

Expression of Interest

For

**Selection of the Architect and Project Management Consultant (PMC)
for Pre-fabricated Porta Structure at SCLS Building, Jamia Hamdard**



**Jamia Hamdard
Hamdard Nagar, New Delhi - 110062**

Jamia Hamdard invites Expression of Interest (EOI) for Selection of the Architect and Project Management Consultant for Pre-fabricated Porta Structure at SCLS Building. The firms/agencies should be registered with Council of Architect with minimum 05 years of Experience in Planning, Designing, Drawings of Residential / Non-residential / Educational Institutions and have completed the projects with Single **Project of value** not less than 10 crores or two projects of value not less than 07 crores each or three projects of value not less than 05 crores each in last 5 years in Govt. / PSUs / Semi Govt./Reputed Institutions.

The Architect/PMC shall have working experience and proven BIM capability in-house and shall have worked over BIM projects nationally/internationally. Preference will be given to those who have Revit License/Certificate. Architects/PMC shall have to design through Building Information Modelling (BIM) and integrating and generating drawing from Revit for building, planning and designing. The BIM has to be used from the beginning of the project. The traditional design workflow of working in 2D and converting the drawings into 3D will not be allowed, as this will not realize the project benefits and efficiencies required for desired quality.

The scope of work for Architect/PMC is to prepare concept plan, detailed drawings, material specifications, tender documents including cost estimation, BOQ for proposed work, all services related to electrical, interior works, plumbing & sanitation, fire-fighting system, all LV & HVAC systems etc. as per NBCC norms and other such similar works as per requirement with periodic site supervision as and when required.

The proposals super-scribing on the top of envelop as “**Engagement of Architect and PMC for Pre-fabricated Porta Structure at SCLS Building, Jamia Hamdard, New Delhi**” may be put in the tender box kept at Purchase Section, Administrative Block, Jamia Hamdard, New Delhi. The last date of submission of the EOI is **19.01.2026** upto 03:00 PM. The pre-bid meeting will be held on **12.01.2026** at 11:00 AM in the office of the Consultant (E&M).

Proposal will be finalized by the University level appointed committee on the basis of quality of Presentation and financial offers of the shortlisted agencies. Agencies are also required to submit a processing fee (Non-refundable) of **Rs. 5000.00** in the form of demand draft in favour of “Jamia Hamdard, New Delhi” along with their proposals. The Agency/ firm is advised to visit the Site to acquaint themselves before submitting the proposal.

Jamia Hamdard reserves the right to accept or reject any or all proposals without any liability or any obligation for such acceptance/rejection without assigning any reason.

Registrar

Evaluation parameters:

The Architect/PMC firms meeting the initial eligibility criteria (Para – 1&2, page no.2) will be further evaluated and shortlisted on the following parameters based on marks as indicated:

S. No.	Particulars	Evaluation
A.	Work experience	Max. 20 marks
	Will be evaluated based on experience of works (Residential/Non- residential /Reputed Institutions with BIM) and successful completion of projects within 5 years.	On meeting the minimum eligibility criteria - 15 marks More than the minimum eligibility criteria - 20 marks
B.	Financial Capacity	Max. 10 marks
	Average Annual Financial turnover in last 3 financial years. CA Audited financial result of all relevant year and summary to be submitted.	Upto Rs. 50 Lakhs - 5 marks More than 50 lakhs - 7 marks More than 1 Crores - 10 marks
C.	Staff Strength	Max. 10 marks
	Architect/PMCs, Structural Engineer, MEP Engineers, Civil Engineers, Interior Designer etc. CVs to be submitted. All the personnel having experience of more than 5 years.	Up-to 05 in-house personnel - 05 marks More than 05 in-house personnel - 10 marks Architect should be registered with the Council of Architect.

D.	Presentation before the Committee (earlier executed projects, projects in hand and Team Capacity along with Conceptual Planned Proposal & design strategies for the proposed project)	Max. 60 marks
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The Top three bidders securing 70% marks or more in Technical Bid evaluation above shall only be considered technically qualified for opening of Financial Bids and evaluation thereafter.

The Architect/PMC fee in financial bid shall be mentioned in percentage (%) of project cost. The fee in percentage shall inclusive of all charges and deemed final. GST as applicable shall be paid extra.

To ascertain the Inter-se-ranking of the bids, the **Quality & Cost Based Selection (QCBS)** methodology at the ratio of 70:30 as mentioned below shall be adopted:

- An Evaluated Bid Score (B) will be calculated for each bid, which meets the minimum Qualifying marks of 70 (Seventy) in 'Technical' Evaluation Criteria, using the following formula in order to have a comprehensive assessment of the Bid price and the Technical Score of each bid:

$$B = (C_{(low)}/C) \times 100 \times X + (T/T_{(high)}) \times 100 \times Y$$

where,

C = Evaluated Bid Price of the bidder.

$C_{(low)}$ = The lowest of the evaluated bid prices among the responsive Bids

T = The total marks obtained by the bidder against "Technical" criteria

$T_{(high)}$ = The highest mark scored against "Technical" criteria among all responsive bids.

X = 0.3 (The weightage for 'Quoted price' is 30%)

Y = 0.7 (The weightage for 'Technical Score' is 70%)

Note: The Evaluated Bid Score (B) shall be considered up to two decimal places.

- Contract shall be awarded to the bidder with the highest Evaluated Bid Score (B).
- In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against 'Technical' criteria will be recommended for award of contract. Even if there is a tie, 'the decision of the Competent Authority or the Committee' will be final.

Particulars to be furnished with the proposal

S. No.	Particulars	Remark
1.	Registration with Council of Architect.	
2.	Date of Establishment	
3.	Details of PAN, GST, office address etc.	
4.	Awards /Certificates/Appreciation	
5.	Copies of work orders executed	
6.	Average Annual turnover of last three financial years	
7.	Brief summary of team (i.e., Architect/PMCs, Consultants etc.)	
8.	Details of obtained approval from statutory bodies (if any)	
9.	Current Engagements	