

## Jamia Hamdard Admissions - 2018

### First Phase of Counseling & 2<sup>nd</sup> GD/PI

**Date: 4.7.2018** : **MSc Programs: Based on Undergraduate programme percentage**

**Venue: Hamdard Convention Centre** Jamia Hamdard New Delhi 110062

MBA (General) MBA (Health, and Hospital Management) MBA (Pharmaceutical Management) MBA (Insurance)	9.30 AM onwards	GD/PI in the Department of Management, Jamia Hamdard
M. Sc. Medical Microbiology M.Sc. Medical Anatomy M.Sc. Medical Pharmacology M. Sc. Medical Physiology M. Sc. Medical Biochemistry		10.00 AM to 11:00am only
MSc (Medical Lab Sc.) MSc (Medical Radiology and Imaging Tech.) MSc (Optometry)		10.00 AM to 11:00am only
MSc. Biochemistry (Gen &SFS) MSc. Botany (Gen &SFS) MSc. Chemistry (Gen &SFS) MSc. Biotechnology (Gen &SFS) MSc. Toxicology (Gen &SFS) MSc (Clinical Research)		10.00 AM to 11:00am only

Subject to fulfillment to eligibility criteria mention in Jamia Hamdard Prospectus 2018, all candidates who have applied to Jamia Hamdard and **scored 70 Percent and above up to 4<sup>th</sup> Semester/2<sup>nd</sup> year of Undergraduate programme** will physically attend first Phase of Counseling scheduled for 4.7.2018

Candidates shall report between 10:00 am to 11:00 am on the specified date and venue along with a copy of Undergraduate programme Mark Sheets up to **4<sup>th</sup> Semester/2<sup>nd</sup> year** and other documents (**a copy of Jamia Hamdard Application form along with Proof of application processing fee deposited, 10+2 Mark sheet, High School Certificate, School leaving certificate/migration certificate, three passport size colored photograph, Gap period (if any) affidavit, Original & One set of photocopies of each document**).

At the time of reporting, Candidates shall fill and sign in the desired details in the provided Counseling sheet.

A merit list based on 4<sup>th</sup> Semester/2<sup>nd</sup> year of Undergraduate programme of the reported candidates will be prepared. Meanwhile all the departments, one by one, will give short demonstration about the courses and their job/future prospects.

Seat allotment, as per merit and reservation policies of Jamia Hamdard will start at around 12:30pm. Candidates will be offered a seat within the applied choices, as per merit. After opting a choice candidate will be sent to the representatives of the opted Department/ School, where following steps will be followed:

1. Document verification will be done and fee deposition authority slip will be issued.
2. A team of Bank staff will be available at the venue, which will accept fee (either in the form of Bank draft or in cash), a duly stamped fee deposition will be returned to the candidate.
3. Candidate will report back to department/Faculty representative and deposit the office copy of fee receipt.
4. The representative of provost office will also be available at the venue to complete the hostel related formalities (as per availability of seats in hostels).

Candidate who could not secure a seat in the first phase of counseling will remain waitlisted in the desired programme, if in merit. However, if a candidate has been admitted to his/her lower preference of choices will also remain waitlisted for the upper choice. Such candidates will have to report in the subsequent phase of counseling (If conducted). However, preference may be given to the candidates who were admitted in the lower choice in the First phase of counseling. The date of subsequent Phase of Counseling-cum-admission will be announced at later Stage.

**A candidate once offered a choice/admitted in a course will be given ONLY one chance to opt /change a Course/ Programme, subject to availability of seat and merit of Candidate.**

**Note:**

1. Candidates reporting after 11:00am will not be considered.
2. Candidates are advised to come along with a demand draft of Rs 75,000/- in favor of “Jamia Hamdard”/cash to complete the admission formalities, if selected. The balance amount of first semester fee has to be deposited within one week of the admission.
3. Candidates who could not report/ complete the admission on the specified date & time will not be entertained at later stage. However, if entertained they shall forfeit their claim as per their merit and may be offered admission in a programme where seats are available in the applied programme, without affecting the claim of candidate who had appeared in the counseling on specified date and time and are placed in waiting list (if prepared).
4. In the First Phase of counseling only 90% seats will be offered the remaining 10% seats will be kept on hold for categories such as Physically Challenged, Sports, Staff etc, as per University reservation police. If suitable numbers of candidates are not available these seats will be offered to the admitted/waitlisted candidates in subsequent Phase of counseling.

5. For latest updates candidates are advised to keep themselves updated with the Jamia Hamdard website ([www.jamiahamdard.edu](http://www.jamiahamdard.edu)), they are also advised to keep checking their mails and SMS.
6. Candidates are advised to read carefully all the instructions (especially reservation policy & fee refund rules) given in the Prospectus-2018
7. Candidates have to submit the final year mark sheets latest by 30th September, if not submitted in time the admission will be cancelled by the Dean of the School.