Check list of document to be submitted by the scholar at the time of submission of Ph.D. thesis.

Note: checklist will only be accepted in original form provided by the Examination Section duly signed by the Dealing Assistant. No column should be left blank in the check list.

Name of the Scholar:_____Ennrolment No._____

Department/ School:_____Date of Submission_____

S. No.	Detail of the Certificate	Yes/No	Verified by the Dealing Assistant
**DOCUMENTS TO BE PROVIDED BY THE SCHOLAR/ SUPERVISOR**
1	Ph.D Synopsis (Research proposal, approved by DC/SRAC/BRS)		
2	Certificate dully signed by the Supervisor and HoD confirming attendance, departmental seminar and research paper/s		
3	Course work certificate		
4	Paper published (along-with a proof of Impact Factor) except in case of thesis from **SHSS,SMBS,HILSR** and listing certificate UGC CARE List of Journals, as applicable		
5	Recommendation of SRAC for pre submission, panel Examiners and summery of the research work in maximum 5000 wards (Signed check list of pre submission SRAC)		
6	Ph.D thesis on CD as per format acceptable to library (SHODGANGA Format)		
7	No dues certificate		
8	Plagiarism check certificate by using a university approved software		
9	Photocopy of Adhar Card		
10	NAD ID		
11	Photocopy of Passport (for Foreign National Scholar's)		
12	Report of the supervisor in a confidential cover (Supervisor may directly send it to CoE before submission and may indicate here so)		
**OFFICE VERIFICATION** (Controller of Examinations Office will verify the following documents in its record)
1	Admission Application form		
2	Copies of certificates of educational qualifications and date of birth		
3	Enrolment form		
4	Migration certificate (Original)		
5	Ph.D Registration application form		
6	Ph.D Registration notification BRS/ SRAC		
7	All annual fee receipts and thesis submission fee receipt		

Signed by:

Scholar _____Supervior_____Head of the Department_____

Checked by: Verified by

Dealing Assistant, Admission/Examination   Assistant Registrar (Exams.)