

- (iv) It shall be responsible to sign the detailed estimates and plans of buildings / infrastructure projects to convey its approval before these are submitted to the UGC / Government Agency or other funding agencies, as the case may be. It shall also endorse relevant papers for sanctioning of new building projects;
- (v) It shall periodically review and monitor progress of all works approved and shall suggest suitable remedial measures wherever the progress is not as per schedule;
- (vi) It shall perform such other functions in the matter of execution of construction and infrastructure development project of Jamia Hamdard as may be entrusted to it by Planning & Monitoring Board;
- (vii) The Chairman of the Committee in an emergency situation, to be recorded in writing, can exercise the powers of the Committee, such cases shall be reported by him to the Committee at its immediate next meeting for ratification;
- (viii) The committee may meet at least once in three months or as frequently as deemed necessary;
- (ix) A copy of the Minutes of the Building together with Action Taken Report (ATR) shall be placed before the Planning & Monitoring Board and the Finance Committee.


(Dr. Firdous A. Wani)
Registrar

Copy to:

1. Prof. Moinunddin, Dean, F/o Engineering and Technology
2. Finance Officer
3. Prof. Farhan Jalees, HoD, Pharmaceutics
4. Prof. V.H. Rao, Former Scientist 'F' (Engineering), CDFD, Hyderabad.
5. Mr. M.H. Shamsi, Assistant Engineer (Civil)
6. Mr. B. Bose, Member Secretary
7. Assistant Registrar (VCS)
8. System Analyst (Networking) for uploading the notification on the website of Jamia Hamdard