

Jamia Hamdard
(Hamdard University) Hamdard
Nagar Delhi-62
(JH/PS/Quote-711/March-2021)

**TENDER INVITING NOTICE FOR “Upgradation of device and Licenses
from Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard Plus”**

Bids are hereby invited for and on behalf of Jamia Hamdard, for “**Upgradation of device and Licenses from Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard plus for 03 Years**”. (As per Annexure-1) as briefly described hereunder:

1.	Name of the work	Upgradation & Renewal of device and Licenses from Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard for the period of three years.
2.	Bid submission mode	<ul style="list-style-type: none"> • Two packet system: • Packet 1 -Technical Bid and • Packet 2 -Price Bid.
3.	I) Tender Fee - Rs.2500 / ii) EMD - Rs.75,000/	Tender processing fee and EMD is Payable through Demand Draft drawn on any nationalized bank in favour of “ Jamia Hamdard payable at New Delhi. The DDs should be sent to “Registrar, Jamia Hamdard University”, Hamdard Nagar, New Delhi-62 in sealed envelope by super scribing as “ DDs for upgradation of device and Licenses from Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard Plus ”. The DDs shall reach on or before the date and time of bid opening.
4.	Date and time of Publication of Tender	From 11.03.2021 to 25.03.2021
5.	Last date and time for submission of bids	12.00 Hrs. of 25.03.2021
6.	Date and time of opening technical bids.	12.30 Hrs. of 25.03.2021

A. Instructions to Bidders

1. Bids are to be submitted in the Tender Box kept in the Purchase Section of the University
2. Bidders are instructed to read and understand the eligibility criteria and terms and conditions.
3. Tender processing fee and EMD is Payable through Demand Draft drawn on any nationalized bank in favour of **“Jamia Hamdard payable** at New Delhi The DDs should be sent to “Registrar, Jamia Hamdard University”, Hamdard Nagar, New Delhi-62 in sealed envelope by super scribing as “DDs for **upgradation of device and Licenses from Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard Plus**”. The DDs shall reach on or before the date and time of bid opening.
4. EMD of the unsuccessful bidders will be refunded after opening the price bids and EMD of the successful bidder will be refunded after successful installation and testing.
5. Bidders are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Document. Conditional bids will be summarily rejected.

B. Eligibility of the bidders

1. OEM or dealers authorized by OEM can apply for the tender who are in the business for at least 3 years as on the last date for submission of bids.
2. Bidders shall provide Manufacturer Authorization Form (MAF) from the OEM in this case from along with the bids. In case of absence of the MAF, bids shall be summarily rejected.
3. The bidder should have successfully supplied and installed/ maintained at least 2 Sophos UTM (Unified Threat Management) firewalls in PSU/Govt./Universities or any other reputed organizations during last one year. This should be duly supported by the Purchase Order/ Work Order.
4. The bidder should also submit installation certificate /document issued by respective organization for the furnished Purchase Orders /Work Orders.
5. Average turnover of the firm shall be Rs. One Crore per annum for the last 3 financial years from the year 2017-18 onwards.

6. The Bidder should not be currently black listed or have been blacklisted with any Government of India Agency /PSU, any State Government department. The bidder shall furnish a written declaration in this regard.
7. Bidders should have on their payroll at-least two Sophos certified engineers who have at least 3 years' experience in installing, trouble shooting of Sophos devices and applications therein. Kindly provide detail in terms of Name, Qualification, No of years of experience.
8. The successful bidder shall also submit a report of successful installation of Sophos XG 650 device at Jamia Hamdard and implementation of all policies as desired by Networking team Jamia Hamdard.
9. The bidder shall also share escalation matrix of M/S Sophos as well as of its own for complaint registration and redressal.
10. The bidder shall also define its role and give it in writing viz-a-viz after sale support to Jamia Hamdard.
11. The remaining licenses period of the existing device will have to be adjusted in the new device licensing over and above 3 years period. The bidder shall submit a letter of this effect after taking consent of the OEM. Otherwise bids shall be rejected.
12. Every page of the document should be numbered and duly signed.

C. **Each Bidder shall submit the following duly signed documents**

Packet I

1. Annexures I, II, Firm registration certificate and PAN Card.
2. MAF certificate from OEM.
3. GST Registration certificate.
4. ITRs for the last three years from the Assessment Year 2017-18 onwards.
5. Audited Profit and Loss and Balance sheet for last 3 financial years from 2017-18 onwards.
6. Work orders/purchase orders and installation reports to meet the eligibility requirements.

Packet II

Annexure III – Price Bid in PDF file.

D. Terms and Conditions

1. **The price quoted should be for License upgradation of device and Licenses from Cyberoam CR1500iNG-XP to Sophos XG 650 inclusive of the price, taxes, installation and all relevant charges at Jamia Hamdard campus.**
2. **Details of Specifications and make of each item should be clearly given supported by the illustrated pamphlets wherever possible. Quotations without specifying the make and other particulars may be rejected. The payment will be made after the box in which device is delivered is opened, checked, installed & found to be in order to our entire satisfaction. The accessories included in the items should also be clearly mentioned.**
3. Delivery and installation of the item shall be completed within 07 days from the date of Purchase Order.
4. The OEM/Partner shall also provide full hands on training to technical person(s) of Computer Centre.
5. Payment only shall be made within 30 days of the upgraded devices i.e. XG650 is installed and all existing current /upgraded policies are implemented and all functionalities as claimed by the OEM are realized by the University.
6. If the Bidder fails to deliver and install the upgraded device i.e. XG 650 Full Guard within the period of 07 days. University may, at its discretion, allow an extension in time subject to recovery from the bidder as agreed liquid damages, and not by way of penalty, a sum equal to 10 percentage of the value of order which the bidder has failed to supply for period of delay.
7. In case of failure to supply the goods within the prescribed time and in accordance with the specifications given in the quotations, the University reserves the right to cancel the order and EMD will be forfeited.
8. The University reserves the right to verify /seek confirmation of all original documentary evidence submitted by the vendors in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the bid will be rejected.
9. The university may reject any tender or any part of the tender without assigning any reason thereof.

Annexure I – Technical Specification

Upgradation of Cyberoam CR1500iNG-XP to Sophos XG 650 Full Guard Plus

Signature of the authorized person: _____

Date: _____

Name: _____

Place: _____

Designation: _____

Seal.

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

Annexure II - Bid Details and Declaration

1. Name and address of Firm/Agency (in Block Letters): _____

2. Nature of Business : _____
3. Nature of Ownership : _____
4. Name of Proprietor/ Managing Partners/Director of the Firm: _____
5. Contact Nos. _____

6. Email ID. _____

7. Name and Address of Branch, if any: _____
8. DD Amount No. and date _____ Tender processing fee _____
EMD _____
9. TIN No. _____
10. GST No. _____
11. Number of years in the current
Business: _____

I the undersigned hereby declare on behalf of M/s..... that:

- a) The above furnished information is true;
- b) I/We have read, understand, and accept the tender norms;
- c) I/We have not blacklisted by any the Government agency/department /PSU.

Signature of the authorized person: _____

Date: _____

Name: _____

Place: _____

Designation: _____

Seal.

Note to bidder: To be submitted by the bidder in the letter head and to be signed by the authority signatory with name and designation. Affix the seal of the firm)

Annexure III - Price Bid

Sl.no	Description	Qty	Uom	Unit Price	Total value
1	Renewal/Upgradation of CR1500iNG-XP to XG 650 Full Guard Plus for 3 years.	1			
		Taxes :			
		Grand Total :			
Grand total in words:					

Signature of the Authorized person: _____

Date: _____

Name: _____

Place: _____

Designation: _____