



JAMIA HAMDARD

(HAMDARD UNIVERSITY)

(REACCREDITED BY NAAC IN GRADE 'A')

HAMDARD NAGAR, NEW DELHI-110062

Phone: 91-011-26059688 (12 Lines): Telefax: 26059663 Ext.-5326

Website: www.jamiahamdard.edu

REQUEST FOR QUOTATION

(JH/PS/Quot-479/Nov-2017)

TERMS & CONDITIONS

Sealed quotations are invited from reputed manufacturers/authorized distributors/resellers for **Supply of Ice Flaking Machine and -20°C Deep Freezer for Department of Chemistry, School of Chemical and Life Sciences to Jamia Hamdard** as per the specifications are given in Annexure and the detailed terms & conditions are given as under:

Terms and Conditions:-

1. Quotations may be submitted latest by **13th December 2017 upto 3.00 p.m.** in an envelope superscribing **“Quotation for Ice Flaking Machine and -20°C Deep Freezer for Department of Chemistry”** and addressed to: **Registrar, Jamia Hamdard (University), Hamdard Nagar, New Delhi-110062 and dropped in the tender/quotation box available in the Purchase Section.**
2. **Quotations will be opened on 13th December 2017 at 3:30 p.m.**
3. Prices should be quoted inclusive of all taxes except Custom/Excise Duty and on FOR Jamia Hamdard basis. Jamia Hamdard will provide Custom/Excise Exemption Certificate.
4. Prices can be quoted either in foreign currency or in Indian Rupees.
5. Jamia Hamdard will deduct an amount of 0.25% from all the bills for *“Jamia Hamdard Relief and Welfare Fund”*.
6. The specifications given in Annexure should be strictly followed.
7. The Technical Compliance Statement should be enclosed along with quotation, otherwise quotation can be rejected.
8. Letter of Authorization from the company as Authorized Service Provider or Authorized Reseller should be attached.
9. **Delivery Period: Within 2-3 weeks.**
10. **Payment: 100% on delivery and successful satisfactory installation of equipment.**
11. **Warranty: Three years comprehensive onsite warranty.**
12. **Earnest money Deposit (EMD) = 2.5% of the quoted price should be enclosed with Quotations in form of DD/ Pay order in favour of Registrar, Jamia Hamdard.**
13. **The successful bidder will have to deposit 5% of the total value of supply as Security Money in the form of Performance Bank Guarantee or FDR in favour of the “Registrar, Jamia Hamdard, New Delhi”, which will be refunded after completion of the warranty period.**
14. The Vendors whose near relatives/blood relations are employed at Jamia Hamdard need not apply, and the same will not be considered.
15. The Institute does not bind itself to accept the lowest quotation and reserves the right for accepting any quotation or to reject any or all quotations and also to reduce or enhance the quantity and period of order according to departmental requirement without assigning any reason.

16. The decision of the University will be final in case of any dispute arising in implementation of the terms of the contract.
17. TAN/PAN and GST No. should be attached with the quotation documents.
18. The manufacturer/supplier should submit the list of Universities/Govt. organizations/Institutions to whom supplies were made earlier.
19. Correction in the Quotations if any should be initialed otherwise the Quotations will be rejected at the time of the opening; the rates should be quoted in figures and in words as well.
20. No extra payment like carriage freight, loading and unloading, storekeeping, packing, forwarding etc. will be paid.
21. Income tax at source will be deducted from the running bill of supplier from the passed amount as per instruction of Income Tax Department.
22. The Institute takes no responsibility for delay or non receipt of quotation documents sent by post either way and also reserves the right to accept or reject any or all the quotations in part or full without assigning any reason thereof.
23. In case the date of opening of quotation is declared as Public Holiday, the quotation shall be opened on the next working day at the same time.
24. Late and delayed quotations shall not be considered and may be returned unopened to the bidder.
25. Quotations not in proper sealed cover or received telegraphically or by fax will not be entertained.
26. Conditional quotations will be rejected without assigning any reason.
27. The price to be given in the quotation are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price will be entertained after the submission of the quotation.
28. The vendor has to certify that these terms and conditions are acceptable to him.
29. All legal disputes, arising if any, would be settled under jurisdiction of Delhi court.

Registrar

The above terms & conditions are accepted.

Signature

Name

Designation.....

Company Seal

Technical specifications

S.No	Description of item	Quantity
1.	<p><u>Ice flaking Machine</u></p> <p>A complete set up of automated ice flaking machine is required with the following technical specifications.</p> <p>Technical specifications:</p> <ul style="list-style-type: none"> • Ice production capacity: min 50 kg /24 Hrs. • Ice storage bin capacity: min 15Kg • Interior and exterior: Stainless Steel • Refrigerant: CFC and HCFC free • Type: Vertical model • Size: Bench top • Should be a low noise machine with vibration less compressor • Automatic control for continuous ice making • Should Stop automatically if electricity goes off or no water or bin is full of Ice and start automatically when power/water supply resume or bin is not completely filled. • Visual indicators for error or other failure • Quality and safety certificates like CE,ISO etc should be attached with quotation • Voltage: 230V / 50 Hz. • Warranty: 3 years 	01
2.	<p><u>-20°C Deep freezer</u></p> <p>A complete set up of -20°C Deep freezer is required with the following technical specifications.</p> <p>Technical specifications:</p> <ul style="list-style-type: none"> • Temperature range: – 18°C to – 25°C • Capacity: 200 L or above • No. of Shelves: minimum 5 • Should have sealed shelves to prevent frost loss from open door • Should have quick freezing function • Should have visual alarm system at high temperatures • Should have temperature display • Type: Vertical model • With low power consumption • Should have 80 mm thick insulation • Should have minimum two wheels for easy movement of the instrument • Voltage: 230V / 50 Hz • Warranty: 3 years 	01



Sl. No. :

JAMIA HAMDARD
(Hamdard University)

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QUOTATION APPLICATION FORM

- Cost of Quotation Documents : Rs. 500.00 (Non refundable)
- Quotation form for : “ _____ ” Sl. No.: _____
- Last date of Submission of Quotation : **13/12/2017 upto 3.00 a.m.**
- Date of opening of Quotation : **13/12/2017 at 11.00 a.m.**
- Quotation Document Fee : DD / Receipt No. _____ Dated _____ for
Rs. _____ (Rs. _____)

VENDOR DETAILS

- 1. Name of Firm / Company :
- 2. Authorised person :
- 3. Address :
- Telephone(s):
- Fax: Mobile.....
- E-mail :
- 4. Income Tax No. / PAN No. :
- 5. Sales Tax No. / TIN No. :
- 6. Experience Certificate :
- (Attached photo copy)
- 7. Details of Earnest Money (EMD): DD / Banker Cheque No. _____ Dated _____ for
Rs. _____ (Rs. _____)
- Bank _____

I/We agree to abide by the terms and conditions of the Quotation as laid down under Quotation No. **JH/PS/Quot. No.-479/2017.**

Signature

Name

Designation

Company Seal

Contact No.....