

JAMIA HAMDARD
(Deemed to be University)
HAMDARD NAGAR, NEW DELHI- 62

APPLICATION FORM FOR THE POST OF STENOGRAPHER

(Under Departmental Test/Promotion Quota)

01. Circular No. _____ Dated _____
02. Name of employee _____
(In Capital Letters)
03. Department _____
04. Date of initial appointment _____
05. Present Designation _____
06. Date of regular appointment on present post _____
07. Pay Scale _____
08. Date of completion of 06 years in regular scale _____
09. Academic Qualification:

Examination	Board/University	Year of Passing	% of Marks/Division

10. Typing Speed:

- I. English _____ W.P.M.
- II. Urdu _____ W.P.M.
- III. Hindi _____ W.P.M.

11. Shorthand Speed:

- I. English _____ W.P.M.
- II. Urdu _____ W.P.M.
- III. Hindi _____ W.P.M.

(Signature of employee)

Name _____

Designation _____

Contact No. _____

Counter signature of Head of the Department with seal