

**JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062**

Ref.No.
JH/PS/Quote/612/ Dec-
2019/E-waste Dated
21/01/2020

N.I.T. for disposal of unserviceable E-waste

The Jamia Hamdard (Deemed to be University) invites sealed tenders from eligible e-waste dismantlers/recyclers/agencies registered with Central pollution Control Board or State Pollution Control board for the disposal of unserviceable e-waste items attached as Annexure "A" on "**As is where is basis**".

The detail tender and other terms & conditions can be downloaded from the Jamia Hamdard Website www.jamiahamdard.edu upto 07-02-2020. The tenderer must attach the tender fee Rs. 500/ and EMD of Rs.30, 000/ along with the tender in the form of Demand Draft, which shall be in favors of Registrar, Jamia Hamdard.

The tenders may be drop the tender in tender box in purchase section of the University up to 3.00 p.m. on or before 07-02-2020. The same shall be opened on 07-02-2020 at 3.30 p.m. in the office of the Deputy Registrar. The competent authority of Jamia Hamdard reserves the right to reject any or all the tenders without assigning any reason.

REGISTRAR

TENDER DOCUMENT

**FOR DISPOSAL OF UNSERVICEABLE E-WASTE
AT**

JAMIA HAMDARD CAMPUS



JAMIA HAMDARD

HAMDARD, NAGAR NEW DELHI –110062

**TENDER FOR DISPOSAL OF UNSERVICEABLE E-WASTE AT
JAMIA HAMDARD**

1. Cost of tender: Rs. 500/- only (Non Refundable)
2. Due date of tender submission: upto 07-02-2020 up to 3.00P.M
3. Time and date of tender opening: 07-02-2020 at 3.30 P.M
4. Earnest Money. Rs. 30,000/ only
5. Names, address of Firm/Agency and Telephone No.-----

6. Name of proprietor & Address of -----

7. Please specify as to whether bidder is a sole proprietor/partnership Firm **and registered with the Central Pollution Control Board/State Pollution Control Board for Electronic Waste**. Name, address, Telephone No of the partner should be specified.
(a)----- (b) -----
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8. PAN & Registration No -----
9. License No. and Certificate issued by concerned authority of Govt. of India for disposal of E-waste
10. Details of earnest money deposit. -----

a. Amount. (Rs. in words) -----

b. Demand Draft No. -----in favors of The Registrar Jamia Hamdard

c. Name of issuing authority. -----Payable to New. Delhi.
11. Declaration by the contractor
This is to certify that I/We before signing this tender have and fully understood all the terms and conditions and instructions contained herein and undertake myself/ ourselves abide by the said terms and conditions.

CONTRACTOR'S NAME & SIGNATURE

TERMS & CONDITIONS

1. Sealed Tenders in prescribed form (ANNEXURE – B) dully filled in must be submitted along with the Bank Draft (The draft shall be in favors of Registrar Jamia Hamdard of Rs.30,000 only as an earnest money and of Rs.500/- as tender fee)
2. **The tenders should be submitted in sealed covers. Open tenders will be rejected.**
3. Tender opening committee shall open the Tender on 07-02-2020 at 3.30 P.M. at the office of the Deputy Registrar, Jamia Hamdard in presence of available interested tenderers/bidders.
4. The tender form should be clearly filled in ink legibly or typed. The tenderer/bidder should quote the amount tendered by him/them in figure & as well as in words. Alterations unless legibly attested by tenderer/bidder, shall disqualify the tender. The tender form should be signed by the tenderer/ bidder himself. Attested copies of the PAN, Registration of Income tax clearance certificate and Registration of Pollution Control Board(s) issued by the concerned agency/organizations, partnership deed (If firm is in partnership) shall be enclosed.
5. The Tenderer/bidder should sign every paper of the tender.
6. The following information will be indicated on the Envelope cover.
 - a) Tender for disposal unserviceable & e-waste items “**As is where is basis**” at Jamia Hamdard Campus.
 - b) Name of Firm. _____
 - c) No. of NIT. _____
 - d) Closing of Tender. _____
 - e) Clearly indicate that the demand drafts attached with the tender. _____
7. The tenderer should take care that the amount should be written in such a way that interpolation is not possible. Tenders should clearly quote their rates per unit as asked for both in figures and in words inclusive of all taxes/ duties, if any. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
8. The address given in the tender shall be deemed to be the renderer’s address and correspondence sent on that address shall be considered to have been delivered to the tenderer. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.

9. The earnest money will liable to be forfeited, if the tenderer/bidder withdraws or amends & derogates from the tender in any respect within the period of validity of the tender.
10. The earnest money of successful bidder will be adjusted in final bid amount.
11. The Earnest Money Deposit of un-successful bidders will be refunded within one month from the date of award of lot without any interest against request duly pre-receipted affixed with revenue stamp.
12. The Jamia Hamdard reserves the right to cancel/reject full or any part of the tender without assigning any reason.
13. The Tenderer/bidder may inspect the materials on any working day between 10:00 AM to 1.00 PM by prior appointment to satisfy themselves about the quality & condition of the materials offered, before quoting the amount in tender.
14. Tenderer/bidder while submitting a tender would be presumed to have check the all unserviceable items, considered and accepted all the terms and conditions.
15. Any Act on the part of the tenderer/bidder to influence anybody in the Jamia Hamdard is liable to rejection of his tender.
16. The tenderer/bidder shall be wholly responsible in respect of removing the all auctioned material from Jamia Hamdard, without damaging the property or item of Jamia Hamdard. If anything damaged during transportation & removing the auctioned material the demagogues charges shall be recovered from the bidder as decided by the competent authority of Jamia Hamdard.
17. The contractor shall have to produce the copy of PAN or latest income tax clearance certificate, if he/she is assessed under Income Tax department and registration certificate and licences issued by the Pollution Control Board.
18. The tenderer / bidder not conforming to tender requirements can be rejected and decision of the competent authority of Jamia Hamdard will be final, no correspondence thereof shall be entertained what so ever.
19. The materials offered for disposal is on "AS IS WHERE IS BASIS" in unpacked condition, Taxes & duties that may be levied by the Govt. will be borne by the tenderer/ bidder.
20. The tenderer/bidders will make own arrangement against the cutting loading & unloading and carriage etc. in the specified time period.
21. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.

22. The Jamia Hamdard reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons therefore & effecting the terms & condition of the tender.
23. The auction materials will be allowed to be lifted between 10.00 AM to 4.00 PM on working days only, no lifting/loading shall be allowed in Holiday, Saturday & Sunday. No picking, choosing or sorting will be allowed in the premises for the disposal lots. Mis-description or error in quantity will not invalidate a sale. No refund will be made to the purchaser when the weight or number delivered is less than that have been specified in the tender. The tenderer himself satisfy the quantity & weight as specified in the tender.
24. The person authorized by the successful bidder will only be allowed to take delivery.
25. The labour for transport and other arrangements will have to be made by the tenderer at their risk, cost and responsibility.
26. The tenderer shall deposit the 50% of his quoted amount within three days from the date of intimation/selected highest bidder. The balance amount after adjustment of EMD already deposited should be paid within 5 days from the date of issue of award letter by cash or DD. In case the auctioned items not lifted within the time specified, the ground rent @ Rs. 1000/ day or as decided by the competent authority of Jamia Hamdard per day will be charged from the tenderer for a further period of 7 days. The materials not so removed will be treated as abandoned and the EMD and other sums paid will be forfeited without any reference to the tenderer. For such abandoned material the Jamia Hamdard reserves the right to re-sell. The concerned bidder will have not any claim whatsoever about the abandoned lot/lots.
27. Tenders should be valid for a period of 90 (Ninety) days from the date of opening of the tenders.
28. In case of any dispute or difference, remain unresolved the matter shall be referred to the Arbitrator appointed by the Vice Chancellor of Jamia Hamdard. The Award of the Arbitrator shall be final and binding on the parties. The jurisdiction shall only be at Delhi/New Delhi.
29. The highest bidder of E-waste will dispose off the E-waste of Jamia Hamdard as per recent norms & regulation of the Govt. of India and shall submit a surety letter (on a non-judicial stamp paper) that he follows the prescribed norms of Govt. of India norms for its disposal and also indemnified the Jamia Hamdard from the disposal of E-waste.

CONTRACTORS SIGN AND SEAL
(As acceptance of the above term & condition)

Annexure "A"

List of Unserviceable E-Waste items

Sr. No	Item	Qty	Unit price	Amount
1	TV	02		
2	CRT monitors	77		
3	TFT Monitors	30		
4	CPU	99		
5	UPS- 600va	57		
6	UPS-1.5 KV	02		
7	UPS- 3KV	01		
8	UPS- 2KV	01		
9	UPS- 1KV	02		
10	Keyboards	130		
11	Printer	45		
12	Tally Printer	02		
13	Server	02		
14	Scanner	03		
15	Projector	08		
16	OHP Projector	03		
17	Iron battery stand	01		
18	DVD player	01		
19	Iron battery rack	01		
20	Thin client HCL	47		
21	Thin client Banque	57		
22	Screen	03		
23	Iron wheel chairs	20		

24	Arm chair	06		
25	Mouse	13		
26	Stabilizer	05		
27	Photocopier machine	06		
28	Fax machine	03		
29	Switch cisco	02		
30	Speaker	02		
31	UPS Battery 7 Ah	04		
32	Phone Instrument	04		
33	Vacuum Cleaner	02		
34	Laptop	02		

Note: This is the final list still quantities of the items may increase or decrease