia Unani Hospital	Prof. Suhail Fatima
Public Relations Officer	Mr. Gulzar Ahmad
Public Information Officer	Mr. Vinod Kumar

Schools of Jamia Hamdard

- 1 Hamdard Institute of Medical Sciences and Research (HIMSR)
- 2 School of Unani Medical Education and Research (SUMER)
- 3 School of Pharmaceutical Education and Research (SPER)
- 4 School of Nursing Sciences and Allied Health (SNSAH)
- 5 School of Chemical and Life Sciences (SCLS)
- 6 School of Interdisciplinary Sciences and Technology (SIST)
- 7 School of Engineering Sciences and Technology (SEST)
- 8 School of Humanities and Social Sciences (SHSS)
- 9 School of Management and Business Studies (SMBS)
- 10 School of Law, Hamdard Institute of Legal Studies and Research (HILSR)
- 11 School of Education Training and Empowerment (SETE)
- 12 School of Journalism and Mass Communication (SJMC)
- 13 Centre for Distance & Online Education (CDOE)

Centre for Distance and Online Education

Jamia Hamdard is one of the top ranking Universities of the country. The National Assessment and Accreditation Council (NAAC), Government of India has accredited 'A' Grade to Jamia Hamdard with 3.15 under 4.0 scale. It has been ranked at 18th position in the year 2019 and 21st in the year 2020 by the National Institutional Ranking Framework (NIRF), Government of India. The School of Pharmaceutical Education and Research (SPER) has been ranked No. 1 by the NIRF in the year 2019 and in 2020 also.

Jamia Hamdard has thirteen Schools of Studies offering high quality Programmes ranging from Certificate, Diploma, Undergraduate, Postgraduate and the Doctoral Programmes. They are: Hamdard Institute of Medical Sciences and Research, School of Unani Medicine, School of Pharmaceutical Education and Research, School of Nursing and Allied Health, School of Chemical and Life Sciences, School of Interdisciplinary Studies, School of Engineering Sciences and Technology, School of Humanities and Social Sciences, School of Management and Business Studies, School of Law, Hamdard Institute of Legal Studies and Research, School of Education, Training and Empowerment, School of Media Education and Mass Communication, and the School of Open and Distance Learning.

The School of Open and Distance Learning (SODL) of Jamia Hamdard now been renamed as the Centre for Distance and Online Education (CDOE) was established in the year 2004, offering various undergraduate and postgraduate diploma programmes. Major objective of the CDOE has been to provide access to higher education to those who are not able to draw benefits from the formal system of education. The open and distance learning system allows a learner to determine his / her pace of learning.

Our Founder Late Janab Hakeem Abdul Hameed Sahab has established Jamia Hamdard in order to extend opportunity of higher education to the disadvantaged sections of the society, especially, the Muslim minority. The dream of Late Hakeem Saheb is being fulfilled by offering programmes through ODL mode to the students of a few recognized Madarsas. This is enabling children from the Muslim minority dominated pockets of Delhi to get enrolled in the main - stream programmes and courses.

THE MANDATE

Open Distance Learning (ODL) mode of education has been recognized as one of the effective tools of educationally empowering those sections of the society, which could not afford to join the formal on - campus education due to various reasons. As a result, it is an effective tool for non - formal education. Presently, ODL institutions are not only imparting education as an alternative to the formal system but also making effective contribution in areas, such as vocational and technical education and even in high technology based education. The distance education also has potential to reach to the un-reached and even marginalized and excluded groups of the society such as tribal populations and Muslim women. Open and distance education provides an opportunity to students for acquiring new knowledge and skills that are needed for

their development. Jamia Hamdard being in education for a long time has taken initiatives to offer an opportunity to those students who are unable to get on - campus education and those who have limited access to educational resources.

The flexible and innovative methods of education of Open and Distance Learning system ensures 'independent learning' to anyone, anytime and anywhere. The ODL Programmes of Jamia Hamdard also envisages providing an opportunity to girls from Muslim community, who by and large has been left out by the national educational endeavors.

Jamia Hamdard's study programmes under ODL are selective and customized to meet the learning requirements of knowledge seekers as well as to ensure that they learn at their own pace and convenience. Within the financial means of University, due care has been taken to keep the cost of education low, so that educationally backward sections can take advantage of University's programmes through ODL mode. This goal in view, the CDOE of Jamia Hamdard has made concerted efforts to offer professional and job oriented courses with regular updates of curricula and study material and introduction of tools of Information Technology.

THE ACADEMIC PROGRAMMES OF CDOE

The Centre for Distance and Online Education, Jamia Hamdard offers education through ODL mode in few selected programmes where University has tremendous strength. The courses are designed and developed with views to prepare a cadre of manpower with requisite knowledge and professional skills so that they can effectively function in the globalised economy, which is no doubt highly knowledge intensive. In its endeavors to cater for education and training needs of different socio-economic groups, the programmes have been carefully identified to fill the contemporary gaps in available courses offered by other institutions and the market demand, and/or to provide cost - effective options to the weaker sections of the society, who are unable to reap the benefit of development due to lack of adequate education, training and skills.

Keeping in view of the COVID – 19 pandemic, for the safety of the learners, the faculty and staff of Jamia Hamdard, the CDOE, Jamia Hamdard have decided to provide academic and the administrative support services to its learners through an integrated ODL – Online mode, following the latest guidelines issued by the University Grants Commission. The CDOE has been providing high quality academic support to its learners through high quality self – instructional study material, online theoretical counselling sessions, online submission of assignments and project reports. Examinations have also been conducted as per the guidelines issued by the University Grants Commission.

The CDOE has been offering career oriented Programmes. They are: Bachelor of Business Administration (BBA), Bachelors of Computer Applications (BCA), PG Diploma in Bio Informatics (PGDB), PG Diploma in Chemo Informatics (PGDC), PG Diploma in Dietetics and Therapeutics Medicine (PGDDTN), PG Diploma in Drug Regulatory Affairs (PGDPRA), PG Diploma in Environmental Monitoring and Impact Assessment (PGDEMIA), PG Diploma in Intellectual Property Rights

(PGDIPR), PG Diploma in Human Rights (PGDHR), PG Diploma in Medical Record Techniques (PGDMRT) since last few years.

PG Diploma in Computer Applications (PGDCA) – leading to MCA, PG Diploma in Artificial Intelligence (PGDAI), PG Diploma in Machine Learning (PGDML), PG Diploma in Big Data Analytics (PGDBDA), PG Diploma in Cloud Computing (PGDCC), PG Diploma in Cyber Security and Digital Forensics (PGDCSDF), Diploma in Professional Arabic (DPA), Diploma in Persian Language (DPL), and Certificate in Modern Persian Language (CMPL) have been added to the bouquet of the Programmes from the year 2019 – 20. The BCOM (Hons) has been introduced from the session 2020 – 21.

The BBA, BCA, BCOM (H) Programmes have been approved by the University Grants Commission. The Post Graduate Diploma Programmes are approved by the Academic Council of Jamia Hamdard.

AIM

Further, without sacrificing quality of education, cost of education under CDOE has been kept very low, facilitating students from the economically deprived sections of the society to get enrolled into the programmes of CDOE and get education of their choice. Poor students, specially, girls are pursuing academic career along with their employment.

**ACADEMIC PROGRAMMES OF JAMIA HAMDARD
OFFERED THROUGH INTEGRATED ODL - ONLINE MODE IN 2020-21**

S No	Programme	Duration In Semesters	Eligibility for Admission
	UG Programmes::		
1	Bachelor of Business Administration (BBA)	Six	10+2 from a recognized Board or recognized Madarsa by Jamia Hamdard
2	Bachelor of Computer Applications (BCA)	Six	10+2 from a recognized Board or recognized Madarsa by Jamia Hamdard
3	Bachelor of Commerce (Hon.) BCOM (H)	Six	10+2 from a recognized Board or recognized Madarsa by Jamia Hamdard
	PG Programmes::		
4	Post Graduate Diploma in Bio Informatics (PGDB)	Two	B.Sc. in Biology or B. Sc. in Math / Statistic with Biology as one of the subjects at 10+2 examination
5	Post Graduate Diploma in Chemo – Informatics (PGDC)	Two	B Sc. with Chemistry as one of the subjects
6	Post Graduate Diploma in Dietetics and Therapeutics Nutrition (PGDDTN)	Two	B Sc. Degree in Home Science / Biological Sciences
7	Post Graduate Diploma in Drug Regulatory Affairs (PGDDRA)	Two	Bachelor degree in Pharmacy / Medical Sciences or a Bachelor degree with science
8	Post Graduate Diploma in Environmental Monitoring and Impact Assessment (PGDEMIA)	Two	B Sc. in any branch of Science
9	Post Graduate Diploma in Intellectual Property Right (PGDIPR)	Two	B Sc. in any branch of Science / LLB
10	Post Graduate Diploma in Human Rights (PGDHR)	Two	Bachelor degree in any discipline
11	Post Graduate Diploma in Medical Record Techniques (PGDMRT)	Two	Bachelor degree in any discipline
12	Post Graduate Diploma in Computer Applications (PGDCA)	Two	Bachelor's degree from a recognized University and Mathematics as one of the subjects at 10 +2 level or at the graduation level; else the student is required to pursue and pass the

			course BCAD-103:Mathematical Foundation of Computer Science of the BCA Programme concurrently with PGDCA
13	Post Graduate Diploma in Artificial Intelligence (PGDAI)	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University
14	Post Graduate Diploma in Machine Learning (PGDML)	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University
15	Post Graduate Diploma in Big Data Analytics (PGDBDA)	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University
16	Post Graduate Diploma in Cloud Computing (PGDCC)	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University
17	Post Graduate Diploma in Cyber Security and Digital Forensics (PGDCSDF)	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University
	Diploma Programmes::		
18	Diploma in Persian Language (DPL)	Two	Certificate Course in Modern Persian Language / Persian from any recognized University / or equivalent
18	Diploma in Professional Arabic (DPA)	Two	10 th Pass or Equivalent from any Madarsa recognized by Jamia Hamdard
	Certificate Programmes::		
20	Certificate in Modern Persian Language (CMPL)	One	10+2 in any stream from a recognized Board / Institute

NO AGE BAR

GENERAL INFORMATION AND ADMISSION GUIDELINES

The Prospectus 2020 – 21 for admission to the academic programmes to be offered in the academic session commencing March, 2021 is uploaded on the website of Jamia Hamdard.

The applicants are advised to download the Prospectus and go through the instructions given under the Guidelines carefully and familiarize themselves with the admission procedure and guidelines before filling up the application form for admission to a programme of study. Please note that there is no study centre of Jamia Hamdard, outside the campus. Aspirants are also advised to visit the Jamia Hamdard website www.jamiahamdard.edu on regular basis to check for additional information and any new announcement.

Admission to the CDOE Programmes can be taken OFFLINE as well as ONLINE

Procedure for OFFLINE method of the Admission

The Application Form may be downloaded from the website www.jamiahamdard.edu, uploaded under the link: SODL. Please take printout of the form on a good quality A4 size paper, preferably by laser printer. Fill up the form with the relevant information in CAPITAL LETTERS and submit the filled - in application enclosing self attested photocopies of the mark sheets and other documents required and a consolidated Demand Draft drawn in favour of Jamia Hamdard, payable at New Delhi towards the following Fees:

1. Application Fee of Rs.500.00 / US \$ 50 for the Foreign Students
2. Programme / Semester Fee as mentioned for the respective Programme
3. Examination Fee of Rs.2000.00

Procedure for ONLINE Admission

Admission Portal for the admission to ODL Programmes would be uploaded on the website of Jamia Hamdard www.jamiahamdard.edu under SODL

APPLICATION FEE ONCE PAID WILL NOT BE REFUNDED

The filled in application Forms complete in all respect (Mark Sheets, Application Fee, Semester Fee and the Examination Fee) will only be processed for admission to the Programmes.

**The last date for Sale and Submission of Admission Application Form:
30th April 2021**

IMPORTANT INSTRUCTIONS

1. All fee and charges shall be paid by cash, demand draft, drawn in favour of JAMIA HAMDARD, payable at NEW DELHI or online payment(notice is available on the website).
2. Admissions are open to all those who possess prescribed minimum qualification from a recognized University / Board. The admissions would be provisional, subject to verification of required documents and eligibility criteria.
3. The candidates who have appeared in the qualifying examination and their results are not declared can also apply for admission. However, such candidates shall have to produce the mark-sheet, as a proof for the required eligibility criteria by **30th April 2021**, failing which the provisional admission granted shall be cancelled.
4. The candidate will be accountable for the correctness of the information furnished on the Admission Form. If it is found at any stage that a candidate has made false or incorrect statement or used fraudulent means for admission or does not fulfill the eligibility requirements, he / she will not be allowed to complete admission formalities. If admission has been completed, it can be cancelled at any stage and no fee will be refunded. University may also initiate legal action against such candidates.

ADMISSION PROCEDURE FOR FOREIGN NATIONALS /NRI

Foreign Students

Students holding passports issued by foreign countries and people of Indian origin who have acquired the nationality of foreign countries are included as foreign students.

Non Resident Indians or NRI

Only those Non Resident Indian Students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary Education or Universities of the foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependants of NRI studying in India will not be included as International students. Entry level status of International students on entry to the country will be maintained.

Documents required for admission of International Students

For admission of international students at Jamia Hamdard, the following documents are required:

- **VISA** - All the International students will require a ‘Student VISA’ endorsed to this institution or permission from Govt. of India. A visa is not required for NRI students.
- **Valid Passport**

ELIGIBILITY QUALIFICATIONS

The qualifications required for eligibility for admission to various Programmes can be checked in detail from the Prospectus. Only those students who have qualified from foreign universities or Boards of Higher Education recognized as equivalent by the ‘**Association of Indian Universities**’ (AIU) are eligible for admission. When required, a reference will be made to AIU to check the equivalence. In case the University / Board is not included in the list, the candidate has to obtain and submit a certificate to this effect from AIU (at the address given below) by paying the requisite fee. Submission of Equivalence Certificate from AIU is mandatory for such foreign nationals.

AIU HOUSE: 16, Comrade Indrajit Gupta Marg, New Delhi 110002, India.
Phone nos.: (91) -11-23230059, (91)-11-23232429
Fax: (91)-11-23232131
E mail: aiu@del2.vsnl.net.in
Website: <http://www.aiuweb.org>

Applications for admission of foreign / NRI students submitted for the Open and Distance Learning Programmes, will be forwarded to Foreign Students’ Advisor (FSA) (fsa@jamiyahamdard.ac.in). The FSA will issue offer letter of admission to foreign national / NRI on the basis of which they will obtain “Students Visa”. Foreign National / NRIs with valid Student Visa will only be considered for continuance in the programme. Foreign Nationals shall be required to produce equivalency certificate for their qualification/degree from Association of Indian Universities (AIU).

SELECTION LIST

List of admitted candidates will be uploaded on the University website www.jamiyahamdard.edu under webpage of SODL soon after the admission process or processing of applications is over.

WITHDRAWAL OF ADMISSION AND REFUND OF FEE

Rs 1000/- will be deducted from the course fee and rest will be refunded in case the application for cancellation of admission is submitted before the date of admission closure. No amount will be refunded, if application for withdrawal is received after closure of admission / as per the policy decisions of Jamia Hamdard.

REBATE FOR INTERNAL STUDENTS OF JAMIA HAMDARD

50% rebate will be given in programme fees to the Internal students of Jamia Hamdard, if eligible.

REJECTION OF APPLICATION FOR ADMISSION

The application for admission may be rejected due to any of the following reasons:

1. The candidate does not fulfill the eligibility conditions.
2. The qualifying examination is not recognized by Jamia Hamdard.
3. A candidate has used fraudulent means for seeking admission.
4. The prescribed fee is not enclosed with downloaded form.
5. The incompletely filled in application form without Photograph and/or Signature.
6. Application form submitted after last date.

ALLOTMENT OF ENROLMENT NUMBER

Every admitted student shall be allotted an Enrolment Number by the University. Reference of this enrolment number should be given by the student in all the correspondence with the Centre for Distance & Online Education.

IDENTITY CARD

Admitted students would be issued an Identity Card by the Centre for Distance & Online Education. Students are advised to keep the identity card safely till the completion of the course. Students will have to produce the identity card at the time of examination.

Student enrolled in ODL Programmes of Jamia Hamdard will be required to show their Identity Card while visiting the Central Library of the Jamia Hamdard for reading and consultation.

If the original identity Card is lost, a **Duplicate Identity Card** can be obtained from the University on a payment of Rs.100.00 along with a copy of FIR lodged with the concerned Police Station.

STUDY MATERIAL

The Self Learning Material (SLM) is developed by the experts of different Universities / Institutions from all over the country as well as by the faculty members of Jamia Hamdard. The SLM is previewed and reviewed by the internal as well as outside experts and edited, modified and updated, whenever necessary, before it is finally dispatched to the students. In view of growing knowledge, syllabus is regularly updated and every care is taken to produce high quality courseware. Soft copies of SLM will also be provided, wherever available.

DELIVERY OF STUDY MATERIAL

The Self Learning Material (SLM) in Printed / in soft copies would be provided to the learners. If the SLM is provided in the printed form, the same shall be issued to the candidate (from Delhi / NCR region) in person from the CDOE of Jamia Hamdard. It will be dispatched by post to the outside students on their request. Soft copy of the SLM would be uploaded on the website / send through email.

SCHEDULE OF THE COUNSELLING SESSIONS

In view of the COVID 19 pandemic, the University would conduct the counselling sessions of the programmes online. Schedule of the online counselling sessions would be notified on the website of Jamia Hamdard by the respective Programme Coordinators. Face to face counselling sessions would also be organized, when the pandemic situation normalizes. The learners are advised to remain in touch with their Programme Coordinators for the schedule of counselling sessions and other academic support. Contact details of the Programme Coordinators are given in the prospectus.

LIBRARY FACILITY

Students may use the Central Library of Jamia Hamdard. They will be allowed to use this facility on production of their Identity Card issued by the School of Open and Distance Learning. However, they will not be issued any book against their name.

EXAMINATION AND EVALUATION

1. All the students of CDOE will be required to appear for examination at Jamia Hamdard examination centre only.
2. Examination schedule will be notified by the Centre for Distance & Online Education, Jamia Hamdard and will be communicated to the students through our website.
3. The prescribed Examination Fee (Rs.2000) shall have to be deposited along with the semester fee.
4. The medium of examination shall be English.
5. Students will be required to fill in Examination Form at least 2 months before the commencement of examinations. Late submission of examination form

will be allowed only with the payment of late fine declared by the CDOE, after the notified date. In any case no examination form will be accepted after this deadline.

6. Admit Card of the examination may be collected from the CDOE, 15 days before commencement of the examination.
7. Earlier, Jamia Hamdard CDOE conducts examination only once in a year at the end of academic session. However, Jamia Hamdard is now switch to Semester System, exams will be held accordingly.
8. Candidates who fail in one or more paper (s) will have to re-appear in the next examination to clear backlog papers.
9. Results will be declared and displayed on the Jamia Hamdard website.
10. A student shall have to attain minimum passing percentage of 40% in individual paper.
11. A student can apply for re-evaluation for at most two papers. The fee for re-evaluations is Rs.1000/- per paper. However, no request for re evaluation will be entertained after fifteen days of declaration of results/receipt of mark sheet.
12. Migration Certificate will be issued to the students on completion of the Programme on submission of a written request along with prescribed charges. .

This information may not be complete. The Jamia Hamdard reserves right to change its policies related to admission and examination. Notices are issued from time to time through the website of the Jamia Hamdard / SODL.

DISPUTE / LEGAL JURISDICTION- DELHI ONLY

Any dispute arising will be subject to Delhi jurisdiction only.

IMPORTANT POINTS FOR PARENTS / GUARDIANS

- Parents are also required to read carefully the instruction given in the prospectus.
- At the end of every semester, parents are advised to check the marks sheet of their ward and acquaint themselves with his/ her performance.
- Parents are advised to visit Jamia Hamdard website, <http://www.jamiahamdard.edu> under webpage of SODL, for important notices etc. They are encouraged to contact the concerned co-ordinator or Director, CDOE for any problem concerning the studies of their ward.

UNDER GRADUATE PROGRAMMES

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Study programme aims to provide contemporary education and training to meet the challenges of the evolving global scenario and changing environment in business administration.	
Programme Code	403
Duration	6 Semester
Eligibility	A candidate seeking admission to BBA Programme must have passed 10+2 examination from a recognised board/institute/university or recognized Madarsa by Jamia Hamdard
Course coverage	
Semester-I	<ul style="list-style-type: none">• Principles of Management• Environmental Management• Marketing Management – 1• Business Economics• Any one from elective-2• Any one from elective -3
Semester-II	<ul style="list-style-type: none">• Business Statistics• Business Law• Organizational Behavior• Cost Accounting• Any one from elective-2• Any one from elective-3
Semester-III	<ul style="list-style-type: none">• Human Resource Management• Business Environment• MIS• Business Ethics and Corporate Governance• Any one from elective-1• Any one from elective-2
Semester-IV	<ul style="list-style-type: none">• Business Research Methods• Financial Management• International Business Environment• Marketing Management – 2• Any one from elective-1• Any one from elective-2
Semester-V	<ul style="list-style-type: none">• Quantitative Techniques for Managers• Income Tax• Production and Operation Management• Any one from elective-1• Any one from elective-3
Semester-VI	<ul style="list-style-type: none">• Business Policy and Strategy• Project Management• Any one from elective-1• Any one from elective-3
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester

Contact	Dr. Mohammed Jamshed School of Management & Business Studies Jamia Hamdard Ph: 011-26059688 Email: mohammedjamshed@jamiahamdard.ac.in
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Bachelor of Computer Applications (BCA)

The Programme aims to meet the manpower requirement of the fast developing software industry. Students are exposed to all aspects of computer applications. Practical is provided in web site development.

Programme Code	401
Duration	6 Semester
Eligibility	A candidate seeking admission to BCA Programme must have passed 10+2 examination from a recognised board/institute/university or recognized Madarsa by Jamia Hamdard
Course coverage	
Semester-I	<ul style="list-style-type: none">• Introduction to 'C' Programming• Computer System Architecture• Mathematical Foundation of Computer Science• Communication Skills• Media and Information Literacy Communication
Semester-II	<ul style="list-style-type: none">• Introduction to Data Structures• Data Communication and Computer Networks Basics• Fundamental Concepts of Operating Systems• Elementary Physics• Environmental Sciences
Semester-III	<ul style="list-style-type: none">• Introduction to Object Oriented Programming• Introduction to Database Management System• Discrete Structures• Any one from elective PE-1
Semester-IV	<ul style="list-style-type: none">• Fundamentals of Probability and Statistics• Introduction to Artificial Intelligence• Any one from elective SEE – 1• Any one from elective OE – 1
Semester-V	<ul style="list-style-type: none">• Fundamentals of Software Engineering• Any one from elective PE – 2• Any one from elective SEE – 2• Any one from elective OE – 2
Semester-VI	<ul style="list-style-type: none">• Industrial Project & Dissertation
Course Fees	Rs. 14,000 + Rs. 2,000 examination - per semester
Contact	Dr. Safdar Tanweer Department of Computer Science, School of Engineering Science & Technology Jamia Hamdard Ph: 011-26059688 Extn. 5855 E-mail: stanweer@jamiahamdard.ac.in

Bachelor of Commerce (B.Com-H.)

<i>The courses of this programme have been designed to promote understanding of the issues in the business world and the economy as a whole and to impart the knowledge basic accounting principles and the latest application oriented corporate accounting methods. This programme aims at instilling conceptual understanding to equip students to deal with business realities of today and prepares them to drive and face the challenge of tomorrow.</i>	
Programme Code	672
Duration	6 Semester maximum 12 Semesters
Eligibility	A candidate seeking admission to B.Com(H.) Programme must have passed 10+2 examination from a recognised board/institute/university or recognized Madarsa by Jamia Hamdard
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Communication Skills in English • Additional Language(Arabic/Hindi) • Management Concepts • Business Statistics • Principles of Marketing
Semester-II	<ul style="list-style-type: none"> • Environmental Science • Additional Language(Arabic/Hindi) • Financial Accounting • Quantitative Techniques for Business Decisions • <i>Any one from elective -2</i>
Semester-III	<ul style="list-style-type: none"> • Financial Markets and Services • Financial Management • Any one from elective-3 (Other than those DSE papers already chosen in previous semesters) • <i>Any one from elective -3- SEC</i> • <i>Any one from elective -3 - SEC</i>
Semester-IV	<ul style="list-style-type: none"> • Advanced Accounting • <i>Any one from elective-3 (Other than those DSE papers already chosen in previous semesters)</i> • <i>Any one from elective-3 (Other than those DSE papers already chosen in previous semesters)</i> • <i>Any one from elective-3(Other than those SEC papers already chosen in previous semesters)</i> • <i>Any one from elective-3(Other than those SEC papers already chosen in previous semesters)</i>
Semester-V	<ul style="list-style-type: none"> • IncomeTax Law and Practice-I • Business Research Methodology • <i>Any one from Elective-1(Generic Electives offered by UG programs other than BCMF)</i> • <i>Any one from elective-3(Other than those DSE papers already chosen in previous semesters)</i> • <i>Any one from elective-3(Other than those SEC papers already chosen in previous semesters)</i>

Semester-VI	<ul style="list-style-type: none"> • Income Tax Law and Practice- II • Project Report and Viva Voce • <i>Any one from elective-3(Other than those DSE papers already chosen in previous semesters)</i> • <i>Any one from Elective-1(Generic Electives offered by UG programs other than BCMF)</i> • <i>Any one from elective-3(Other than those SEC papers already chosen in previous semesters)</i>
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Matloob Ullah Khan School of Management & Business Studies Jamia Hamdard Ph: 011-26059688 E-mail: matloobullahkhan@jamiahamdard.ac.in

POST GRADUATE DIPLOMA PROGRAMMES

POST GRADUATE DIPLOMA IN BIO-INFORMATICS (PGDB)

This programme aims to provide a step by step review of biological and chemical Literature through a curriculum of in- depth study. Students are also exposed to integration of information technology with biological science principles.	
Programme Code	651
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above programme must have passed B.Sc. Examination in Biology or B.Sc. in Math/Statistic with Biology as one of the subject in 10+2 examination from a recognized institution.
Course coverage	
Semester-I	<ul style="list-style-type: none">• Introduction to Bio-informatics• Bio-statistics• Biological Databases and their Management• Computational Biology
Semester-II	<ul style="list-style-type: none">• Biochemistry• Microbiology• Basics of Biocomputing
Course Fees	Rs. 9,000 + Rs. 2,000 examination - per semester
Contact	Dr. Jawed Ahmad, Department of Computer Science, School of Engineering Science & Technology Jamia Hamdard Ph: 011-26059688 Extn. 5855 Email: jawed2047@jamiahamdard.ac.in

POST GRADUATE DIPLOMA IN CHEMO-INFORMATICS (PGDC)

The programme aims to create a workforce, with a sound knowledge in chemistry and computer technology with application in the upcoming areas of drug design and development.

Programme Code	652
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed B.Sc or equivalent examination with Chemistry as one of the subject from a recognized institution.
Course coverage	
Semester-I	<ul style="list-style-type: none">• Basics of Chemo-Informatics• Medical Chemistry-Receptor Ligand Interaction• Modern Combinatorial Chemistry• Chemo-Informatics Database Design and their Management
Semester-II	<ul style="list-style-type: none">• Chemical Information Sources• Computational Chemistry• Data Sequencing, Mining and Visualization• Drug Design and Discovery
Course Fees	Rs. 7,000 + Rs. 2,000 examination - per semester
Contact	Prof. M. Sarwar Alam, Department of Chemistry, School of Chemical & Life Sciences Jamia Hamdard Ph: 011-26059688 Email: mislam@jamiahamdard.ac.in

**POST GRADUATE DIPLOMA IN DIETETICS AND THERAPEUTIC
NUTRITION (PGDDTN)**

Diet plays an important role in the management of diseases. This programme provides opportunities to acquire knowledge on nutrition needs of sick as well as healthy persons. The programme also provides comprehensive knowledge on principles and planning of therapeutic diet, which a dietician needs in clinical area.	
Programme Code	653
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed Bachelor Degree in Home Science/Biological Science
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Applied Health Science and Nutrition • Diet Therapy and Applied Nutrition • Community Nutrition & Communication Skills • Diet Therapy and Applied Nutrition(Practical) • Community Nutrition & Communication Skills(Practical)
Semester-II	<ul style="list-style-type: none"> • Institutional Management in Dietetics • Basic Computers
Course Fees	Rs. 6,000 + Rs. 2,000 examination - per semester
Contact	Prof. Manju Chhugani, School of Nursing Sciences and Allied Health Jamia Hamdard Ph: 011-26059688 Extn. 5680 Email: mchhugani@jamiahamdard.ac.in

**POST-GRADUATE DIPLOMA IN DRUG REGULATORY AFFAIRS
(PGDDRA)**

The main objective of this course is to provide an interdisciplinary knowledge of pharmacy and law as applicable in the field of pharmaceutical regulation at national and international levels. The course prepares the students to pursue a career in pharmaceutical industry, drug licensing and control authorities and export-import agencies dealing with pharmaceuticals.	
Programme Code	654
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed Bachelor Degree in Pharmacy / Medical Sciences / Science
Course coverage	
Semester-I	<ul style="list-style-type: none"> • An Introduction to Pharmaceutical Drug Regulatory Affairs • General Pharmaceutical Laws and Guidelines • Drug Regulatory Affairs in India • Information and Quality Management
Semester-II	<ul style="list-style-type: none"> • Chemical, Pharmaceutical and Biological aspects of Regulatory Documentation • Clinical Trials and Health Care Policies • International Licensing • Regulatory Considerations in Controlled Drug Delivery And Future Aspects of Biopharmaceuticals
Course Fees	Rs. 10,000 + Rs. 2,000 examination - per semester
Contact	Dr. Prashant Kesharwani Co-ordinator - PGDDRA Department of Pharmaceutics School of Pharmaceutical Education & Research Email: prashant@jamiahamdard.ac.in

**POST-GRADUATE DIPLOMA IN ENVIROMENTAL MONITORING
AND IMPACT ASSESSMENT (PGDEMA)**

This Course has been designed to develop trained manpower for research institutions, universities and industries in the areas of environmental monitoring, environmental impact assessment, environmental health protection and evaluation of damage to ecology.	
Programme Code	655
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed B.Sc. in any branch of Science.
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Ecology and Environment • Environmental Legislation • Instruments in Environmental Monitoring • Environmental Pollution and Quality Standards
Semester-II	<ul style="list-style-type: none"> • Contaminated Land and Remediation • Air Quality Monitoring • Water Quality Monitoring • Environmental Impact and Risk Assessment
Course Fees	Rs. 6,000 + Rs. 2,000 examination - per semester
Contact	Dr. Mohammed Salik Noorani Khan Department of Botany School of Chemical & Life Sciences Ph: 011-26059688. Extn. 5547 Email: saliknoorani@jamiahamdard.ac.in

**POST-GRADUATE DIPLOMA IN INTELLECTUAL PROPERTY
RIGHT (PGDIPR)**

There is a global upsurge in innovation and demand for patents in knowledge based business like Agro, Biotech, IT and consumer products. The objective of the course is to create awareness in the field of Intellectual Property, in particular the patents. It will prepare the students to conduct international patent searches, drafting patent claims and patent applications. It will help them to seek IPR related career opportunities in Department of Indian Corporate Sector and MNCs, Government institutes and Law firms.

Programme Code	656
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed B.Sc. examination in any branch of science / LLB
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Introduction to IPR including Industrial Design & Protection against Unfair Competition • Indian Acts Related to Industrial Property Rights • Copy Right and Related Rights
Semester-II	<ul style="list-style-type: none"> • Law Relating to Patents • Trade Marks and Geographical Indicators
Course Fees	Rs. 7,000 + Rs. 2,000 examination - per semester
Contact	Mr. Burhan Majid School of Law, Hamdard Institute of Legal Studies and Research (HILSR) Jamia Hamdard Ph: 011 - 26059688

POST-GRADUATE DIPLOMA IN HUMAN RIGHTS (PGDHR)

<p>On December 10th, 1948 the General Assembly of the United Nations adopted and proclaimed the Universal Declaration of Human Rights. Article 1 of this declaration states “All human being are born free and equal in dignity and rights. They are endowed with reason and conscience and should act towards one another in a spirit of brotherhood”. Therefore human beings are integral to human development, especially for the communities who are socially and economically marginalized. Recognizing importance of Human Rights, Jamia Hamdard has launched this study programme in Human Rights through Open and Distance Learning mode.</p>	
Programme Code	657
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed Bachelor’s degree examination in any discipline
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Human Rights : Philosophical Foundations • Human Rights : Historical Perspectives • Human Rights in India: Constitutional and Legal Framework
Semester-II	<ul style="list-style-type: none"> • Status of Human Right: The Global Experiences • Human Socio - Economic Context and Challenges • Project Work
Course Fees	Rs. 5,000 + Rs. 2,000 examination - per semester
Contact	Dr. Babita Singh Centre for Distance & Online Education Jamia Hamdard Ph: 011-26059688 Extn. 5343 Email: babitasingh@jamiahamdard.ac.in

**POST-GRADUATE DIPLOMA IN MEDICAL RECORD TECHNIQUES
(PGDMRT)**

To fulfil the need of qualified personnel who can organize and maintain the hospital records, this course enables a person to have clear cut understanding about the function and management of medical record office which is essential part of any hospital. It includes knowledge about legal aspect, technical aspect and statistical at par with current standard in a hospital.	
Programme Code	658
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed Bachelor's degree examination in any discipline.
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Medical Terminology • Medical Record Science • Health Management Information System and Statistics
Semester-II	<ul style="list-style-type: none"> • International Classification of Diseases • Legal Aspects of Health Care • Project & Viva
Course Fees	Rs. 7,500 + Rs. 2,000 examination - per semester
Contact	Dr. Sakhi John, Department of Health Management, Hamdard Institute of Medical Sciences & Research Jamia Hamdard Ph: 011-26059688 E-mail: s.john@jamiahamdard.ac.in

POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS (PGDCA)

<p>The broad objective of the Post Graduate Diploma in Computer Applications (PGDCA) Programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in theoretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems. This PG Diploma is a stand - alone programme (likely to get upgraded to MCA). It prepares the student to aim for a programmer level / web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects.</p>	
Programme Code	662
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed Bachelor's degree from a recognized University and Mathematics as one of the subjects at 10 +2 level or at the graduation level; else the student is required to pursue and pass the course BCAD 103: Mathematical Foundation of Computer Science of the BCA Programme concurrently with PGDCA.
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Programming and Problem Solving Using 'C' • Computer Organization and Architecture • Database Management Systems • Software Engineering • Data Communication and Computer Networks • Communication Skills • Problem solving and Programming Lab • Database Management Systems Lab
Semester-II	<ul style="list-style-type: none"> • Mathematical Foundations for Computer Applications • Data Structures • Object-Oriented Programming Using C++ • Operating Systems • Formal Languages and Automata Theory • Data Structures Lab • Object-Oriented Programming Using C++ Lab
Course Fees	Rs. 23,000 + Rs. 2,000 examination - per semester
Contact	Dr. Tabrwz Nafis Department of Computer science School of Engineering Science & Technology, Jamia Hamdard Ph: 011-26059688 E-mail: tabrez.nafis@gmail.com

POST GRADUATE DIPLOMA IN ARTIFICIAL INTELLIGENCE (PGDAI)

The Study programme aims to provide contemporary education and training to meet the challenges of the evolving global scenario and changing environment in business administration. The objective of the project is to help the students develop ability to apply multi- disciplinary concepts, tools and technique to solve organizational problem	
Programme Code	663
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed BCA, B. Sc (CS/IT), B. Tech from a recognised University
Course coverage	
Semester-I	<ul style="list-style-type: none">• Introduction to C Programming• Introduction to DBMS• Introduction to Artificial Intelligence• Practical-I: C Programming Lab• Practical-II: Artificial Intelligence Lab
Semester-II	<ul style="list-style-type: none">• Introduction to Object Oriented Programming• Introduction to Data Structures• Introduction to Soft Computing• Practical- III: Object Oriented Programming Lab• Practical- IV: Data Structures Lab
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Tabrhz Nafis Department of Computer science School of Engineering Science & Technology, Jamia Hamdard Ph: 011-26059688 E-mail: tabrez.nafis@gmail.com

POST GRADUATE DIPLOMA IN MACHINE LERANING (PGDML)

The Study programme aims to provide contemporary education and training to meet the challenges of the evolving global scenario and changing environment in business administration. The objective of the project is to help the students develop ability to apply multi- disciplinary concepts, tools and technique to sole organizational problem.	
Programme Code	664
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed BCA, B. Sc (CS/IT), B. Tech from a recognised University.
Course coverage	
Semester-I	<ul style="list-style-type: none">• Introduction to C Programming• Introduction to DBMS• Introduction to Machine Learning• Practical-I: C Programming Lab• Practical-II: Machine Learning Lab
Semester-II	<ul style="list-style-type: none">• Introduction to Object Oriented Programming• Introduction to Data Structures• Introduction to Soft Computing• Practical- III: Object Oriented Programming Lab• Practical- IV: Data Structures Lab
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Tabrwz Nafis Department of Computer science School of Engineering Science & Technology, Jamia Hamdard Ph: 011-26059688 E-mail: tabrez.nafis@gmail.com

POST GRADUATE DIPLOMA IN BIG DATA ANALYTICS (PGDBDA)

The broad objective of this programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in theoretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems. It prepares the student to aim for a programmer level / web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects.

Programme Code	667
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed BCA, B.Sc(CS/IT) , B.Tech from a recognized university.
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Introduction to Big Data Analytics • Introduction to DBMS • Introduction to Python Programming • Practical-I: Python Programming Lab • Practical-II: DBMS Lab
Semester-II	<ul style="list-style-type: none"> • Introduction to Object Oriented Programming • Introduction to Cloud Computing • Introduction to R Programming • Practical- III: Object Oriented Programming Lab • Practical- IV: R Programming Lab
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Tabrhz Nafis Department of Computer science School of Engineering Science & Technology, Jamia Hamdard Ph: 011-26059688 E-mail: tabrez.nafis@gmail.com

POST GRADUATE DIPLOMA IN CLOUD COMPUTING (PGDCC)

<p>The broad objective of the Post Graduate Diploma in Cloud Computing (PGDCC) Programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in theoretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems. It prepares the student to aim for a programmer level / web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects.</p>	
Programme Code	668
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed BCA, B. Sc (CS/IT) , B. Tech from a recognised University
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Introduction to Big Data & Hadoop • Introduction to Cloud Computing • Introduction to Cloud Platform • Practical-I: Hadoop Lab • Practical-II: Cloud Platform Lab
Semester-II	<ul style="list-style-type: none"> • Introduction to Cloud Security • Introduction to Emerging Technologies (Big Data & ML) • Introduction to Cloud Virtualization • Practical- III: Machine Learning Lab • Practical- IV: Cloud Virtualization Lab
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Tabrwz Nafis Department of Computer science School of Engineering Science & Technology, Jamia Hamdard Ph: 011-26059688 E-mail: tabrez.nafis@gmail.com

POST GRADUATE DIPLOMA IN CYBER SECURITY AND DIGITAL FORENSICS (PGDCSDF)

The broad objective of the Post Graduate Diploma in Cyber Security & Digital Forensics (PGDCS&DF) Programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in theoretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems. It prepares the student to aim for a programmer level / web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects

Programme Code	669
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed BCA, B. Sc (CS/IT), B. Tech from a recognised University
Course coverage	
Semester-I	<ul style="list-style-type: none"> • Fundamentals of Information Security • Introduction to Cryptography • Introduction to Digital Forensic • Practical-I: Cryptography Lab • Practical-II: Digital Forensic Lab
Semester-II	<ul style="list-style-type: none"> • Introduction to Ethical Hacking • Introduction to Network Security & Attacks • Cyber Security Analysis & Countermeasures • Practical- III: Machine Learning Lab • Practical- IV: Cloud Virtualization Lab
Course Fees	Rs. 12,000 + Rs. 2,000 examination - per semester
Contact	Dr. Nafisur Rahman Department of Computer science School of Engineering Science & Technology Ph: 011-26059688 E-mail: nafilis@gmail.com

DIPLOMA PROGRAMMES

DIPLOMA IN PERSIAN LANGUAGE (DPL)

This study programme aims to provide job opportunity as translator cum interpreter by different embassies or join as proof reader by publishing or printing companies.	
Programme Code	659
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission in DPL Programme must have passed Certificate Course in Modern Persian Language / Persian from any university/or equivalent
Course coverage	
Semester-I	<ul style="list-style-type: none">• Zaban-e-Farsi
Course Fees	Rs. 2,500 + Rs. 2,000 examination - per semester
Contact	Dr. Arshad Hussain Department of Islamic Studies School of Humanities & Social Sciences Extn 5885 Email: arshad.husain61@gmail.com

DIPLOMA IN PROFESSIONAL ARABIC (DPA)

This course is aimed at providing all those learners who are doing any professional course in computer science, engineering, medical, management etc a one year programme in foreign language; Arabic. This will be an added qualification for them and enhance their employability inside the country and outside it. However it would be open for each and every one who wishes to learn Arabic.	
Programme Code	671
Duration	2 Semester maximum 4 Semesters
Eligibility	A candidate seeking admission to the above Programme must have passed 10 or equivalent from any Madarsa recognized by Jamia Hamdard.
Course coverage	
Semester-I	<ul style="list-style-type: none">• Arabic Text (Dialogue and Conversation) 1- النصوص العربية (الحوار والمحادثة)
Semester-II	<ul style="list-style-type: none">• Applied Arabic Grammar & Translation 2- القواعد العربية التطبيقية والترجمة
Course Fees	Rs. 2,500 + Rs. 2,000 examination - per semester
Contact	Prof. Ghulam Yahya Anjum School of Humanities & Social Science Ph: 011-26059688 Email: gyanjum@jamiyahamdard.ac.in

CERTIFICATE PROGRAMMES

CERTIFICATE IN MODERN PERSIAN LANGUAGE (CMPL)

<p>This study programme will make a person eligible for admission to Diploma Programme in Persian Language. The Diploma Programme aims to provide job opportunity as translator cum interpreter by different embassies or join as Proof Reader by publishing or printing companies.</p>	
Programme Code	660
Duration	6 months
Eligibility	A candidate seeking admission to CPL programme must have passed 10+2 in any discipline/or equivalent
Course coverage	
	<ul style="list-style-type: none">• Kitab-e-Farsi
Course Fees	Rs. 1,200 + Rs. 2,000 examination - per semester
Contact	Dr. Arshad Hussain Department of Islamic Studies School of Humanities & Social Sciences Extn 5885 Email : arshad.husain61@gmail.com

INSTRUCTIONS FOR COMPLETING ADMISSION APPLICATION FORM

General Instructions

1. Candidates are required to carefully read the information about various codes and other details. They are also advised to read the eligibility conditions for each Programme.
2. The application form must be filled in CAPITAL LETTERS. The applicants are advised to strictly follow the instructions given below for filling-up the admission form. Non-compliance may result in rejection of application.
3. Make sure that your signature, address and photograph are within the spaces provided.

DETAILED INSTRUCTIONS

SIDE 1

Item 1: Programme of study

Fill in the code of the programme of study as given below.

Programme Name	Code
Bachelor of Computer Application(BCA)	401
Bachelor of Business Administration (BBA)	403
Post Graduate Diploma in Bio Informatics (PGDBI)	651
Post Graduate Diploma in Chemo - Informatics (PGDCI)	652
Post Graduate Diploma in Dietetics and Therapeutics Medicine (PGDDTN)	653
Post Graduate Diploma in Drug Regulatory Affairs (PGDDRA)	654
Post Graduate Diploma in Environmental Monitoring and Impact Assessment (PGDEMIA)	655
Post Graduate Diploma in Intellectual Property (PGDIPR)	656
Post Graduate Diploma in Human Rights (PGDHR)	657
Post Graduate Diploma in Medical Record Techniques (PGDMRT)	658
Diploma in Persian Language (DPL)	659
Certificate in Modern Persian Language (CMPL)	660
Post Graduate Diploma in Computer Applications (PGDCA)	662
Post Graduate Diploma in Artificial Intelligence (PGDAI)	663
Post Graduate Diploma in Machine Learning (PGDML)	664
Post Graduate Diploma in Big Data Analytics (PGDBDA)	667
Post Graduate Diploma in Cloud Computing(PGDCC)	668
Post Graduate Diploma in Cyber Security and Digital Forensics(PGDCSDF)	669
Diploma in Professional Arabic	671
Bachelor of Commerce(Hons.)-D	672

Example: If you are applying for PG Diploma in Bioinformatics, write 651 in the boxes as shown below.

6	5	1
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Item 2: Fee Details

(Application Fee, Semester / Programme Fee and the Examination Fee)

In the boxes, amount paid being enclosed as the Semester Fee which is the total of (1) **Application Fee**, (2) **Semester / Programme Fee** and (3) **The Examination Fee** must be written, in case you have used the **DOWNLOADED FORM**. The Fee details are mentioned in the Programme Details.

- Application Fee: Rs.500.00 / For Foreign Nationals it is US\$ 50 or its equivalent amount in Indian Rupees.
- Programme Fee: Mentioned in the Programme Details
- Examination Fee: Rs.2000.00 per semester

Demand Draft Number/Transaction ID/Cash Receipt no.	
Dated	
Bank Name	

Write your name, programme name on the backside of the Bank Draft.

Item 3: Study centre code of Jamia Hamdard

Write the appropriate code of your Study Centre in the boxes. The list of Study Centres of Jamia Hamdard and their codes are given in the Prospectus (Page 57) and can also be checked from website.

Item 4: Employment status

In the boxes, write **A1** if you are employed and **B2** if unemployed. Do not put a cross mark etc. in the boxes. Write one digit in one box.

Item 5: Personal detail

Name

Fill in your name, as recorded in the High School (Class 10) Certificate in CAPITAL LETTERS. If your name has more than 28 characters, then abbreviate it suitable to

accommodate it within the boxes provided. Leave one box blank between the first, middle and last name. **Do not use Dr / Mr. / Ms. / Km. etc.**

Example: For Misbah Ahmad, write as shown below.

M	I	S	B	A	H		A	H	M	A	D								
---	---	---	---	---	---	--	---	---	---	---	---	--	--	--	--	--	--	--	--

Father's name

Write name of your father as recorded in the High School (Class 10) Certificate. Leave one box blank between the first, middle and last name. **Do not use Dr. Mr. etc.**

Example: If father's name is Shafi Ahmad, write as shown below.

S	H	A	F	I		A	H	M	A	D									
---	---	---	---	---	--	---	---	---	---	---	--	--	--	--	--	--	--	--	--

Date of Birth

Enter date of birth, as given in your High School (Class 10) certificate, in the boxes.

Example: If your date of birth is 4th October 2000, fill it as shown below:

0	4	1	0	2	0	0	0
Day		Month		Year			

Religion

Write the religion code in the box. The codes are given below.

Religion	Code	Religion	Code
Buddhism	1	Jainism	5
Christianity	2	Parsi	6
Hinduism	3	Sikhism	7
Islam	4	Others	8

SC/ST

In the box, write **1** for SC and **2** for ST. Leave the box blank if you do not belong to any of these categories.

Gender

In the box, write **1** for male, **2** for female and **3** for others.

State of Domicile

Codes of Indian States are listed in table at the end of these instructions. Write the code of state of your domicile in the boxes.

Area

In the box, write **1** if you have passed 10+2 from a rural area and **2** if from an urban area.

Country Name

Write the name of your country. Indian student should write INDIA in entry. The following abbreviations can be used for the countries having long names.

KSA = Kingdom of Saudi Arabia
UAE = United Arab Emirates
UK = United Kingdom
USA = United States of America

Permanent Address PIN Code

Use PIN code number of your permanent address. International students may write ZIP code, if available. Otherwise, leave the boxes blank.

Item 6: Qualifying exam detail

The codes for qualifying examination (to determine the eligibility for admission to the programme applying for) are listed in the table given at the end of these Instructions. In the boxes, write code of the qualifying examination on the basis of which you are seeking admission to the programme you are applying for.

Year of Passing / Appearing: Write the year of passing the qualifying examination in the boxes provided. Write 2020, if you are appearing in the qualifying examination this year and if your result is not declared as shown below.

2	0	2	0
---	---	---	---

Percentage: Write the percentage of the aggregate marks obtained in the qualifying examination as mentioned under the eligibility conditions. Please calculate the percentage correctly. Do not round it off. Leave the boxes blank, if you are appearing in the qualifying examination in 2018 and the result is awaited.

Example: The qualifying examination for admission. If your percentage in B. Sc. is 60.25, then write it as

6	0	2	5
---	---	---	---

Item 7: Photograph

A recent colour photograph of the same size as that of the box should be pasted. Photograph should neither be attested nor stapled. Do not use the old photographs.

Item 8: Address

Write clearly your mailing / permanent address using CAPITAL LETTERS on which you want to receive correspondence. PIN code should also be written in the boxes. Provide your phone number with STD code, E-mail ID in CAPITAL LETTERS, and Aadhaar Number

Item 9: Signature

The candidates must sign essentially within the box.

SIDE 2

Complete the information on Side 2 of the form, as required. Provide all the relevant information correctly and sign it, as instructed.

Things to Remember

1. Provide your phone number with STD code, mobile phone number, if any, and E-mail ID for communication.
2. Make sure that the enclosed Demand Draft is of appropriate amount and your name, phone number, name of programme, are correctly written on its back side.
3. The copies of the following documents are required to be submitted with your application for admission.
 1. Mark-sheet and certificate of the qualifying examination passed, if the results have been declared.
 2. Certificate of High School.
 3. Mark sheets/Certificate of all other examinations passed.
 4. Date of Birth Certificate
 5. Photocopy of your passport /VISA (for foreign nationals/NRIs).
 6. Cast certificate, if any.
 7. Any other document certificate in support of your application, TOEFL / IELTS score in case of foreign nationals, experience certificate, if so desired for admission to a particular programme.

Checklist

Please check the following points before you submit your form:

- ✓ You have used right programme code.
- ✓ You have enclosed demand draft of the fee amount drawn in favour of Jamia Hamdard payable at New Delhi.
- ✓ You have written your name, course and your mobile number on the backside of Bank Draft.
- ✓ Your photograph is in place.
- ✓ You have written your address with PIN code in CAPITAL LETTERS.
- ✓ You have signed in the box provided.

Submission of completed application form

1. Place the duly filled application form and enclosures (One set of self-attested photo copies of Mark sheets / Certificates of qualifying examination) in the A4 size or bigger envelope and keep the form **unfolded**.
2. The dully filled in application form, complete in all respects should be submitted in person to the Office of CDOE or should be sent by post to the **Director, Centre for Distance & Online Education, 1st Floor, Hamdard Convention Centre, Jamia Hamdard, Hamdard Nagar, New Delhi 110 062.**
3. **The last date for sale & submission the application form is 30th April 2021.**

FEE STRUCTURE FOR ODL PROGRAMMES

S. No	Programme (PROG)	Prog Code	Duration In Semesters	Eligibility for Admission	Registration / Application Fee (One Time)	Prog Fee Per Semester	Examination Fee Per Semester	Total Fee Per Semester	FN/NRI (In US\$)* Per Semester
1	Bachelor of Business Administration	BBA	Six	10+2 from a recognised board/university/Madarsa recognised by JH	500	12000	2000	14500	1000
2	Bachelor of Computer Application	BCA	Six	10+2 from a recognised board/university/Madarsa recognised by JH	500	14000	2000	16500	1000
3	Bachelor of Commerce(Hons.)	B.Co m.(H)	Six	10+2 from a recognised board/university/Madarsa recognised by JH	500	12000	2000	14500	1000
4	Post Graduate Diploma in Bio Informatics	PGDB	Two	B.Sc. in Biology or B.Sc. in Math / Statistic with Biology as one of the subjects at 10+2 examination	500	9000	2000	11500	1000
5	Post Graduate Diploma in Chemo - Informatics	PGDC	Two	B Sc. with Chemistry as one of the subjects	500	7000	2000	9500	1000
6	Post Graduate Diploma in Dietetics and Therapeutics Nutrition	PGDD TN	Two	B Sc. Degree in Home Science / Biological Sciences	500	6000	2000	8500	800
7	Post Graduate Diploma in Drug Regulatory Affairs	PGDD RA	Two	B. Pharma / MBBS / BUMS or a Bachelor Degree in Science from a recognized University	500	10000	2000	12500	1000
8	Post Graduate Diploma in Environmental Monitoring and Impact Assessment	PGDE MIA	Two	B Sc. in any branch of Science	500	6000	2000	8500	800
9	Post Graduate Diploma in Intellectual Property	PGDI PR	Two	B Sc. in any branch of Science / LLB	500	7000	2000	9500	1000
10	Post Graduate Diploma in Human Rights (PGDHR),	PGDHR	Two	Bachelor degree in any discipline	500	5000	2000	7500	800

11	Post Graduate Diploma in Medical Record Techniques	PGD MRT	Two	Bachelor degree in any discipline	500	7500	2000	10000	1000
12	Post Graduate Diploma in Computer Applications (Leading to MCA)	PGDC A	Two	Bachelor's degree from a recognized University and Mathematics as one of the subjects at 10 +2 level or at the graduation level; else the student is required to pursue and pass the course BCAD 103:Mathematical Foundation of Computer Science of the BCA Programme concurrently with PGDCA	500	23000	2000	25500	2000
13	Post Graduate Diploma in Artificial Intelligence	PGDA I	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University	500	12000	2000	14500	1000
14	Post Graduate Diploma in Machine Learning	PGD ML	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University	500	12000	2000	14500	1000
15	Post Graduate Diploma in Big Data Analytics	PGDB DA	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University	500	12000	2000	14500	1000
16	Post Graduate Diploma in Cloud Computing	PGDC C	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University	500	12000	2000	14500	1000

17	Post Graduate Diploma in Cyber Security and Digital Forensics	PGDC SDF	Two	BCA, B. Sc (CS/ IT), B. Tech from a recognized University	500	12000	2000	14500	1000
18	Diploma in Persian Language	DPL	Two	Certificate Course in Modern Persian Language / Persian from any recognized University / or equivalent	500	2500	2000	5000	100
19	Diploma in Professional Arabic	DPA	Two	10 th Pass or Equivalent from any Madarsa recognized by Jamia Hamdard	500	2500	2000	5000	100
20	Certificate in Modern Persian Language	CMPL	One	10+2 in any stream from a recognized Board / Institute	500	1200	2000	3700	100

- * Students from SAARC countries will pay fee as per the norms of the University.
- *Examination fee will be paid along with the semester fee at the time of admission.

OTHER CHARGES

Item	Charges (in Rs.)*
Admission Application Form/Downloaded Form fees	500 (US\$ 50 for foreign nationals)
Examination fee (at the time of admission)	2000
Graduation Degree	1000
Duplicate Graduation Degree	3000
Diploma certificate	1500
Duplicate Diploma certificate	2000
Provisional certificate	500
Duplicate Provisional certificate	1000
Bonafide/ NOC Certificate	500
Duplicate Bonafide / NOC Certificate	1000
Transcript fee	500 per transcript 1000 per transcript(FN/ candidates)
Verification of Documents	2000
Backlog Paper	1000 per paper
Re-Evaluation fee	1000 per paper
Duplicate I-Card	100
Duplicate Mark sheet	500
Duplicate Admit-Card	100

*Foreign nationals may pay charges in US\$ or equivalent Indian currency.

STUDY CENTRES OF JAMIA HAMDARD, CDOE

Name of Study Centre	Code	Address	Coordinator and Contact Detail	Programme
Jamia Hamdard, New Delhi-110 062	1015	Department of Computer Science, School of Engineering Sciences & Technology Jamia Hamdard, New Delhi-110062	Mr. Jawed Ahmad Ph: 011-26059688 Extn. 5855 Email: jawed2047@jamiahamdard.ac.in	PGDBI
	1016	Department of Chemistry, School of Chemical & Life Sciences, Jamia Hamdard, New Delhi-110062	Prof. M. Sarwar Alam Ph: 011-26059688 Extn. 5550, 5555 Email: msalam@jamiahamdard.ac.in	PGDCI
	1017	School of Nursing Sciences and Allied Health, Jamia Hamdard, New Delhi 110062	Prof. Manju Chhugani Ph: 011-26059688 Extn. 5680 Email: mchhugani@jamiahamdard.ac.in	PGDDTN
	1024	Dept of Pharmaceutics, School of Pharmaceutical Education & Research Jamia Hamdard, New Delhi-110062	Dr. Prashant Kesharwani Ph: 011-26059688 Email: prashant@jamiahamdard.ac.in	PGDDRA
	1026	Dept of Botany, School of Chemical & Life Sciences, Jamia Hamdard, New Delhi-110062	Dr. M.Salik Noorani Khan Ph: 011-26059688 Email: saliknoorani@jamiahamdard.ac.in	PGDEMIA
	1038	Department of Pharmaceutics School of Pharmaceutical Education & Research Jamia Hamdard, New Delhi-110062	Dr. Burhan Majid Ph: 011-26059688 Email: burhanmajid@jamiahamdard.ac.in	PGDIPR
	1039	Centre for Distance & Online Education Jamia Hamdard New Delhi – 110062	Dr. Babita Singh Ph: 011-26059688 Email: babitasingh@jamiahamdard.ac.in	PGDHR

1042	School of Management & Business Studies, Jamia Hamdard , New Delhi- 110062	Dr. Sakhi John Ph. : 011-26059688 Ext. – 5911 E-mail: s.john@jamiyahamdard.ac.in sakhijohn@gmail.com	PGDMRT
1060	Department of Islamic Studies School of Humanities & Social Sciences Jamia Hamdard , New Delhi- 110062	Dr. Arshad Hussain Ph: 011-26059688 Extn 5885 Email : arshad.husain61@gmail.com	DPL CMPL
1062	Department of Computer Science School of Engineering Science & Technology Jamia Hamdard , New Delhi- 110062	Dr. Tabrwz Nafis E-mail: tabrez.nafis@gmail.com	PGDCA, PGDAI, PGDML, PGDBDA, PGDCC
1063	Department of Computer Science School of Engineering Science & Technology Jamia Hamdard , New Delhi- 110062	Dr. Nafisur Rahman E-mail: nafilis@gmail.com	PGDCSDF, CCHN
1064	School of Humanities & Social Science Jamia Hamdard , New Delhi- 110062	Prof. Ghulam Yahya Anjum Email: gyanjum@jamiyahamdard.ac.in	DPA
1012	Department of Computer Science, School of Engineering Sciences & Technology Jamia Hamdard, New Delhi-110062	Mr. Safdar Tanweer Ph: 011-26059688 Extn. 5855 Email:stanweer@jamiyahamdard.ac.in	BCA
1059	School of Management & Business Studies, Jamia Hamdard , New Delhi- 110062	Dr. Mohammed Jamshed Ph: 011 26059688 Email: mohammedjamshed@jamiyahamdard.ac.in	BBA
1065	School of Management & Business Studies, Jamia Hamdard , New Delhi- 110062	Dr. Matloob Ullah Khan Ph: 011 26059688 Email: matloobullahkhan@jamiyahamdard.ac.in	B.Com.(H)

QUALIFYING EXAMINATION CODES

<i>Name of the Qualifying</i>	<i>Code</i>
10+2	01
B. A	02
B. Sc	03
B. Sc (AG)	04
B. Com	05
B. B. A	06
B. C. A	07
B. Pharma	08
B.Tech / B.E	09
M. Com	10
M. A	11
M. Pharma	12
M. Tech	13
M. B. A	14
M. C. A	15
M. B. B. S	16
Others	17

INDIAN STATE CODES

Name of the State	Code	Name of the State	Code
Andaman and Nicobar	01	Lakshadweep	19
Andhra Pradesh	02	Madhya Pradesh	20
Arunachal Pradesh	03	Maharashtra	21
Assam	04	Manipur	22
Bihar	05	Meghalaya	23
Chandigarh	06	Mizoram	24
Chhattisgarh	07	Nagaland	25
Dadra and Nagar Haveli	08	Orissa	26
Daman and Diu	09	Pondicherry	27
Delhi	10	Punjab	28
Goa	11	Rajasthan	29
Gujarat	12	Sikkim	30
Haryana	13	Tamil Nadu	31
Himachal Pradesh	14	Tripura	32
Jammu and Kashmir	15	Uttar Pradesh	33
Jharkhand	16	Uttarakhand	34
Karnataka	17	West Bengal	35
Kerala	18	Other State	36

EXAMINATION BOARD CODES

Board	Code
Andhra Pradesh Board	101
Arunachal Pradesh Board	102
Assam Board	103
Assam Hr. Secondary Education Board	104
Bihar Board	105
Central Board of Secondary Education	106
General Secondary Education, KSA/UAE	107
Gujarat Board	108
Haryana Board	109
Himachal Pradesh Board	110
Indian Council of Secondary Education	111
Indian School Certificate Examination Council	112
Jammun and Kashmir Board	113
Karnataka Board	114
Kerala Board	115
Madhya Pradesh Board	116
Maharashtra Board	117
Manipur Board	118
Meghalaya Board	119
Mizoram Board	120
National Open Board	121
Orissa Board	122
Punjab Board	123
Rajasthan Board	124
Tamil Nadu Board	125
Uttar Pradesh Board	126
West Bengal Board	127
Other Board	130
Madarsa	131
Jamia Millia Islamia Board	132

UNIVERSITY CODES

University	Code
Ajmer University, Ajmer	201
Aligarh Muslim University, Aligarh	202
Allahabad University, Allahabad	203
Amravati University, Amravati	204
Andhra University, Waltair	205
Anna University, Chennai	206
Annamalai Open University, Annamalia Nagar	207
APS University, Rewa	208
Arunachal University, Itanagar	209
Assam Agriculture University, Jorhat	210
Assam University, Silchur	211
Avadh University, Faizabad	212
Bhim Roa Ambedkar Open University, Hyderabad	213
Bhim Rao University, Agra	214
Bahrampur University, Behrampur	215
Banaras Hindu University, Varanasi	216
Banasthali Vidyapeeth, Banasthali	217
Bangalore University, Bangalore	218
Bhagalpur University, Bhagalpur	219
Bharthiar University, Coimbatore	220
Barkatullah University, Bhopal	221
B.R. Ambedkar Bihar University, Muzaffarpur	222
Birla Institute of Technology and Science, Pilani	223
Bombay University, Mumbai	224
Bundelkhand University, Jhansi	225
Burdwan University, Burdwan	226
Chaudhary Charan Singh University, Meerut	227
C.S. Azad University, Kanpur	228
Calcutta University, Calcutta	229
Calicut University, Calicut	230
Dayalbagh Educational Institute, Dayalbagh, Agra	231
Delhi University, Delhi	232
Devi Ahillya University, Indore	233
Dibrugarh University, Dibrugarh	234
Dr. H.S. Gaur University, Pant Nagar	235
G.B. Pant University	236
Garhawal University, Srinagar	237
Gauhati University, Gauhati	238
Goa University, Ponda	239
Gorakhpur University, Gorakhpur	240
Gujarat University, Ahmedabad	241
Gulbarga University, Bulbarga	242
Guru Ghasidas University, Bilaspur	243

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Uttar Pradesh

Board of Arabic & Persian Examination, UP, Lucknow
Jarul Uloom Nadvatul Ulama, Lucknow
Madarsa Mazahir Uloom, Saharanpur
Madarsa Mazahir Uloom (Wakf), Saharanpur
Jarul Uloom Deoband, Saharanpur
Jarul Uloom (Wakf) Deoband, Saharanpur
Jarul Uloom Ashrafia Misbahul Uloom, Mubarkpur, Azamgarh
Jamia Salfia, Rewri Talab, Varanasi
Madarsa Faiz-e-Aam, Mau Nath Bhanjan
Jarul Hadees, Mau Nath Bhanjan
Jarul Uloom Faizur Rasool, Braon Sharif, Sidharth Nagar
Jamia Manzar Islam, 82, Saudagan, Bareilly
Jamia-Tul-Falah, Billariaganj, Azamgarh
Madarsa Sirajul Uloom, Bondiyar, Balrampur
Jarul Huda Yusuf Pur, Siddarth Nagar
Jamia Farooqia, Sabrabad, Shah Ganj, Jaunpur
Jarul Uloom Arabic College, Meerut City
Jarul Uloom Aleemia Jamdashahi, Basti
Government Madarsa Alia, Rampur
Jarul Uloom Islamia, Basti
Jamia-tus-Salihah, Rampur
Jamia Qasimia Madarsa Shahi, Moradabad
Jamia Ahsanul Banat, Milak Pallu Pura, Moradabad
Sultanul Madaris, Lucknow
Nazmia Arabic College, Lucknow
Madarsatul Islah, Sarai Meer, Azamgarh
Al-Jamiatul Aaliya Arabia, Mau Nath Bhanjan
Jamia Miftah-ul-Uloom, Mau Nath Bhanjan
Al-Markazul Islami Darul Fikr, Ghazi Nagar, Dargah RoaBehraich
Al-Jamia-tul-Qadria, Richha Railway station, Nainital RoadBareilly
Jamia Nooria Razvia Baqar Ganj, Eidgah, Bareilly
Madarsa Al-Jamiatul Islamia, Qasba Raunahi, Faizabad, UP
Jamey Ashraf, Kachhochha Sharif, Dist. Ambedkar Nagar
Jamiya Nayimiya, Moradabad
Jamia Abi Huraira Al Islamiah, Allahabad, UP
Mahad Ayesha Al Siddiqah Qasimul Uloom Lil Banat, Deoband,UP
Jamia Islamia Arabia Gulzare Husainia, Meerut, UP

امریکیہ

۱۔ امتحانات عربی و فارسی بورڈ اتر پردیش، لکھنؤ
۲۔ دارالعلوم ندوۃ العلماء، لکھنؤ
۳۔ مدرسہ مظاہر علوم سہارنپور
۴۔ مدرسہ مظاہر علوم (وقف) سہارنپور
۵۔ دارالعلوم دیوبند، سہارنپور
۶۔ دارالعلوم دیوبند (وقف) سہارنپور
۷۔ دارالعلوم اشرفیہ مصباح العلوم، مبارکپور، اعظم گڑھ
۸۔ الجامعۃ السلفیہ، ریوڑی تالاب، وارانسہ
۹۔ مدرسہ فیض عام، مؤناتھ بھجن
۱۰۔ دارالحدیث، مؤناتھ بھجن
۱۱۔ دارالعلوم فیض الرسول، براؤن شریف، سدھارتھ نگر
۱۲۔ جامعہ منظر اسلام، ۸۲، سوداگران، بریلی
۱۳۔ جامعۃ الفلاح، بلریا گنج، اعظم گڑھ
۱۴۔ مدرسہ سراج العلوم، پونڈھیا، ضلع بلرام پور
۱۵۔ دارالہدی یوسف پور، سدھارتھ نگر
۱۶۔ جامعہ فاروقیہ، صبر آباد، شاہ گنج، ضلع جوئیپور
۱۷۔ دارالعلوم عربک کالج، میرٹھ شہ
۱۸۔ دارالعلوم علمیہ تہذیبی، بستی
۱۹۔ گورنمنٹ مدرسہ عالیہ، رامپور
۲۰۔ دارالعلوم اسلامیہ، بستی
۲۱۔ جامعۃ الصالحات، رامپور
۲۲۔ جامعہ قاسمیہ مدرسہ شہانی، مراد آباد
۲۳۔ جامعہ احسن البنات، ملک پلو پور، مراد آباد
۲۴۔ سلطان المدارس، لکھنؤ
۲۵۔ ناظمیہ عربک کالج، لکھنؤ
۲۶۔ مدرسۃ الاصلاح، سرائے میر، اعظم گڑھ
۲۷۔ الجامعۃ عالیہ عربیہ، مؤناتھ بھجن
۲۸۔ جامعہ مفتاح العلوم، مؤناتھ بھجن
۲۹۔ مرکز الاسلامی دارال فکر، غازی نگر، درگاہ روڈ، بہرائچ شریف
۳۰۔ الجامعۃ القادریہ، رچھا ریلوے اسٹیشن، تال روڈ، ضلع بریلی
۳۱۔ جامعہ نورید رضویہ، باقر گنج، میدگانہ، بریلی
۳۲۔ الجامعۃ الاسلامیہ، قصبہ رونانی، ضلع فیض آباد
۳۳۔ جامعہ اشرف، کچھوچھا شریف، ضلع امبیدکر نگر
۳۴۔ جامعہ نعیمیہ، مراد آباد
۳۵۔ جامعہ ابی ہریرہ الاسلامیہ، الہ آباد، یوپی
۳۶۔ محمد عائشہ الصدیقہ قاسم العلوم للبنات، دیوبند، یوپی
۳۷۔ جامعہ اسلامیہ عربیہ گلزار حسینیا، میرٹھ، یوپی

Bihar

- Bihar State Madarsa Education Board, Patna
Madarsa Imarat-e-Sharia, Phulwari Sharif, Patna
Darul Uloom Khairia Nizamia, Mohalla Baradari, Sahsaram, Rohtas
Jamia Rahmani Khanqah, Makhsuspur, Munger
Madarsa Faizul Uloom, Dhatki Doh, Jamshedpur
Madarsa Islamia Muhiul Uloom, Shakal Toli, Siwan
Madarsa Qasmia Islamia, Kachehri Road, Gaya
Darul Uloom Ahmadiya Salfia, Darbhanga
Jamia Ibne-Temia Madina-tus-Salam, East Champaran
Darul Uloom Al Islamia, Raza Nagar, Gonpura, Patna
Madarsa Imdadia, Laheria Sarai, Derbhanga
Madarsa Islamia, Shakarpur, Bharwara, Darbhanga

بہار

- ۱۔ بہار اسٹیٹ مدرسہ ایجوکیشن بورڈ، پٹنہ
۲۔ مدرسہ امارت شریعہ، پھولواری شریف، پٹنہ
۳۔ دارالعلوم خیریا نزامیہ، محلہ بارہ درہی، سہسرام، روہتاس
۴۔ جامعہ رحمانی خانقاہ، مخصوص پور، مونگیر
۵۔ مدرسہ فیض العلوم دھتکنی ڈیہ، جمشید پور
۶۔ مدرسہ اسلامیہ محی العلوم، شکل ٹولی، سیوان
۷۔ مدرسہ قاسمیہ اسلامیہ کچہری روڈ، گیا
۸۔ دارالعلوم احمدیہ سلفیہ، دربنگہ
۹۔ جامعہ ابن تیمیہ مدینۃ السلام، ایسٹ چمپارن
۱۰۔ دارالعلوم الاسلامیہ، رضا نگر، گونپورہ، پٹنہ
۱۱۔ مدرسہ امدادیہ لہریہ سرائے، دربنگہ
۱۲۔ مدرسہ اسلامیہ شکر پور بھڑوارہ، دربنگہ

West Bengal

- West Bengal Board of Madarsa Education, Kolkata
Madarsa Alia, Kolkata

مغربی بنگال

- ۱۔ ویسٹ بنگال بورڈ آف مدرسہ ایجوکیشن، کلکتہ
۲۔ مدرسہ عالیہ، کلکتہ

Rajasthan

- Jamiatul Hidayah Vadi Hidayat, Ram Garh Road, Jaipur
Darul Uloom Ishaqia, Mohalla Khairadian, Jodhpur
Jamia Faizan Ashfaq, Jajulai, Nagaur
Darul Uloom Ahle Sunnat Faizan-e-Ashraf, Basni, Nagaur

اجستھان

- ۱۔ جامعۃ الہدایہ وادی ہدایت، رام گڑھ روڈ، جے پور
۲۔ دارالعلوم اشفاق، محلہ خیرادیان، جودھپور
۳۔ جامعہ فیضان اشفاق جاجولائی، ناگور
۴۔ دارالعلوم اہل سنت فیضان اشرف، قصبہ باسنی، ناگور

Madhya Pradesh

- Darul Uloom Tajul Masajid, Bhopal

مذہبیہ پردیش

- ۱۔ دارالعلوم تاج المساجد، بھوپال

Kerala

- Markaz-us-Saqafatus Sunniyya, Karandur, Calicut
Jamia Sadia Arabia, Sadabad, PO Kalanad, Kasarkod
Jamia Nadviya, Adana
Madeenatul Uloom Arabic College, Pulikkal
Al-Jamia-tul-Islamia, Santhapuram, Pattikkad, Malapuram
Darul Huda Islamic Academy, Hidayat Nagar, Chemmad, Tirurangadi
Rahmania Arabic College, Post Kadmeri, walia Palli, Calicut
Tansikh al Kulliyat al Islamiya, Karthalla, Mallapuram

کیرلا

- ۱۔ مرکز الشافعیۃ السنیۃ، کارندور، کالی کٹ
۲۔ جامعہ سعیدیہ عربیہ، سعید آباد، پوسٹ آفس کالناڈ، کاسرکوڈ
۳۔ جامعہ ندویہ، ادانہ
۴۔ مدینۃ العلوم عربک کالج، پولیکال
۵۔ الجامعۃ الاسلامیہ، سانٹھاپورم، پٹی کاڈ، مالا پورم
۶۔ دارالہدیٰ اسلامک اکیڈمی، ہدایہ نگر، چمماڈ، ترورنگاڈی
۷۔ رحمانیہ عربک کالج، کڈمیری پوسٹ، ولیا پالی، کالی کٹ
۸۔ تانسیکھ الکلیات الاسلامیہ، کرٹھلا، ماللا پورم

Maharashtra

- Madarsa Isha-Atul Uloom, Akkalkua, Dist. Dhulia
Darul Uloom Mohammadia, Minara Masjid, Mumbai
Darul Uloom Mehboob Subhani, Kuria, Mumbai
Al-Jamia-Tul-Islamia, Noor Bagh, Kausa, Thane, Mumbai
Darul Uloom Al-Hasan Ahle Sunnat, Sakinaka, Mumbai

مہاراشٹر

- ۱۔ مدرسہ اشاعت العلوم، اکل کوا، ضلع دھولیا
۲۔ دارالعلوم محمدیہ، مینارہ مسجد، چنڈی بازار، ممبئی
۳۔ دارالعلوم محبوب سبحانی، کرلیا، ممبئی
۴۔ الجامعۃ الاسلامیہ نور باغ، کوسہ، تھانہ، ممبئی
۵۔ دارالعلوم الحسن اہل سنت، ساکی تاکر، ممبئی

Andhra Pradesh

- Jamia Nizamia, Hyderabad
Madarsa Jamiatul Mominath, Moghalpura, Hyderabad

آندھرا پردیش

- ۱۔ جامعہ نظامیہ، حیدرآباد
۲۔ مدرسہ جامعۃ المومنان، مغل پورہ، حیدرآباد

Delhi

- Madarsa Afiya, Fatehpuri
Madarsa Riyazul Uloom, Urdu Bazar, Jama Masjid
Madarsatul Uloom Madarsa Husain Bakhsh, Matiya Mahal, Jama Masji
Jamia Islamia Sanabil, Opp. Kalindikunj, AF Enclave, Jamia Nagar
Jamia Arabia Baitul Uloom, Jafraabad, Delhi

دہلی

- ۱۔ مدرسہ عالیہ، فتح پوری
۲۔ مدرسہ ریاض العلوم، اردو بازار، جامع مسجد
۳۔ مدرسہ العلوم مدرسہ حسین بخش، میا محل، جامع مسجد
۴۔ جامعہ اسلامیہ سائل، مقابل کاندھی کچ، جامعہ مگر
۵۔ جامعہ عربیہ بیت العلوم، چھتر آباد، دہلی

Tamil Nadu

- Darus-Salam, Omarabad, Tamil Nadu

تامل ناڈو

- ۱۔ دارالسلام، عمر آباد، تامل ناڈو

Gujarat

- Darul Uloom Anwar-e-Mustafa Raza, Jam Nagar, Gujarat

گجرات

- ۱۔ دارالعلوم انوار مصطفیٰ رضا، جام نگر، گجرات

Assam

- State Madarsa Education Board Assam, Kahilipara, Guwahati

آسام

- ۱۔ اسٹیٹ مدرسہ ایجوکیشن بورڈ، آسام، کالی پازہ، گوہاتی

Jammu & Kashmir

- Jamia Imam Azam College, Islamabad (Anantnag)
Jamia Madinatul Uloom, Hazrat Bal, Srinagar

جَموں کشمیر

- ۱۔ جامعہ امام اعظم کالج، اسلام آباد (اننت ناگ)
۲۔ جامعہ مدینۃ العلوم، حضرت بل، سرینگر

**Last date for sale
and submission
of Admission
Application Form:
30th April 2021**

FOOT NOTES

- ❖ Every care has been taken to prepare this document with factual detail. Any error or omission may please be brought to the notice of the Director, CDOE.
- ❖ Jamia Hamdard reserves right to modify the content of the Prospectus and time.
- ❖ Softcopy of this Prospectus is available on the Jamia Hamdard website.

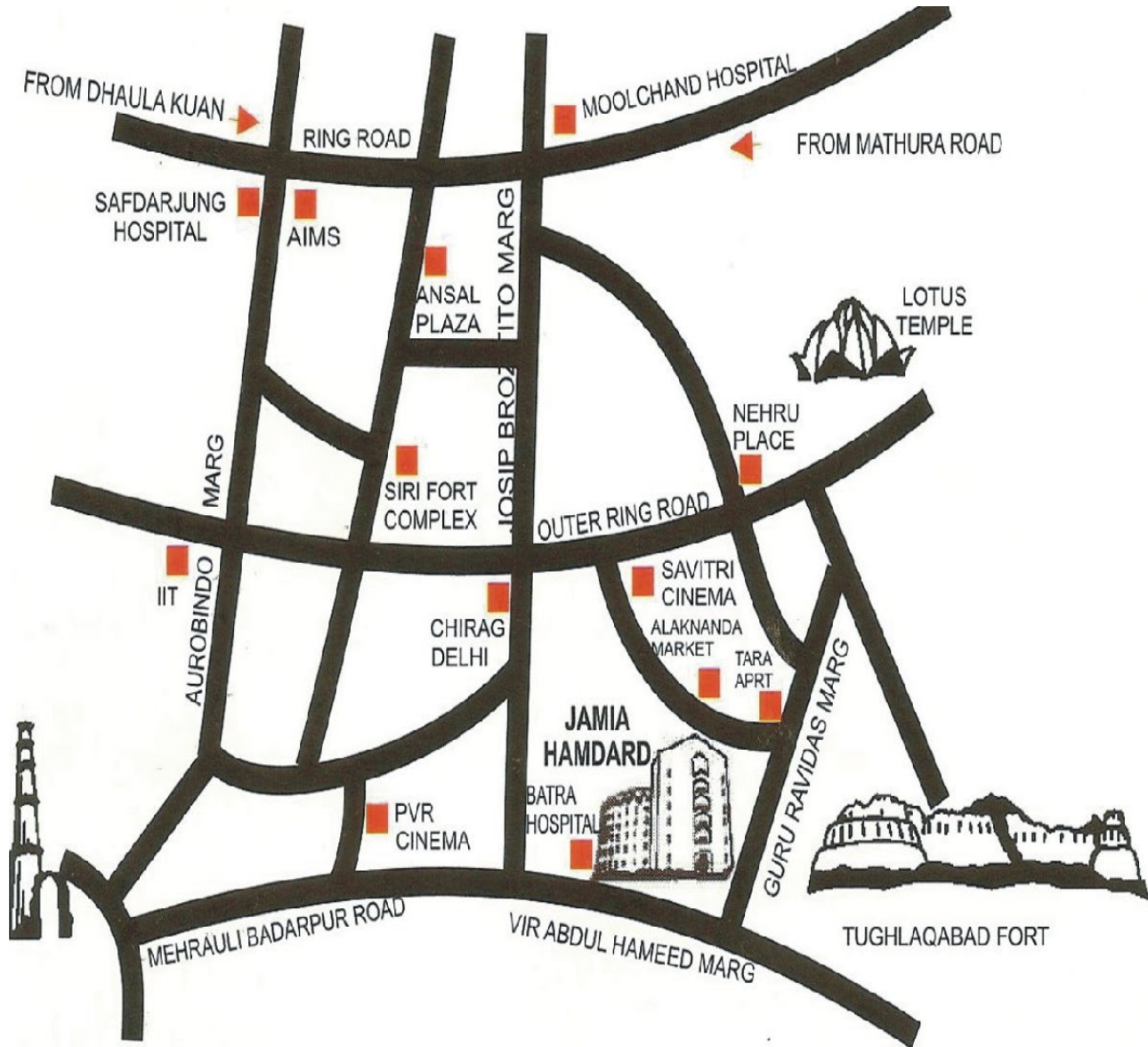
JAMIA HAMDARD CAMPUS

A non Smoking, Alcohol Free

And

Zero Tolerance for Ragging

ROAD MAP



METRO ROUTE

Via Govind Puri Metro Station (Violet Line)

OR

Via Saket Metro Station (Yellow Line)



JAMIA HAMDARD

(Deemed to be University under Section 3 of UGC Act 1956)

Recommended as an “Institution of Eminence” by the Empowered Expert Committee of MHRD

Accredited by NAAC in Grade ‘A’

Ranked 1st in Pharmacy, 15th in Medical Education, 21st amongst the Universities in India,

as per NIRF-2020 ranking

Hamdard Nagar, New Delhi – 110 062

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