

JAMIA HAMDARD
Hamdard Nagar, New Delhi – 110062

**Advertisement for the Post of Manager Training
under DST-STUTI Program**

*Applications are invited from intending eligible candidates who are
citizen of India for filling up the following post :*

Role	: MANAGER TRAINING
Experience	: 8 years
Salary	: 45,000/- per month
Functional Area	: Management – Human Resources/ Training
Role Category	: Training & Development
Employment Type	: Contract

Education & Experience Required:

- Master's degree in Management / MBA - HR
- 8 years of service industry experience with minimum 5 years of expertise in Training Coordination & development
- Experienced in Training planning and executions.
- Expertise in leading a team

Knowledge & Skills:

- Demonstrated ability to project plan and prioritize multiple tasks
- Strong relationship development and managerial skills
- Excellent verbal and written communication skills
- Ability to be flexible and adaptable to work environment and priorities
- Strong computer skills (Proficient in all Microsoft Office programs)
- Ability to multi-task in a demanding, fast-paced environment
- Ability to build strong networks

Positions are purely temporary and the continuance of the selected candidate will depend on the satisfactory performance.

How to apply: Interested candidates may apply online using Google form link given below on or before **13th June 2022**. Short-listed candidates will be invited for an interview to be notified later.

Google form link : <https://forms.gle/riKVTqQVH2CLRkTJA>