

**JAMIA HAMDARD
HAMDARD NAGAR NEW DELHI-62**

**Ref. No.
Dated:- 04/01/2018**

SHORT TERM QUOTATION NOTICE

Jamia Hamdard invite the expression of interest from reputed and experienced agencies for **Providing and fixing Aluminium partition and false ceiling work in 3rd floor vacant space next to IQAC Cell at Science Building and Aluminium partition work at Nano Building Basement.**

Authorized representative of interested agency are requested to visit the University campus and submit their sealed offer for above work complete in all respect.

The firm having adequate experience for work, requisite tools /plants for the and necessary Registration, PAN,TIN, Service Tax etc. Required for the work may submit their offer on due date and time i.e 29-01-2018.For more details visit Jamia Hamdard Website (www.jamiahamdard.edu.in)

EARNEST MONEY: Rs.12,500.00 only

TENDER COST: Rs. 500.00 only (NonRefundable)

TIME PERIOD: 25 days.

The contractors may drop the quotation/tenders in the tender box placed in purchase section on or before 29-01-2018 up to 3.00 p.m., along with demand draft of earnest money & tender fee in sealed envelope clearly specifying the name of work. The D.Ds shall be in favor of Registrar Jamia Hamdard payable New Delhi. The quotations/ tenders shall be opened on 29-01-2018 at 3.30 p.m. by the tender committee in presence of available interested parties. In case the required procedure not followed the quotation/tender can be rejected.

Jamia Hamdard reserves the right to reject any or all quotation/tenders or split the quotation/tenders without assigning any reason.

Sr. Consultant

C.C.to: -

1. Finance Officer
2. Estate Officer
3. Security Officer
4. SPA to Vice Chancellor (For information please)

**J A M I A H A M D A R D
HAMDARD NAGAR
NEW DELHI –110062**

Quotation For

Providing and fixing Aluminium partition and false ceiling work in 3rd floor vacant space next to IQAC Cell at Science building and Aluminium partition work at Nano Building Basement.

GENERAL TERM & CONDITIONS OF THE QUOTATION

The work shall be executed strictly in accordance with the specifications given in schedule of quantities and instruction of in-charge of works. The not covered or clarified by these specifications the same shall be carried out as per instruction of In charge of work.

1. NAME OF WORK:

Providing and fixing Aluminium partition and false ceiling work in 3rd floor vacant space next to IQAC Cell at Science building

2. FILLING OF TENDER:

Tenders not properly filled mutilated with incorrect calculations or generally not complying with the condition may be rejected. Tenderers should quote their rates both in figures and in words. The schedule or quantities must be fully priced and the total of each page along with carried over figures of the previous page shall be given in ink and signed by the tender. No blank spaces shall be left.

3. PROPRIETARY OF TENDER:

If the tender/quotation is made by or on behalf of a Company incorporated under the companies Act it shall be signed by the Managing Director or by one of the Directors duly authorized on that behalf. If it is made by a partnership firm it shall be signed with the Co-partnership name by a member of the firm who shall sign his own name and give the name and address of each partner of their firm and attach copy of Power of Attorney with the Tender/quotation/ authorizing him to sign on behalf of the other partners. A certified copy of the registered partnership deed shall also be submitted along with the tender.

The work shall be executed as per specification entered in quotation/tender document and instruction of in-charge. Contractor is presumed to have studied the tender document & its specification, nothing extra will be paid for any item on account of its shape, size, location or other difficult circumstances even if the schedule makes no distinction, as long as entered in the quotation/tender.

4. ACCEPTANCE PERIOD

The tender/quotation shall remain valid for acceptance for a period of 30 days from the date of opening of tender.

5. SITE INSPECTION

Every tenderer is expected to inspect the site of the proposed work before quoting his rates. He must also go through and see the site of construction.

6. SCHEDULE OF QUANTITIES

A schedule of approximate quantities for various items accompanies this quotation/ tender. It shall be definitely understood that the owner does not accept any responsibility for the correctness or completeness of the schedule in respect of items and quantities and this schedule is liable to alterations by omissions, deductions or additions at the discretion of the owner without affecting the terms of the contract.

7. CONTRACTORS' RATES

The contractors rates must include the cost of transportation of material to the site, all taxes such as Sales Tax, Excise and Octroi etc. and the fixing or placing in position for which the items of work is intended to be operated. The rates shall be inclusive of all height, lead, lift and scaffolding etc. complete, no extra payment shall be made except specified in the item.

8. ACCEPTANCE OF QUOTATION

The acceptance of the quotation will rest with the competent authority of the Jamia Hamdard, who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotations received, without assigning any reason (s).

9. QUALITY

The competent authority of the Jamia Hamdard decision regarding the quality of the material and workmanship will be final and binding. The in-charge of work shall during the progress of the work have power to order in writing form time to time the removal of the work, within such reasonable time or times as may be specified in the order, of any material which in the opinion of In-charge of works is not in accordance with specification or instructions. The substitution or proper re-execution of any work or replacement of bad material shall be borne by the contractor.

10. DISMISSAL OF WORK:

The Contractor shall on the instruction of competent authority of the Jamia Hamdard immediately dismiss from work any person employed thereon by him, who way in the opinion of the owner be unsuitable or in competent or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation of damages against the owner or any of their officers or employee.

11. COMMENCEMENT OF WORK:

The Contractor shall commence the work on site within 01 days from the date of receipt of work order/Letter of Intent.

12. INCOME TAX AND OTHER TAXES

Statutory deduction of Income tax/ sales tax on works, contact shall be made from all interim and final payments as per present statute, including deduction of 0.25% JHRW from total bill amount.

13. DEFECTS LIABILITY PERIOD SIX MONTHS

Any defects developed within 'Defect Liability period' of 6 months from the date of COMPLETION will have to be rectified by the contractor. The rectification of such defects shall be taken immediately on receipt of written notice and such defects may extend 'liability period. In case of failure to do so the competent authority of Jamia Hamdard owner shall get the rectification work done by any other agency at the risk and cost of the contractor.

14. SECURITY MONEY:

The security money @ 10% of each running bill shall be deducted. The 5% security money shall be refunded along with final bill. Balance 5% security money shall be retained up to six month against defect liability period that may be release after completion of successful defect liability period without any interest.

15. SUPPLY OF MATERIALS TOOLS AND PLANT

The contractor shall arrange all the material required for the work.

16. PAYMENTS

The payment shall be made against the bill submitted by the contractor and prepared by the engineer in-charge, based upon the joint measurement by the Contractor. Contractor shall submit 3 copies of the bill and 3 copies of the measurement sheets. Payment can be released within 15 days after submitting the bill to competent authority of Jamia Hamdard.

17. LIQUIDATED DAMAGES

Entire work will be completed and handed over within stipulated period as mentioned in work order/letter of intent, failing which the competent authority of Jamia Hamdard can levy liquidated damages at the rate of 1% of the total contract value, per day week of delay, up to a maximum of 10 % of the total value of the work.

18. EXTRA ITEMS

(a) The rates of all authorized extra items or additional, altered or substituted work shall be worked out as follows:

(i) The rates shall be based on or derived from the existing rates in the contract as far as and to the maximum extent possible from the same class & nature of work.

(ii) Where the rates cannot be derived in the manner of (i) above, the same shall be worked out on the basis of Market Rates or actual expenditure incurred in the execution of the items inclusive of taxes. octroi etc. plus 15% for contractor's profit and overheads and supervision charges etc.

(b) The rates of extra item as decided by the competent authority of Jamia Hamdard shall be binding to both the parties and shall not be subject to Arbitration.

19. WATER AND ELECTRICITY

The contractor will arrange at his own expense, Jamia Hamdard shall not take any responsibility for the same.

20. SAFE STORAGE OR MATERIALS

The contractor shall be responsible for the safe storage of material use in the work. The Jamia Hamdard is not responsible for any damage or loss of the contractor material bring for the work by the contractor.

21. SITE TO BE KEPT CLEAR

The surplus/dismantled debris shall be removed to a place as directed by the In-charge of work stacked, leveled and dressed as directed.

22. AGE LIMIT OF LABOUR

The age limit for employment of labour shall be in strict accordance with the existing labour Legislations.

23. COST OF SAMPLES

The contractor at his own cost shall supply all required samples.

24. QUALITY OF MATERIALS, WORKMANSHIP AND TESTS

All materials and workmanship shall be of the respective kinds described in the contract and in accordance with In-charge of works or his representative may direct at the place of manufacture of fabrication or on the site. The contractor shall provide such assistance instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality, weight or quantity of any material used and shall supply samples of materials be-fore in corporation in the works for approval as maybe required by the In-charge of works or his representative.

25. COST OF TESTS

The cost of making any test except in respect of the materials supplied by the Employer shall be borne by the Contractor, if such test is intended by or provided for in the contract

GENERAL SPECIFICATION

All work shall be executed strictly in accordance with the specifications given in schedule of quantities and/or with the following specifications. For such items, which are not covered or clarified by these specifications, latest edition of C.P.W.D. specification shall apply. The work shall be carried out as per instruction of Engineer In charge.

- 1 The work shall be carried on till it is completed satisfactorily along with the completion of essential portions of other services, and the building contractor shall be deemed to have taken these factors into consideration while quoting his rates.
2. The work shall be executed as per schedule and instruction of Engineer In-Charge and nothing extra will be paid for any item on account of its shape, size, location or other difficult circumstances even if the schedule makes no distinction.
3. All concrete work plain or reinforced shall be inclusive of centering and shuttering and curing unless specified otherwise
4. Mechanical mixture shall be *used* for mixing all concrete work.
5. The hard blue grukul stone ballast shall be used in all R.C.C. and concrete work.
6. Coarse sand/golden Baderpur or stone dust shall be use in the work.
7. All sizes mentioned are exclusive of plaster and finishing.
8. All materials and workmanship shall be of the respective kinds described in the contract and in accordance with engineer on his manufacture of fabrication or on the site or at all or any of such places. The contractor shall provide such assistance as instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality weight or quantity of any material used and shall supply samples of materials before in corporation in the works for approval as may be required by the engineer in-charge.
9. The rate apply to all concrete works irrespective of its shapes size, quantity and position whether monolithic or cast in situation obtaining exact profile as directed. (No Extra payment shall be made separately)
10. The material should be of approved quality and manufacture (ISI) marks. The rates shall be included for all heights, lift, wastage, and others.
11. The contractor is advised to inspect the site before quoting the rates in Tender.
12. The in charge of work may approve any brand or make of material for the work other than that specified in the tender, and contractor shall be bound to use the approved brand of material without any extra cost

SCHEDULE OF APPROVED BRAND NAME

All material specified in the schedule of quantities specification and conditions of contract must conform to the following brand names and be of first quality .samples of all materials to be used must be submitted and got approved before actual procurement .The selection is required to considering in ascending order .i.e. first to last .

S.No.	Material description	Brand /Trade Name
	Civil work	
1.	Ordinary Portland cement	L&T ,Ultra tech, ACC or other brand approved by the Architect
2.	Aluminium Extruded Section Euro Grove Profile -14 guage (2mm)	Agravanshi, Boruka, Jindal, Hindalco
3.	Stone Aggregate (Blue/Black)	Sohna ,Pali or other approved
4.	Paints	ICI Asian ,Berger, Nerolac
5.	Glass	Saint Gobain, Guardian, Glaverbel,
6.	Ceramic vitrified tile	Nitco, Grafitti, Asian, Marbonite
7.	Locks	Geze, Hettich,Dorset,Godrej, Assa Aboloy.
8.	False ceiling Gypsum	Gyproc, Lafarge , Kanuf Danoline
9.	False ceiling grid tile	Ecophone, Armsronge Kanuf Danoline ,Anutone.

BOQ**FOR**

Name of work: Providing and fixing Aluminium partition, false ceiling in 3rd floor vacant space next to IQAC cell at Science Building and Aluminium partition work at Nano Building Basement.

Time of Completion: 30 Days.

Schedule of Quantities:

S.No.	Description of work	Qty	Unit	Rate	Amount
1.	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 meters lead as per direction of Engineer-in-charge. In cement mortar	2.28	Cum		
2	12 mm cement plaster of mix : 1:6 (1 cement: 6 fine sand)	0.90	Sqm		
3	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) : 25 mm thick	0.39	Sqm		
4	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS : 15622, of approved make, in all colors and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc. complete. Size of Tile 600x600 mm	1.56	Sqm		
5	Dismantling and fixing of old aluminium partition with door fixing with required necessary fittings etc complete.	252.45	Sqft		
6	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of	5.51	Sqm		

	<p>required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with : 12.5 mm thick tapered edge gypsum plain board conforming to IS: 2095- Part I</p>				
7	<p>Providing and fixing the aluminum partitions with extruded built up standard tubular sections of size 2.5"x1.5" of 16 gauge, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions i.e at top ,bottom and sides with required EPDM rubber/neoprene gasket etc .Aluminium sections shall be smooth ,rust free, straight, mitered and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing /paneling ,c.p brass/stainless steel screws, all complete as per the direction of Engineer in charge. The partition having the 5mm thick glass on top and on bottom 12 mm thick particle board of approved color complete as required/as existing.</p>	1844.26	Sqft		
8	<p>Providing and fixing the aluminum Door with extruded built up standard tubular sections of size top, vertical and middle 3.25"x1.75" of 16 gauge, fixing with dash</p>	217.35	Sqft		

	fasteners of required dia and size, including necessary filling up the gaps at junctions i.e at top ,bottom and sides with required EPDM rubber/neoprene gasket etc .Aluminium sections shall be smooth ,rust free, straight, mitered and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing /paneling ,c.p brass/stainless steel screws, all complete as per the direction of Engineer in charge. The door having the 5mm thick glass on top and on bottom 12 mm thick particle board of approved color including p/f the aluminium tower bolt, aldrops. door stopper complete as required/as existing.				
9	Filling putty making surface using readymade powder base putty of approved brand Birla putty. JK wall putty or as approved by the engineer in charge etc. complete on walls surface interior including sand papering after filling the putty making the surface smooth for applying the finishing painting coat including necessary centering & shuttering and scaffolding up to all heights complete	2.50	Sqm		
10	Applying a priming coat with ready mixed water based interior primer of approved brand (Asian paints ,ICI Dulux ,Nerolac & Berger)make including necessary tools & paints and scaffolding /jhoola up to all heights	2.50	Sqm		
11	Distempering with oil bound washable distemper (acrylic) of approved make and brand (Asian Paints, ICI Dulx, Nerolac & Berger) to give an even shade such as blue green buff and all other required shades including using of color stationer of approved brand for making of required shades with brushes etc, completes				
a	New work (three or more coat)	2.50	Sqm		
12	Providing and fixing door closer fixing with screw etc complete.	3.00	Nos		
	Total amount				

Total amount in words:-

**CONTRACTORS SIGN WITH SEAL
FOR ACCEPTENCE**

