

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062

Subject: API score verification under the revised Career Advancement Scheme (CAS)

GENERAL INFORMATION				
Name of faculty member	Ajay Kumar Singh	Gen	SFS	Other
Department	Centre for Federal Studies	√		
Faculty	Faculty of Islamic Studies and Social Sciences			
Promotion stage(s)	Associate Professor (Stage 4) to Professor (Stage 5)			
Pay band	Rs. 37400 – 67000			
Grade pay	Rs. 9000			
Date of joining regular services in Jamia Hamdard	November 1995			
Date of eligibility of promotion	November 2010			
Assessment Period				
API SCORE				
	Claimed	Verified	Comments	
Category- I: Teaching, learning and evaluation related activities				
Category- II: Co-curricular, extension and professional development related activities				
Category-III: Research and academic contributions				
TOTAL				
Minimum API score required as per UGC norms for this stage	<i>Category I</i>	<i>Category II</i>	<i>Category III</i>	
	75/year	15/year		
	Minimum total average annual score under Categories I & II – 100/year			
OTHER REQUIREMENTS				
Other requirements of promotion to be checked by the Establishment Section	REMARKS BY ESTABLISHMENT SECTION, IF NOT FILLED-IN BY THE COMMITTEE			
	Programme/Course	Place	Dates	
	Orientation Programmes (s) as per UGC norms			
	Refresher Course(s) as per UGC norms			
	Any other (Specify).....			
	Name of programme	Place	Dates	
Comments by the Committee	<p>As per the notification issued by the University the faculty member whose promotion is due between July 1, 2010 and June 30, 2011, then he/she will be required to submit (i) the PBAS based API score details for 2009-10 in respect of Category I and II and (ii) the PBAS-based API score detail for entire assessment period for Category III. The Committee observed the following:</p> <ol style="list-style-type: none"> <li>1. The date of eligibility is mentioned as November 2010. The exact date may be provided.</li> <li>2. API score for Category I and II is not supported by the copies of time table, teaching assignment issued by HoD/Dean, detail of participatory and interactive teaching method for 2009-10. It is mentioned here that time table for 2010-11 has been provided.</li> <li>3. Documentary proof of Ph.D./M.Phil. guidance (awarded/being guided) may be provided.</li> <li>4. The above information/documents may be provided to IQAC so that application may be processed further (8 copies).</li> </ol>			

R. Singh  
2-7-2012


R. Singh  
2/7/2012

R. Singh  
2/7/2012

The above information is based on the documents submitted by the faculty member along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification is based on the regulations notified by the UGC in 2010 with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority.


**Notes for the Establishment Section:**

The Establishment Section is required to check the Personal File and Records of the applicant for information about the eligibility date, nature of appointment, grade pay, fulfilment of requirement of Orientation Programme and Refresher Course as per the provisions and recommendations of the previous Selection Committee, as may be applicable in relevant cases.

  
(R. Zafar)

Dated: 2-7-2012

  
(M.Z. Abdin)

  
(S. Raisuddin) 2-7-2012

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062

Subject: API score verification under the revised Career Advancement Scheme (CAS)

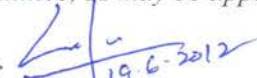
Particular	Detail	Remarks		
		Gen	SFS	Other
Name of faculty member	Haider Ali Khan	√		
Department	Medical Elementology and Toxicology			
Faculty	Science			
Pay band	Rs.15,600 – 39,100			
Current Grade pay	Rs.7000			
Date of joining regular services in Jamia Hamdard	<ul style="list-style-type: none"> <li>• 1986 as Research Officer in IHMMR (as mentioned in application)*</li> <li>• 1995 (as mentioned in application) as Lecturer *</li> </ul>			
Promotion stage(s)	The applicant has sought promotion from Assistant Professor (stage 2) to Associate Professor (stage 4).			
Date of eligibility of promotion*	01/04/2004*			
Assessment Period*	<ul style="list-style-type: none"> <li>• Date of last promotion: 01/04/1999 (Sr. Lecturer currently equivalent to Assistant Professor (stage 2 with grade pay of Rs. 7000).</li> <li>• Date of next promotion due as Reader (currently equivalent to Assistant Professor- stage 3 with grade pay of Rs. 8000: 01/04/2004. However, no promotion was granted.</li> <li>• Date of second next promotion due as Associate Professor (stage 4) with grade pay of Rs. 9000: 01/04/2007).</li> </ul>			*To be verified by the Establishment Section
<b>API SCORE</b>				
	Claimed	Verified		
Category- I: Teaching, learning and evaluation related activities				
Category- II: Co-curricular, extension and professional development related activities				
Category-III: Research and academic contributions				
TOTAL				
Minimum API score required as per UGC norms for this stage	Category I	Category II	Category III	
Other requirements of promotion to be checked by the Establishment Section	1. Orientation Programmes (s) as per UGC norms 2. Refresher Course(s) as per UGC norms 3. Any other .....			
Comments by the Committee	The observations of the Committee are as follows:  1. Due dates of promotion of Dr. Haider Ali for Assistant Professor (stage 3 equivalent to Reader) and from Assistant Professor (stage 3) to Associate Professor (stage 4) fall before 31.12.2008. According to UGC Regulations 2010 his case of promotions is due before this date and therefore will be dealt as per the old CAS			

R. A. / -  
19.6.2012


*[Handwritten signatures]*

	Regulations of 2000. 2. The University may initiate necessary action in this regard expeditiously, as promotion is due for a long time.
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*Verified that the above information is based on the documents submitted by the applicant along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification has been based on the regulations notified by the UGC with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority. The Establishment Section may verify from the Personnel File of the applicant information about the eligibility date, nature of appointment, grade pay and recommendations of the previous Selection Committee, as may be applicable in relevant cases.*

R.   
(R. Zafar) 19.6.2012

  
(M.Z. Abidin)  
19/6/2012

  
(S. Raisuddin) 19/6

Dated: 19-06-2012.

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062

Subject: API score verification under the revised Career Advancement Scheme (CAS)

GENERAL INFORMATION					
Name of faculty member	Mahmooduzzafar	Gen	SFS	Other	
		√			
Department	Botany				
Faculty	Science				
Date of joining regular services in Jamia Hamdard					
Promotion stage(s)	Associate Professor (Stage 4) to Professor (Stage 5)	*To be verified by the Establishment Section			
Pay band	Rs.37,400- Rs.67,000				
Current Grade pay	Rs.9,000				
Date of eligibility of promotion	01/01/2009*				
Assessment Period	01/01/2006 – 31/12/2008				
API SCORE					
	Claimed	Verified	Comments		
Category- I: Teaching, learning and evaluation related activities					
Category- II: Co-curricular, extension and professional development related activities					
Category-III: Research and academic contributions					
TOTAL					
Minimum API score required as per UGC norms for this stage	<i>Category I</i>	<i>Category II</i>	<i>Category III</i>		
	75/year	15/year			
	Minimum total average annual score under Categories I & II – 100/year		40/year (120/assessment period)		
Other requirements of promotion to be checked by the Establishment Section	REMARKS BY ESTABLISHMENT SECTION, IF NOT FILLED-IN BY THE COMMITTEE				
	Programme/Course	Place	Dates		
	Orientation Programmes (s) as per UGC norms				
	Refresher Course(s) as per UGC norms				
	Any other (Specify).....				
	Name of programme	Place	Dates		
Comments by the Committee	<p>1. The Committee verified API score of category III activities for assessment period as mentioned in the application (1/1/2006 to 31/12/2008). The application could not be processed further in view of the following.</p> <p>Observations of the Committee are as under:</p> <p>a. Since copies of first page of all publications made during the assessment period are not enclosed with the application, it is not possible to verify the sequence and role of authors.</p> <p>b. Sanction letter and first page(s) of research projects showing names of PI/Co-PI may be provided to verify claim of API score.</p> <p>c. Source of citation index may be provided with printout excluding self-citation.</p> <p>d. Copies of first pages of all PhD and PG dissertations guided/enrolled during the assessment may be provided to verify claim of API score.</p>				

R. K. /  
19.6.2012

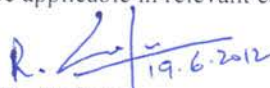
[Signature] [Signature]


	<p>e. Specific University order/letter or circular may be provided to verify claim of API score for organization training course/conference/workshop organised (Table III G(i)).</p> <p>2. Eight copies of the documents may be submitted to the IQAC through Establishment Section to process the application.</p>
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The above information is based on the documents submitted by the faculty member along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification is based on the regulations notified by the UGC in 2010 with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority.

**Notes for the Establishment Section:**

The Establishment Section is required to check the Personal File and Records of the applicant for information about the eligibility date, nature of appointment, grade pay, fulfilment of requirement of Orientation Programme and Refresher Course as per the provisions and recommendations of the previous Selection Committee, as may be applicable in relevant cases.

  
(R. Zafar)  
Dated: 19-6-2012


  
(M.Z. Abdin)  
19/6/2012

  
(S. Raisuddin) 19/6

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062

Subject: API score verification under the revised Career Advancement Scheme (CAS)

GENERAL INFORMATION			
Name of faculty member	Syeedun Nisa	Gen	SFS
		√	
Department	Management		
Faculty	Management and Information Technology		
Date of joining in Jamia Hamdard	18/05/2005 (as Lecturer, DODL)		
Promotion stage(s)	Assistant Professor (Stage 1) to Assistant Professor (Stage 2). However, the applicant has sought promotion directly from Assistant Professor stage 1 to stage 3	*To be verified by the Establishment Section	
Pay band	Rs. 15,600 – Rs. 39,100		
Grade pay	Rs. 6000		
Date of eligibility of promotion	18/05/2011 18/05/2011*		
Assessment Period	18/05/2005 – 17/05/2011		
API SCORE			
	Claimed	Verified	Comments
Category- I: Teaching, learning and evaluation related activities			
Category- II: Co-curricular, extension and professional development related activities			
Category-III: Research and academic contributions			
TOTAL			
Minimum API score required as per UGC norms for this stage	<i>Category I</i>	<i>Category II</i>	<i>Category III</i>
	75/year	15/year	
	Minimum total average annual score under Categories I & II – 100/year		
Other requirements of promotion to be checked by the Establishment Section	REMARKS BY ESTABLISHMENT SECTION, IF NOT FILLED-IN BY THE COMMITTEE		
	Programme/Course	Place	Dates
	Orientation Programmes (s) as per UGC norms		
	Refresher Course(s) as per UGC norms		
	Any other (Specify).....		
	Name of programme	Place	Dates
Comments by the Committee	<p>1. The applicant has a PG qualification which is a non-professional degree. Accordingly, her promotion from Assistant Professor (stage 1) to Assistant Professor (stage 2) would be due after 6 years of service i.e. on 18/05/2011.</p> <p>2. The date of eligibility is after the cut off date of 30/06/2010. Therefore, API scores for category I and II for year 2009-10 and for category III for entire assessment period has been verified.</p> <p>Observations of the Committee are as under:</p> <p>a. Documentary proofs with respect to API score under category I and II are not attached with application. It includes copies of time table signed by the HoD/Dean, examination work and invigilation duties, co-ordinatorship of BBA programme, membership of Admission Committee, editorial assignments of magazine, student</p>		

R.  19.8.2012

	<p>counselling etc. All these activities have been mentioned in the application.</p> <p>b. Documentary proof showing involvement in MBA course syllabus/bye-laws and approval of the same by the Academic Council (AC) or Standing Committee if the AC (category I, table III) is not attached.</p> <p>c. Copies of first page of dissertations of PG students showing her name as supervisor (Category III, table III-D) are required for verification of supervisorship.</p> <p>d. Date of birth is mentioned as 17/08/2011 (on page 2). It may be corrected.</p> <p>3. In view of the above deficiencies application could not be processed further. The faculty member is required to provide documents as mentioned above and other supporting documents in eight copies each to IQAC through Establishment Section.</p>
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The above information is based on the documents submitted by the faculty member along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification is based on the regulations notified by the UGC in 2010 with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority.

**Notes for the Establishment Section:**

The Establishment Section is required to check the Personal File and Records of the applicant for information about the eligibility date, nature of appointment, grade pay, fulfilment of requirement of Orientation Programme and Refresher Course as per the provisions and recommendations of the previous Selection Committee, as may be applicable in relevant cases.

R. Zafar  
(R. Zafar) 19.6.2012

Dated: 19-06-2012.

M.Z. Abdin  
(M.Z. Abdin) 19/6/2012

S. Raisuddin  
(S. Raisuddin) 19/6



INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062

Subject: API score verification under the revised Career Advancement Scheme (CAS)

GENERAL INFORMATION					
Name of faculty member	Urmila Bhardwaj	Gen	SFS	Other	
		√			
Department	Nursing				
Faculty	Nursing				
Pay band	Rs. 37400 – 67000	* To be verified by the Establishment Section			
Grade pay	Rs. 9000				
Date of joining regular services in Jamia Hamdard	29/11/1999*				
Promotion stage(s)	Associate Professor (stage 4) to Professor (stage 5)*				
Date of eligibility of promotion	04/07/2010*				
Assessment Period	04/07/2007 – 03/07/2010*				
API SCORE					
	Claimed	Verified	Comments		
Category- I: Teaching, learning and evaluation related activities					
Category- II: Co-curricular, extension and professional development related activities					
Category-III: Research and academic contributions					
TOTAL					
Minimum API score required as per UGC norms for this stage	<i>Category I</i>	<i>Category II</i>	<i>Category III</i>		
	75/year	15/year			
	Minimum total average annual score under Categories I & II – 100/year				
OTHER REQUIREMENTS					
Other requirements of promotion to be checked by the Establishment Section	REMARKS BY ESTABLISHMENT SECTION, IF NOT FILLED-IN BY THE COMMITTEE				
	Programme/Course	Place	Dates		
	Orientation Programmes (s) as per UGC norms				
	Refresher Course(s) as per UGC norms				
	Any other (Specify).....				
	Name of programme	Place	Dates		
Comments by the Committee	<p>The observations of the Committee are as follows:</p> <ol style="list-style-type: none"> <li>The date of promotion falls after 30 June 2010. Accordingly, API score of category I and II for year 2009-10 and category III for entire assessment period has been verified.</li> <li>Time table issued by the Principal, RSN may be provided in support of API score for teaching assignment.</li> <li>Documents for claim of API score with respect to supply of additional knowledge resources, innovative teaching methodologies may be provided.</li> <li>Detail about ISSN/ISBN numbers for all books and journals as well as information whether the journals where publications have been made are refereed or not may be provided to calculate API score for publications during the assessment period.</li> </ol>				

R. K. /  
2-7-2012

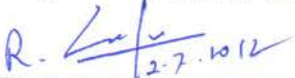
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R. K. /  
2-7-2012

The above information is based on the documents submitted by the faculty member along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification is based on the regulations notified by the UGC in 2010 with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority.


**Notes for the Establishment Section:**

The Establishment Section is required to check the Personal File and Records of the applicant for information about the eligibility date, nature of appointment, grade pay, fulfilment of requirement of Orientation Programme and Refresher Course as per the provisions and recommendations of the previous Selection Committee, as may be applicable in relevant cases.

  
(R. Zafar)

Dated: 2-7-2012

  
(M.Z. Abdin)

  
(S. Raisuddin) 2/7

INTERNAL QUALITY ASSURANCE CELL (IQAC)  
JAMIA HAMDARD, NEW DELHI – 110062


Subject: API score verification under the revised Career Advancement Scheme (CAS)


GENERAL INFORMATION				
Name of faculty member	Waseem Ahmad Siddiqui	Gen	SFS	Other
Department	Biochemistry	√		
Faculty	Science			
Promotion stage(s)	Assistant Professor (Stage 2) to Assistant Professor (Stage 3)	*To be verified by the Establishment Section		
Pay band	Rs. 15,600 – Rs. 39,100			
Grade pay	Rs. 7000			
Date of joining regular service in Jamia Hamdard	03/10/2001			
Date of eligibility of promotion	03/10/2010*			
Assessment Period	03/10/2005 to 02/10/2010			
API SCORE				
	Claimed	Verified	Comments	
Category- I: Teaching, learning and evaluation related activities	113	87	The verified API score is more than the minimum required.	
Category- II: Co-curricular, extension and professional development related activities	25	16		
Category-III: Research and academic contributions	195	128		
TOTAL	333	231		
Minimum API score required as per UGC norms for this stage	<i>Category I</i> 75/year	<i>Category II</i> 15/year	<i>Category III</i> 20 per year (100 per Assessment Period)	
	Minimum total average annual score under Categories I & II – 100/year			
Other requirements of promotion to be checked by the Establishment Section	1. Fulfilment of requirement of Orientation Programme and Refresher Course as per UGC norms, if applicable.			
Comments by the Committee	<p>The observations of the Committee are as follows:</p> <p>1. The verified API score of the applicant under category I, II and III is more than the minimum required as per the UGC Regulations.</p> <p>2. API score of citations has not been included as source of citation is not mentioned.</p>			


The above information is based on the documents submitted by the faculty member along with his/her application for promotion under CAS. The Committee is open to further information and documents, if any in support of API score or in response to clarification sought by the Committee. The score verification is based on the regulations notified by the UGC in 2010 with modifications as adopted by Jamia Hamdard time-time with due approval of the Competent Authority.

**Notes for the Establishment Section:**

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(R. Zafar) 2.7.2012

  
(M.Z. Abdin)  
21/7/2012

  
(S. Raisuddin) 2/7

Dated: 2-7-2012