

**JAMIA HAMDARD**  
**HAMDARD NAGAR, NEW DELHI-110062**  
**NOTICE INVITING TENDER**

NIT No.:- JH/Civil/SUMER/80/2022

Date: 24.11.2022

Jamia Hamdard invites sealed items rate Tenders in single bid system from Registered/ Contractors at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or Working/worked Agencies at Jamia Hamdard for the below mentioned work. The Tender documents and other details are available on the website: [www.jamiahamdard.edu](http://www.jamiahamdard.edu). Last date of submission of the Tender 05.12.2022 up to 3.00 pm.

The bidders are also advised to visit site to satisfy themselves before submitting the bids. Bidders not fulfilling the eligibility criteria may be rejected.

**NAME OF WORK:**                      **Repair & Renovation of Clinical Audio Visual lab of department of Amraz E Niswan Wa Qabalat, SUMER**

**ESTIMATED COST**                      **Rs. 3,70,803.00**

**EARNEST MONEY:**                      Rs. 7500.00

**TENDER FEE:**                              Rs. 600 only (Non Refundable)

**TIME PERIOD:**                              30 days.

The Tender duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 05.12.2022 up to 3.00 PM along with demand draft of Tender fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of "Jamia Hamdard" payable at New Delhi. The Tenders shall be opened on same day i.e. 05.12.2022 at 3.30 PM by the Tender opening committee in the presence of available interested parties in the Office of the Executive Engineer.

In case the required procedure is not followed, the Tender can be rejected. Jamia Hamdard reserves the right to reject any or all Tenders without assigning any reason whatsoever.

Registrar

Copy to:

1. System Analyst, Computer Center, to kindly upload the NIT with Tender documents on the University's website.
2. PA to Finance Officer for kind information
3. Dean, SUMER for kind information
4. Executive Engineer for kind information
5. Concerned Engineer for information & necessary action
6. Notice board of Admin Block

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**NOTICE INVITING TENDER**

**FOR**

**Repair & Renovation of Clinical Audio**  
**Visual lab of department of Amraz E**  
**Niswan Wa Qabalat, SUMER**

**JAMIA HAMDARD**  
**HAMDARD NAGAR, NEW DELHI-62**

## (1) SCOPE OF WORK

**Repair & Renovation of Clinical Audio Visual lab of department of Amraz E Niswan Wa Qabalat, SUMER.**

## (2) ELIGIBILITY CRITERIA

1. Bidders must have Registered in Govt. /Semi Govt./State Govt. Departments/Higher Educational Institutions or Worked/Working Agencies at Jamia Hamdard. Bidders have to submit the related copies of the documents and other Registration Certificates justifying the eligibility criteria along with the Tenders documents. The original documents will have to be produced when asked for verification.
2. Bidders should have executed similar nature of works of at least one contract of 80% value of estimated cost of works or two contracts of similar nature of works of 60% value of estimated cost of works or three contracts of similar natures of works of 40% value of estimated cost of works in the last 3 years in any Govt. /Semi Govt. /State Govt. Departments/Institutional Buildings, Universities and produce credentials in support thereof.
3. The Bidders must have GST, PAN and other necessary Registration Certificates.
4. The Agency must have Average Annual Turnover of minimum Rs. 3 Lakhs for last three years and verified by the Chartered Accountant.

**Note: - Tenders shall also be liable for rejection on any of the following grounds:**

- a) Tenders submitted late.
- b) Tenders containing remarks uncalled for.
- c) Conditional tenders
- d) Tenders not submitted on prescribed Performa.
- e) Telegraphic tenders.
- f) Tender submitted without E.M.D. and Cost of tender document.

## (3) SUBMISSION OF BIDS

1. **Submission of Tenders:** Tenders should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The Tenders duly filled should be dropped in the Tender box kept in the Purchase Section; it should not be handed over to any employee of the Jamia Hamdard. No Tender shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: [www.jamiahamdard.edu](http://www.jamiahamdard.edu). Therefore bidders are advised to keep visiting our website.

In this bid, the bidder shall submit the following:

- a. Covering letter on Company's Letter head
- b. Earnest Money Deposit. (to be deposited by every bidder without any exemption)
- c. Copies of GST, PAN and other necessary Registration Certificate
- d. Entire pages of Tender documents should be duly signed & stamped by the bidder.
- e. Bidder not complying the bid & equability criteria is liable to be rejected.
- f. BOQ is cited on **Annexure "X"**

In this bid, bidders are required to quote his item rates in the above said attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. **The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.),** transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in Tender

quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of Tender. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

**Note**

1. Completion certificate submitted should be issued by an officer not below the rank of Executive Engineer.
2. All documents submitted by the bidder should be self-attested along with stamp

**(4) GENERAL TERMS & CONDITIONS**

- I. **Earnest Money:** An earnest money of **Rs. 7500.00** has to be enclosed along with the Bid. The EMD shall only be in the form of Bank Draft in favour of “Jamia Hamdard” payable “New Delhi”. No Cheques/Cash shall be accepted as EMD. The refund of EMD to the technically disqualified shall be made within 20 days from the date of opening of price bid. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance.
- II. **Validity of Tenders:** Tenders shall be valid for our acceptance without any change in rates and NIT conditions for a period of 60 days from the date of opening of price bid.
- III. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
- IV. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 30 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause XI of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.
- V. The rates shall be inclusive of all taxes (Service Tax, GST etc.) duties and cartage etc. Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed.
- VI. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
- VII. **Before Submitting Tender, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In-charge.**

**Correspondence:** All the correspondence in respect of Tender/award of work shall be made to Executive Engineer.

- VIII. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor will submit one full & final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer’s instructions.
- IX. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor’s bills.

- X. Rules governing the Contractor's employees working in the Jamia Hamdard Premises: The contractor's employees working inside the Jamia Hamdard campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
- XI. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, Jamia Hamdard also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.
- XII. **Security Deposit:** A security deposit equal to 05 % of the value of work will be deducted from Contractor's bills.
- XIII. **Release of Security Deposit:** after the completion of the Defect liability period of 06 months, as per clause XXII, subject to satisfactorily rectification of all defects
- XIV. **Extra or substituted item:** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates analysis for determining item rate and pay to contractor accordingly.
- XV. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XVI. Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work inside.
- XVII. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XVIII. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XIX. If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XX. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work. The contractors also have to ensure that no one at site violate the safety/preventive measures of COVID-19 guidelines issued by the Government of India such as face mask, social distancing, cleaning of hands etc.
- XXI. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XXII. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate No. 3 nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
- XXIII. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After

completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.

XXIV. Tenders once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.

XXV. Tenders not complying with any of the provisions stated in this Tenders document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the Tenders without assigning any reason and do not bind him-self to accept the lowest bidder.

#### ANNEXURE-"B"

##### LIST OF APPROVED MAKES

1.	Ordinary Portland Cement	Ultra Tech, ACC, of 53 Grade or other equivalent brands as approved by the Engineer in-charge
2.	Ceramic Glazed Tiles	Kajaria, Somany, Orient Bell or as approved by the Engineer in-charge
3.	POP	Birla, JK Cement or as approved by the Engineer in-charge
4.	Putty	Birla, JK Cement or as approved by the Engineer in-charge
5.	OB	Asian, ICI, Nerolac Premium Quality or as approved by the Engineer in-charge
6.	Enamel Paint	Asian, ICI, Nerolac Premium Quality or as approved by the Engineer in-charge
8.	Mild Steel	Jindal or equivalent or as approved by the Engineer in-charge
9.	Water Closet (W.C.)	Hindware, Cera or equivalent or as approved by the Engineer in-charge
10	HDHMR Board	Action TESA, Century or equivalent or as approved by the Engineer in-charge

**Note:-Contractors are requested to read the complete tender documents and visit the site before submission of Bids.**

**Name of work- Repair & Renovation of Clinical Audio Visual lab of department of Amraz E Niswan Wa Qabalat, SUMER.**

S.No	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
1	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge.	0.17	cum		
2	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar	2.50	cum		
3	Dismantling doors, windows and clerestory windows (steel or wood) shutter including owkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area 3 sq. metres and below	1.00	each		
4	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. For thickness of tiles 10 mm to 25 mm	30.00	sqm		
5	Dismantling of flushing cistern of all types (C.I./PVC/Vitrious China) including stacking of useful materials near the site and disposal of unserviceable materials within 50 metres lead.	1.00	each		
6	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)	3.00	sqm		
7	Reinforced cement concrete work in beams, suspended floors, roofs having slope up to 15° landings, balconies, shelves, chajjas, lintels, bands, plain window sills, staircases and spiral staircases above plinth level up to floor five level excluding the cost of centering, shuttering, finishing and reinforcement, with 1:1.5:3 (1 cement : 1.5 coarse sand including manufactured sand derived from Recycled Concrete Aggregate (RCA) upto 20%: 3 graded stone aggregate 20 mm nominal size Recycled Concrete Aggregate (RCA) upto 20%)	0.21	cum		
8	Centering and shuttering including strutting, propping etc. and removal of form for Lintels, beams, plinth beams, girders, bressumers and cantilevers	3.00	sqm		

9	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. Cold twisted bars	40.00	kg		
10	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite stone slab colour black, Cherry/Ruby red Area of slab over 0.50 sqm	19.00	sqm		
11	Providing edge moulding to 18 mm thick marble stone counters, Vanities etc., including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-in-Charge. Granite work	21.00	metre		
12	Extra for fixing marble /granite stone, over and above corresponding basic item, in facia and drops of width upto 150 mm with epoxy resin based adhesive, including cleaning etc. complete.	21.00	metre		
13	Extra for providing opening of required size & shape for wash basin/kitchen sink in kitchen platform, vanity counter and similar location in marble/ Granite/ stone work, including necessary holes for pillar taps etc. including moulding,rubbing and polishing of cut edges etc. complete.	1.00	each		
14	Marble stone flooring with 18 mm thick marble stone, as per sample of marble approved by Engineer-in-charge, over 20 mm (average) thick base of cement mortar 1:4 (1 cement : 4 coarse sand) laid and jointed with grey cement slurry, including rubbing and polishing complete with : Black Zebra	2.00	sqm		
15	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	3.00	cum		
16	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	140.00	sqm		



17	Distempering with 1st quality acrylic distemper, having VOC (Volatile Organic Compound ) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour. Two coats	140.00	sqm		
18	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	140.00	sqm		
19	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work	40.00	sqm		
20	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface : Water thinnable cement primer	140.00	sqm		
21	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete. Flexible pipe 32 mm dia	1.00	each		
22	Providing and fixing P.V.C. gate valve fittings complete.	1.00	each		
23	Fabricating ,making and fixing the wooden cupboard under the counter which is made out of 17mm HDHMR board. The cupboard having the shutter of 17mm thich of HDHMR board pasted with .8mm thick laminate on front side with middle shelf . The shutter fixed with piano hinges complete with all necessary hardware ie handle, magnetic catcher , PVC bidding etc complete as required..	155.00	Sqft		
24	Dismantling the damaged wooden cupbord under the RCC countre complete with disposed off the rubbish within the campus as directed by the Engineer In charge,	142.00	Sqft		
25	Dismantling the existing china ware sink and re-fixing the same on the counter top complete with necessary support, labour etc	1.00	jab		

26	<p>Anti termite treatment of the premises consisting of rooms, labs, washrooms, corridors, , all wooden doors / chokhat complete as required with necessary specifications including outer area of the premises.</p> <p>Work scope of walls &amp; floors:</p> <ul style="list-style-type: none"> <li>• Drilling skirting up to 10 mm diameter, 30cm apart along the surface of the partition of wall and along floor joints of the floor areas.</li> <li>• Pressure injection of the termiticide solution in the drilled holes.</li> <li>• Re-cementing of the drilled holes.</li> </ul> <p>Treatment of wooden structure:</p> <ul style="list-style-type: none"> <li>• Drilling 3-6 mm diameter holes at the junction of walls &amp; wooden frames with down word slant at 30 cm apart and inject the termiticide liberally inside the holes.</li> <li>• Drilling wooden panelling, cabinets, partition etc. &amp; inject the termiticide liberally in the drilled holes.</li> <li>• Plugged of the drilled holes after injection.</li> <li>• To spray the termiticide in and around the treated premises.</li> </ul> <p>Treatment inside Electric Conduits &amp; Boards:</p> <ul style="list-style-type: none"> <li>• Termites are travelling through electrical conduits inside the building wall.</li> <li>• Open the electrical switch boards with help of electrician &amp; treat inside with termiticide dust.</li> </ul> <p>Treatment of expansion joint of the building:</p> <ul style="list-style-type: none"> <li>• Inject termiticide in the expansion joint of the building to check the e\termite movement.</li> <li>• Treatment of the shaft area of the building at the floor level.</li> <li>• Inject the termiticide around drainage chamber.</li> </ul> <p>Termiticide:  Emidaclo pride 30.5% SC (smell free)  Chloropyiphos 20% EC</p>	540.00	Sqft		
	<b>Total</b>				

Contractor Signature with seal