

TENDER DOCUMENTS

FOR

**REPAIR AND RENOVATION OF DRESSING ROOM OF
CRICKET GROUND**



**JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-62**

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NOTICE INVITING TENDER

NIT No. JH/Civil-II/2026/01A

Date: 31.12.2025

Jamia Hamdard invites sealed items rate Tenders in single bid (financial only) from agencies registered at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or working agencies at Jamia Hamdard for the below mentioned work. The Tender documents and other details are available on the website: www.jamiahamdard.ac.in. Last date of submission of the Tender is **12.01.2026** upto 3.00 PM.

The bidders are also advised to visit site to satisfy themselves before submitting the bids. Bidders not fulfilling the eligibility criteria may be rejected.

NAME OF WORK: **Repair and Renovation of Dressing Room of Cricket Ground.**

ESTIMATED COST: Rs. 3,00,000.00 (i/c GST)

EARNEST MONEY: Rs. 6,000.00

TENDER COST: Rs. 500 only (Non Refundable)

TIME PERIOD: 20 days.

The Tender duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 12.01.2026 upto 3.00 PM along with Demand Draft of Earnest money & Tender fee in sealed envelope clearly **specifying the name of work**. The DDs shall be made in favour of "JamiaHamdard" payable at New Delhi. The Tender will be opened on same day at 3.30 PM by the tender opening committee in the presence of available interested parties in the Office of the Executive Engineer and the Financial bid of the eligible parties will be opened after due information to eligible parties.

In case the required procedure is not followed, the tender can be rejected. Jamia Hamdard reserves the right to reject any or all tenders or split the tenders without assigning any reason whatsoever.

Registrar

Copy to:

1. System Analyst, Computer Center, to kindly upload the NIT with tender documents on the University's website.
2. PA to Finance Officer for kind information
3. Executive Engineer for kind information
4. Concerned AE (Civil) for necessary action

(1) **SCOPE OF WORK**

Repair and renovation work of Dressing room of Cricket Ground with the following major components of works:

- Steel work
- Fencing
- Tiles
- False Ceiling
- Whitewashing & painting work
- Cement board panels
- Waterproofing

(2) **ELIGIBILITY CRITERIA**

- Bidders must have Registered contractor at Govt./Semi Govt./State Govt./Departments/Educational institutes OR Worked/Working Agencies at Jamia Hamdard/Govt./Semi Govt./State Govt departments/Higher Educational Institution. Bidders have to submit the related copies of the documents and other registration certificates, Work orders and completion certificates. The original will have to be produced when asked for verification.
- Contractors should have executed similar nature of works of at least one contract of 80% value of estimated cost or two contracts of 60% value of estimated cost or three contracts of 40% value of estimated cost in the last 3 years in any Govt./Semi Govt./State Govt. Departments/Institutional Buildings, Universities and produce credentials in support thereof.
- The Bidders must have G.S.T & PAN No.
- The Bidder must have their office in Delhi/NCR.

Note: - Tenders shall also be liable for rejection on any of the following grounds:

- a) Tenders submitted late.
- b) Tenders containing remarks uncalled for.
- c) Conditional tenders
- d) Tenders not submitted on prescribed Performa.
- e) Telegraphic tenders.
- f) Tender submitted without E.M.D. and Cost of tender document.

(3) **SUBMISSION OF BIDS**

Submission of Tender: Tenders should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The tender duly filled should be dropped in the tender box kept in the Purchase Section. It should not be handed over to any employee of the Jamia Hamdard. No tender shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.jamiahamdard.ac.in. Therefore bidders are advised to keep visiting our website.

The bidder shall submit the following along-with the tender:

- a. Covering letter on Company's Letter head.
- b. D.D.s of Tender Fee & Earnest Money Deposit.
- c. Copies of GST no., PAN, etc.
- d. Copies of work orders for similar nature of works.
- e. Entire NIT shall be duly signed & stamped by the bidder.
- f. Details of Bank Account.
- g. BOQ: Bidders are required to quote its item rates in the attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders, dumping of malba at suitable place & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. **Only GST, as applicable, will be paid extra.** Further nothing extra in rates will be considered for any variations in tender quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of tender. **The bidder should quote unconditional rates & in computerized typed format. All pages should be duly signed & stamped, in case proper process is not followed the tender will be liable for rejection.**

(4). GENERAL TERMS & CONDITIONS

- I. **Earnest Money:** An earnest money of **Rs. 6,000.00** have to be enclosed along with the tender. The EMD shall only be in the form of Demand Draft in favour of Jamia Hamdard, New Delhi. No Cheques/Cash shall be accepted as EMD. The refund of EMD to the unsuccessful bidder shall be made within 15 days from the date of issue of work order to the successful bidder. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance
- II. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of price bid.
- III. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
- IV. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 20 days from 2nd day of the date of issue of work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages. The contractor shall not be entitle to any compensation for any loss suffered by hindrance on account of delay in commencing or executing the work, whatever

the cause for such delays may be including delays in procuring Government controlled or other materials. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of Executive Engineer regarding Time extension will be final and binding on the contractor.

- V. The rates shall be inclusive of all duties and cartage etc. **Only GST, as applicable, will be paid extra.** Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed.
- VI. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tender shall be unconditional.
- VII. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work. Site will be handed over as it is where it is and nothing extra shall be paid for clearing and disposal of Rubbish & Malba at a suitable place as per direction of the engineer-in-charge.
- VIII. Before tendering, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. The rates of different items are for all heights, depth, curvature and width unless otherwise specified against the item. In case of any doubt, may be clarified from the office of the Assistant Engineer (Civil).

IX. Water & Electricity:

Electricity: Temporary Electric Connection if required will be supplied by the Jamia Hamdard. The necessary cabling and metering etc. will be done by the contractor at his own cost. The vendor will have to pay for the consumption at the prevailing rates of charges as per bills of Jamia Hamdard.

Water: Contractor shall make their own arrangement of potable water for execution of work and drinking of labours from outside at their own cost. The Contractor will ensure by Laboratory test that water is fit for construction and drinking purpose, if required.

- X. **Correspondence:** All the correspondence in respect of tender/award of work shall be made to the Executive Engineer.
- XI. The Contractor shall not be allowed to possess any space or rooms inside the building.
- XII. No work shall be done at night (8 PM to 9 AM) or as decided mutually and on National Holidays without the instruction in written of Jamia Hamdard.

- XIII. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor can submit one interim or running bill and one final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer's instructions. 05 % deductions will be made towards the security deposit from each running bill.
- XIV. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.
- XV. **Work not to be sublet:** If the Contractor shall assign or sublet this contractor, or attempt so to do, or become in solvent or commence any insolvency proceeding of, if any bribe, gift, loan, given promised or offered by the Contractor to any person in the employ of Employer, then Jamia Hamdard shall have power to termination of contract.
- XVI. **Rules governing the Contractor's employees working in the Jamia Hamdard Premises:** The contractor's employees working inside the Jamia Hamdard campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
- XVII. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the contract value per week will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, Jamia Hamdard also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect alongwith 10% overhead charges will be deductible from his bills/dues.
- XVIII. **Extra or substituted item:** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates for determining item rate and pay to contractor accordingly.
- XIX. **Defect Liability period:** Defect liability period shall be one (01) year from the date of completion of work. Any defect arising in this period will be rectified by the contractor at his own cost. Failure to do so, shall lead to forfeiture of security deposit.
- XX. **Security Deposit:** A security deposit equal to 5% of the value of work will be deducted from Contractor's bills.

- XXI. **Release of Security Deposit:** The Security Deposit will be released after the completion of the Defect liability period of one year subject to satisfactory rectification of all defects.
- XXII. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XXIII. Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work inside.
- XXIV. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XXV. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XXVI. If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XXVII. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
- XXVIII. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XXIX. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
- XXX. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- XXXI. Jamia Hamdard will provide electricity, if needed, the electrical energy meter will be provided by the contractor and necessary deduction will be made as per the actual consumption of electricity during execution of work. The contractor

has to make his own arrangements for water.

- XXXII. Tender once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.
- XXXIII. **Termination of Contract:** The Jamia Hamdard reserve the right to terminate the contract on account of poor workmanship, failure to mobilize site within 15 days, non-compliance of specifications for the works, abnormal delay in progress of work, violation of any contract provisions by the contractor. In such case, contractor's EMD and security deposit deducted so far will be forfeited.
- XXXIV. The contract can also be terminated on the request of contractor. In such cases the contractor is liable to pay Liquidated damages @ 5% of tendered value besides forfeiture of EMD & security deposit recovered so far.
- XXXV. Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi/Delhi.
- XXXVI. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest tender or split the work in two or three parts.
- XXXVII. That in the event of any difference, or dispute arising between the parties to this Agreement for any reasons whatsoever relating to the contract, whether during the substance of this Agreement or thereafter, it has specifically been agreed that the party will endeavor to amicably resolve the difference, but in case if dispute or differences still remain unresolved, the same shall be referred to the sole Arbitrator appointed with the mutual consent of both the parties where decision shall be final and binding upon the parties concerned.

The parties shall act strictly according to provisions of Indian Laws while implementing and interpreting this MoU/agreement, NIT etc. The Courts at New Delhi shall have exclusive pecuniary and territorial jurisdiction for the purpose of this MoU/agreement, NIT etc.

ANNEXURE-'B'

(5) LIST OF APPROVED MAKES

1	Putty	Birla, JK Cement or as approved by the Engineer in-charge
2	Paint	Asian, Dulux, or as approved by the Engineer in-charge
3	Tile	Kajaria, Nitco or equivalent brands approved by the Engineer in-charge.
4	HDMR plain board	Action Tesa/century

Annexure 'X'

(6) BILL OF QUANTITIES (BOQ)

Name of Work: Repair and renovation of Dressing room of Cricket Ground, JH.

S. No.	Description	Quantity	Unit	Rate	Amount
1	Supplying and installation of moisture resistant/fire resistant cement board as per standard sizes fixed with self-drilling /taping screws. Screws shall be of counter sunk rib head of 1.60 mm to 4 mm thick or 8 to 10 gauge of length varying from 25 to 45 mm Cement Bonded particle board 8 mm thick (Termite, Fire & Moisture Resistance), as per IS:14276 : 1995	30.00	sqm		
2	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20 mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete Size of Tile 500x500 mm	9.00	sqm		
3	Providing and fixing APP (Atactic polypropylene Polymer) modified prefabricated five layer 2 mm thick water proofing membrane, black finished reinforced with glass fibre matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufacture of density at 25°C, 0.87 - 0.89 kg/ litre and viscosity 70 - 160 cps. Over the primer coat the layer of membrane shall be laid using Butane torch and sealing all joints etc., and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under: Joint strength in longitudinal and transverse direction at 23°C as 350/300 N/ 5 cm. Tear strength in longitudinal and transverse direction as 60/80N. Softening point of membrane not less than 150°C. Cold flexibility shall be upto -2°C when tested in accordance with ASTM, D - 5147. The laying of membrane shall be got done through the authorised applicator of the manufacture of membrane. 2 mm (for corrugated roof sheets)	142.00	sqm		

4	Providing and fixing G.I. chain link fabric fencing of required width in mesh size 50x50 mm including strengthening with 2 mm dia wire or nuts, bolts and washers as required complete as per the direction of Engineer-in charge. Made of G.I. wire of dia. 4 mm, PVC coated to achieve outer dia not less than 5 mm in required colour and shade	64.00	sqm		
5	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete. Hot finished welded type tubes	100.00	kg		
6	Providing and fixing the PVC pipe of approved quality and make complete as required including necessary fittings. 75 mm	5.00	metre		
7	Providing and fixing 600x450 mm bevelled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	2.00	each		
8	Providing and fixing white vitreous china flat back or wall corner type lipped front urinal basin of 430x260x350 mm or 340x410x265 mm sizes respectively.	2.00	each		
9	Providing & fixing of C.P. health faucet including necessary fittings complete as required as per the direction of Engineer in charge	2.00	each		
10	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	100.00	sqm		
11	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete	100.00	sqm		
12	Wall painting with acrylic emulsion paint, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour (with two or more coats)	300.00	sqm		
13	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade: Two or more coats on old work	25.00	sqm		

14	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment	110.00	sqm		
15	Re-upholstery of Sofa of seat and back with necessary repairing work etc complete as per the approved color of fabric with 25mm foam of 40 density of approved brand feather foam/Kurl-On Foam	14.00	each		
16	Dismantling of existing MS Roller shutter and repair of existing aluminium door including cutting, hoisting, straightening complete in all respect	1.00	Job		
17	<p>Providing and fixing of false ceiling at all heights including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS: 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50 mm long with 6 mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25 mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with :</p>	30.00	sqm		

	12.5 mm thick HDMR plain board conforming to IS: 2095- (Part I) :2011 (Board with BIS certification marks) Make: Action Tesa/Century				
	Total				
	GST				
	Total Amount				

The bidder should quote unconditional rates & in computerized typed format. All pages should be duly signed & stamped, in case proper process is not followed the tender will be liable for rejection.

(Signature of the Contractor & Stamp)