## Bhavita

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WORK EXPERIENCE	33 Mon	ths			
Assistant Professor	Jamia Hamdard, New Delhi March 20	025- Present			
Responsibilities	<ul> <li>Conducting and assisting in planning, lecture delivery, and student assessment.</li> <li>Supervising clinical training sessions and guiding students during practical exposures.</li> <li>Participating in departmental meetings, academic planning, and internal review processes.</li> <li>Collaborating with senior faculty members for development of teaching materials.</li> <li>Handling administrative responsibilities as delegated by the university.</li> <li>Pursuing ongoing professional development to keep pace with emerging advancements in the field.</li> </ul>				
Branch Head	Continua Kids Private Limited, Dwarka July 2024 –	February 2025			
Responsibilities	<ul> <li>Managed the centre's administrative operations, ensured seamless functionality and adherence to organizational standards.</li> <li>Acted as a key liaison between the centre and head office, facilitated effective communication and resolved challenges in a timely manner</li> <li>Designed and delivered comprehensive training programs for new therapists, equipping them with counselling techniques and strategies f managing parent interactions.</li> <li>Collaborated proactively with various departments to ensure cohesive operations and maintained a high-performance environment at the centre.</li> <li>Upheld service excellence by monitoring delivery standards, addressing client concerns, and implementing improvements promptly.</li> <li>Reviewed and evaluated therapy assessments and plans created by team members to ensure accuracy, effectiveness, and alignment with best practices.</li> </ul>				
Centre Head	Continua Kids Private Limited, Dwarka Sep 2023	to June 2024			
Responsibilities	<ul> <li>Successfully collaborated with parents and a multidisciplinary team to develop comprehensive home therapy plans that effectively facilities skill acquisition and supported generalization of learned behaviours.</li> <li>Designed and implemented sensory-based interventions to optimize sensory processing and improve participation in daily activities, leading to increased independence and quality of life for children.</li> <li>Mentored junior colleagues to develop their clinical skills and enhance their professional growth through one-on-one guidance, mentorsh and case discussions.</li> <li>Prepared detailed progress reports that clearly articulated client achievements, identified areas for improvement, and recommended adjustments to the therapy plan, ensuring effective communication and collaboration with parents and other professionals.</li> <li>Successfully integrated care plans by collaborating closely with paediatricians and multidisciplinary team to address complex communications and emotional-behavioural challenges, ensuring a holistic approach to each child's development and well-being.</li> <li>Provided personalized training sessions to parents, effectively demonstrating and coaching therapeutic techniques, empowering them to</li> </ul>				
Occupational Therapist	confidently implement these strategies at home and support their child's progress.  Continua Kids Private Limited, Gurugram  Jul 2022	to Aug 2023			
	<ul> <li>Provided targeted therapy to improve sensory processing and self-regulation in children.</li> <li>Provided comprehensive education to parents regarding their child's diagnosis and treatment plan, empowering them to actively support their child's development.</li> <li>Accurately documented client evaluations, treatment interventions, and progress outcomes, ensuring compliance with clinical guidelines.</li> <li>Meticulously monitored and documented therapy progress to make data-driven adjustments to treatment plans and optimize outcomes feach child.</li> </ul>				
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	CLINICAL	Tech	nical	Interpersonal
	Assessment	M.S PowerPoint		Communication
	Client-centred approach	M.S Word		Empathy
	Clinical Research			Time-management
	Management			Active listening
	Therapeutic interventions			Adaptability
ANGUAGE PROFICIENCY				
IELTS Overall Band 7	Speaking 7.5	Listening 7.5	Reading 7	Writing 6.5