

**JAMIA HAMDARD**  
**(Deemed University)**  
**Hamdard Nagar, New Delhi – 110 062**

**“Accredited by NAAC in ‘A’ Category”**

**RECRUITMENT**

**(Advertisement No. 3/2014)**

Applications on prescribed form are invited for filling up the following positions in the various departments of the university. Eligible candidates may apply on or before **June 16, 2014 (Monday)**.

<b>A. TEACHING POSITIONS</b>		
1	Professor (Federal Studies)	One
2	Professor (Management)	One
3	Advisor (Research)	One
4	Associate Professor (Organic Chemistry)	One
5	Associate Professor (Pharmaceutics)	One
6	Associate Professor (Islamic Studies)	One
7	Assistant Professor (Islamic Studies)	One
8	Assistant Professor (Pharmaceutics)	One
9	Assistant Professor (Paramedical Sciences)	Two
<b>B. Non-Teaching Positions</b>		
1	Controller of Examination	One
2	Director (Open & Distance Learning)	One
3	Training and Placement Officer	One
4	Assistant Director of Physical Education	One
<b>Pay Bands</b>		
1	Professor	Rs. 37400-67000+ AGP Rs. 10000/-
2	Advisor/Professor (Research)	Rs. 37400-67000+ AGP Rs. 10000/-
3	Associate Professor	Rs. 37400-67000+ AGP Rs. 9000/-
4	Assistant Professor/Asst. Director (PE)	Rs. 15600-39100+ AGP Rs. 6000/-
5	Controller of Examination	Rs. 37400-67000+ GP Rs. 10000/-
6	Director (Open & Distance Learning)	Rs. 37400-67000+ GP Rs. 10000/-
7	Training and Placement Officer	Rs. 15600-39100+ GP Rs. 7600/-

**A. TEACHING POSITIONS**

**1. Professor (Federal Studies) - One**  
**Centre for Federal Studies**

- A.(i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

**OR**

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

**2. Professor (Management) - One (SFS)**  
**Department of Management**

- i. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's degree in Business Management/Administration in a relevant discipline OR first class in two years full time PGDM declared equivalent by AIU/recognized by the AICTE/UGC;

OR

First class graduate and professionally qualified Chartered Accountant/Cost and works Accountant/Company Secretary of the concerned statutory body.

- ii. Ph. D. or Fellow of Indian Institute of Management or of an Institute recognized by AICTE and declared equivalent by the AIU.
- iii. A minimum of ten years' experience of teaching/industry/research/professional out of which five years must be at the level of Reader or equivalent excluding the period spent for obtaining the research degree.
- iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

OR

- v. In the event the candidate is from industry and the profession, the following requirements shall constitute as essential requirements:

1. Consistently good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in Master's degree in Business management/Administration/in a relevant management related discipline or first class in two years full time PGDM declared equivalent by AIU/recognized by AICTE/UGC.

OR

First class graduate and professionally qualified Chartered Accountant/ Cost and works Accountant/Company Secretary of the concerned statutory body.

2. The candidate should have professional work experience which is significant and can be recognized at national/international level as equivalent to Ph. D. and twelve years' managerial experience in industry/profession of which at least eight years should be at least at a level comparable to that of Reader/Assistant Professor.
- vi. Without prejudice to the above, the following conditions may be considered desirable:
- Teaching, research and/or professional experience in a reputed organization.
  - Published work, such as research papers, patents filed/obtained, books and / or technical reports; and
  - Experience of guiding the project work/dissertation of PG/ Research Students or supervising R&D projects in industry;
  - Demonstrated leadership in planning and organizing academic, research, industrial and/or professional activities; and
  - Capacity to undertake/lead sponsored R&D consultancy and related activities.
  - A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

**3. Advisor/Professor (Research) - One (SFS)**

- A. (i) An eminent scholar with Ph.D. qualification(s) in science discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.

- (ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.

- (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.

- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

OR

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

**4. Associate Professor (Organic Chemistry) - One**  
**Department of Chemistry**

- i. Good academic record with a Ph.D. Degree in Organic Chemistry.
- ii. A Master's Degree in Organic Chemistry with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

**5. Associate Professor (Pharmaceutics) - One**  
**Department of Pharmaceutics**

**Essential Qualification:**

A basic degree in Pharmacy (B.Pharm.) Registration as a Pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments.

GATE/GPAT Qualified with a Ph.D. Degree with First Class at Bachelor's or Master's Degree in Pharmaceutics, and experience of eight years in teaching, research, industry and / or profession at the level of Lecturer or equivalent grade; excluding period spent on obtaining the research degree.

A minimum score as stipulated in the Academic Performance Indicator (API) based performance based Performance Based Appraisal system (PBAS), as per UGC guidelines.

**Desirable:** Teaching, research industrial and / or professional experience in a reputed organization; Published work, such as research papers, patent filed / obtained, books and / or technical reports; and Experience of guiding the project work, dissertation of post graduate or research students or supervising R & D projects in industry.

Preference will be given to Candidates with Good Research Experience in Molecular Pharmaceutics, Molecular Biology

**6. Associate Professor (Islamic Studies) - One**  
**Department of Islamic Studies**

- i. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.

**7. Assistant Professor (Islamic Studies) - One**  
**Department of Islamic Studies**

- i. Good academic record as defined by the concerned university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- iii. Notwithstanding anything contained in sub-clauses (i) and (ii) to this Clause 4.4.1, candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for

recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.  
iv. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

**8. Assistant Professor (Pharmaceutics) - One  
Department of Pharmaceutics**

**Essential Qualification:**

A basic degree in Pharmacy (B.Pharm.) Registration as a Pharmacist under the Pharmacy Act, 1948, as amended from time to time, including any succeeding enactments.

GATE/GPAT Qualified with First Class Master's Degree in Pharmaceutics.

**Desirable:** Teaching, research industrial and / or professional experience in a reputed organization; and Preference will be given to Candidates with PhD in Pharmaceutics, Two Years Research experience in National/International reputed Lab excluding period spent on obtaining the research degree and Publications in refereed Journals.

**9. Assistant Professor (Paramedical Sciences) - Two(SFS)  
Department of Paramedical Sciences**

- A. For medical science candidates:  
MBBS/MD/MS in clinical/non-clinical subjects  
OR  
B. For non-medical candidates:  
Ph.D. Degree in basic sciences chemistry/biochemistry/microbiology

**B. NON-TEACHING POSITIONS**

**1. Controller of Examination - One (SFS)**

- (i) "Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale.  
(ii) Eight years experience in Reader's grade along with experience in educational administration.  
OR  
Comparable experience in research establishment and/or other institutions of higher education.  
OR  
15 years of administrative experience of which 8 years as Deputy Controller of Examination or in an equivalent post.

**DESIRABLE:** Preference will be given to candidates with experience in Examination.

**2. Director (Open & Distance Learning) - One (SFS)**

- A. (i) An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.  
(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.  
(iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.  
(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as per the UGC guidelines.  
OR  
B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

**DESIRABLE:** Preference will be given to candidates with experience of academic/administrative leadership in distance education.

**3. Training and Placement Officer - One (SFS)**

Post graduate in Management from a recognized University with ten years of relevant experience out of which at least five (05) years should be in industry.

#### 4. Assistant Director of Physical Education - One(SFS)

- (i) A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record.
- (ii) Record of having represented the University/college at the inter-university /inter-collegiate competitions or the State and/or national championships.
- (iii) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.
- (iv) Passed the physical fitness test conducted in accordance with these Regulations.
- (v) However, candidates, who are, or have been awarded Ph.D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Director of Physical Education.

#### **GENERAL INFORMATION**

1. The university reserves the right not to fill-up the vacancy if the circumstances so warrant and to call only short-listed candidates for test/ interview.
2. The university reserves the right to consider the name(s) of suitable candidates who may not have applied and also to relax the qualification and experience for deserving candidates, as approved by the Selection Committee.
3. Candidates called for interview will have to come to the place of interview at their own expenses and bring with them their original research papers, degrees and certificate etc. for verification.
4. Applications complete in all respects should reach to the Office of the Registrar, Establishment Section, Jamia Hamdard, Hamdard Nagar, New Delhi – **110 062 latest by June 16, 2014 (Monday) alongwith the following:**
  - Bio-data (highlighting personal details, academic records, teaching and research experience).
  - Attested copies of certificates & testimonials in support of qualification and experience.
  - **Demand Draft of Rs. 500/- for the posts of Professor/COE and Director and Rs. 300/- for rest of the post in favour of Registrar, Jamia Hamdard payable at New Delhi.**
  - **Duly typed Annexure- A** available with the application form.
  - **Duly filled in Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) proforma as per the UGC guidelines in Appendix III for the post of Professor, Advisor, Director and Associate Professor.**
5. Persons already in job must apply through proper channel.
6. Incomplete applications and those received after the closing date will not be entertained.
7. Reservation for persons with disabilities as per Government of India Rules is available. Such candidates need not to enclose the application fee.
8. To download application form, Annexure- A and Appendix III [click here](#)  
To download Appendix III [click here](#)

**(FIRDOUS A. WANI)**  
**REGISTRAR**

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