

**JAMIA HAMDARD**  
**HAMDARD NAGAR, NEW DELHI-110062**

**NOTICE INVITING QUOTATIONS FOR REFILLING OF FIRE EXTINGUISHERS**

Sealed quotations are invited for refilling of different types of Fire Extinguishers installed at various locations of Jamia Hamdard, New Delhi-110062 and its accessories for the period of one year for periodical maintenance, inspection, and testing in accordance with the instructions issued by Bureau of Indian Standards.

The contract will be valid for one year from the date of award of contract (extendable for another one year, depend on the performance) and will include repairs and replacement of consumables/accessories of fire extinguishers, installed at various establishments/offices of Jamia Hamdard. Bid document with other terms & conditions can be downloaded from website of Jamia Hamdard, [www.jamiahamdard.ac.in](http://www.jamiahamdard.ac.in) and filled tender be submitted last upto 2:30PM on 10/03/2021 in Purchase Office, Jamia Hamdard, New Delhi. And tender will be opened at 3 PM on 10/03/2021. The bid fee and EMD as per following details:

Bid fee Rs. 1,000/- Detail of DD (non-refundable .....  
EMD Rs. 10,000/ Detail of DD .....

**1. Eligibility of Bidders-Pre Qualification**

- i. Companies/partnership firms duly registered with the Registrar under the shops and Establishment Act.
- ii. Firm that is providing similar kind of services to any of the Departments/ Autonomous/ Institution/Universities/PSUs of Govt. of India for at least last three consecutive years.
- iii. Firm should have an annual average turnover of Rs.20 lakhs during the last three years. Copy of IT Returns need to be furnished in support.
- iv. The bidder should not have been black listed at anytime in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India.
- v. In addition to above bidder should also fulfill any one of the following conditions to become eligible to offer their bids.
  - a) Three similar completed works costing not less than Rs. 1.00 lakhs each; or
  - b) Two similar completed works costing not less than Rs. 1.5 lakhs each; or
  - c) One similar completed work costing not less than Rs. 3 lakhs

**Registrar**

## **2. Terms & Conditions:**

- i. All bidders shall be required to deposit Bid fee of Rs 1,000/ and EMD amount of Rs.10,000/- in the shape of DD in favour of Registrar, Jamia Hamdard, payable at New Delhi along with the filled tender document. The EMD amount will be returned to the unsuccessful bidders after the finalization of the tender.
- ii. Contract can also be cancelled if services provided by firm/contractor are not found satisfactory. Jamia Hamdard's decision in this regard will be final. In that case EMD will be forfeited and stock seized.
- iii. The bidder will be responsible for maintenance/refilling, servicing and also including their consumables and maintenance of fire extinguishers installed in Jamia Hamdard. Any loss or damage will be at contractors risk and cost. The fire fighting equipment's will be required to be checked regularly at least once in every three months for refilling/repair as the case may be.
- iv. The bidders need to submit the rates as per annexure "A" for fire extinguishers installed at Jamia Hamdard including their accessories.
- v. In case any item of fire extinguisher is banned by the Govt. the same shall be brought to the notice of the Jamia Hamdard and in place thereof fresh provision of another type of fire extinguisher be proposed and rates given accordingly to avoid confusion.
- vi. The Contract will be valid for one year from the date of award of the contract. If the services are not found satisfactory, the contract can be terminated at any time without assigning any reason at the sole discretion of the Registrar, Jamia Hamdard. The rates quoted by the firm shall be valid for a period of two year from the date of award of the contract.
- vii. The successful bidder will be selected on the basis on the rates quoted for refilling and rate for spare parts.
- viii. The successful bidder will have to furnish the name of their authorized workers engaged for proper checking of fire extinguisher. The Character and Antecedents of the workers engaged by contractor need to be got verified by the contractor for refilling and quarterly checks and inspections.
- ix. The Representative of the Firm can visit the site for inspection of details of work by contacting the In-Charge, Security, Jamia Hamdard, New Delhi.

- x. The Contractor will have to carry out inspection of all the fire extinguisher regularly, once in every three months.
- xi. The Contractor shall be solely responsible in case any fire extinguisher does not effectively perform/work at the time of its need.
- xii. Regular surprise checks will be conducted by the Security Officer of Jamia Hamdard. Any lapse detected during surprise checks may also result in imposition of penalty or cancellation of the contract at the sole discretion of the Jamia Hamdard .
- xiii. Copies of GST and PAN should be enclosed with the bid document
- xiv. Jamia Hamdard shall not be responsible for any delay, loss or non-receipt of tender documents sent by post.
- xv. No over-writing is permitted, if any, will not be accepted.
- xvi. Any need for replacement of unserviceable spare parts is required to bring to the notice of I/c-Security and all such replaced spare parts should be returned to Jamia Hamdard along with refilled fire extinguishers.
- xvii. Copies of work order of similar jobs executed with satisfactory working/performance certificate need to be attached.
- xviii. The Vice Chancellor of Jamia Hamdard is final authority for settlement of any dispute or subject to Delhi jurisdiction only.

**Registrar**

**ANNEXURE “A”  
(Types of Fire Extinguishers)**

<b>SI No</b>	<b>Type of Extinguisher</b>	<b>Quotes</b>	<b>Make/Brand/Company</b>	<b>Make in India</b>
01	Water CO2. 9Kgs			
02	CO2. 4.5 Kgs			
03	CO2. 3 Kgs			
04	CO2. 2Kgs			
05	ABC 10Kgs			
06	ABC 05Kgs			
07	ABC 02Kgs			
08	ABC 01Kgs			
09	DCP 10Kgs			
10	DCP 5Kgs			
11	DCP 02Kgs			
12	Mechanical Foam 9Ltrs			
13	Clean agent 5Kgs			
14	Clean agent 10Kgs			
15				
16				
<b>Quotes for Spare Parts</b>				
01	Pressure Guage			
02	Discharge pipe ABC			
03	Discharge pipe CO2			
04	Valve ABC			
05	CO2 Valve			
06	CO2 Wheel			
07	CO2 Handle			
08	Cartridge			
09	Body Belt			
10				
11				
12				

**Name and Signature**  
(Tenderer with seal)

Name of the Firm  
Address

E-mail

Landline & Mob no