

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI -
110062

Telephone: 011-26059688-5374/5383

TENDER DOCUMENT

FOR

**Disposal of E- Waste material situated at different
places of Jamia Hamdard Campus**

Submitted by:

Name:

Address:

Contact No:

Email ID:

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062
NOTICE INVITING TENDER

Date: 25.08.2026

Jamia Hamdard invites sealed Quotations in single bid system from interested agencies/Recyclers/ Pre-processor of E-waste registered with **Central Pollution Control Board** / state Pollution Control Board for the disposal of various Old/Unserviceable/Obsolete IT / Electronics items on "AS IS WHERE IS BASIS" situated at different places of JH Campus. The tender documents and other details are available on the website: www.jamiahamdard.ac.in. Jamia Hamdard intends to dispose off e-waste old/obsolete/unserviceable IT equipment Computer Hardware, and other electronic items through the highest Bidder (H1). Last date of submission of the Quotation 16.09.2026 up to 3.00 pm. Interested bidders are advised to visit the site & satisfy themselves full with the nature of work& material before submitting their bids.

NAME OF WORK: Disposal of E- Waste material situated at different places of Jamia Hamdard Campus

EARNEST MONEY: Rs. 50.000.00 (Refundable)
QUOTATION FEE: Rs. 500.00 Only (Non-Refundable)

TIME PERIOD: 15 days.

PRE BID MEETING: 03.09.2026 at 3:30 PM in the office of Executive Engineer

The bids duly filled should be dropped in the Tender Box kept in Purchase Section, Admin Block on or before 16.09.2026 up to 3.00 PM along with demand draft of bids fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of “Jamia Hamdard” payable at New Delhi. The bids shall be opened on same day at 3.30 PM by the committee in the presence of available interested parties in the Office of the Executive Engineer. In case the required procedure & eligibility criteria are not fulfilled, the bids can be rejected. Jamia Hamdard reserves the right to reject any or all bids without assigning any reason whatsoever.

Registrar

1. SCOPE OF WORK :

Disposal of E-Waste material such as Computers, Monitors, CPU, UPS, Key Board, Mouse, batteries, printers overhead projector & scanners, Hard disk etc. from Various Location of Jamia Hamdard Campus. The detailed list is attached at Annexure 'A'.

2. ELIGIBILITY CRITERIA

- I. The agency should be registered with Central Pollution Control Board, OR State Pollution Control Board of State government for Recycling and dismantling of e-Waste (Self-attested copy of registration certificate must be enclosed).
- II. Enclose self-attested copy of PAN CARD and valid GST Registration certificate.
- III. The bidder must have experience of disposal of e-Waste in various Government/Semi-Government/PSU/ or any Institution during last five financial years.
- IV. Copies of contracts/work orders and documentary evidence of successful execution/completion in support of Past Experience of Similar Services should be provided.

3. SUBMISSION OF BIDS

Tender should be submitted in sealed envelope super-scribing NIT No. & name of work, due date for opening, bidder's name & address. The bid duly filled should be dropped in the Tender box kept in the Purchase Section. It should not be handed over to any employee of the Jamia Hamdard. No Quotation shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigendum etc., to NIT will be available on website: www.jamiahamdard.ac.in. Therefore bidders are advised to keep visiting our website.

The bidder shall submit the following:

- *Covering letter on Company's Letter head*
- *Earnest Money Deposit. (to be deposited by every bidder without any exemption)*
- *Copies of GST, PAN Certificate*
- *Entire pages of Tender documents should be duly signed & stamped by the bidder for giving acceptance of all tender terms & condition.*
- *Bidder not complying the bid & equability criteria is liable to be rejected.*

Bidders are required to quote his amount in accordance with the scope of works, terms & conditions enclosed. The amount quoted by agency should be all **exclusive** i.e. excluding of all labour, services, plant/machinery/tools & tackles, ladders & scaffolding, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing shall be payable to contractor/ bidder. *The bidders should quote unconditional amount, neatly written without any overwriting and all pages should be duly signed & stamped.*

Note: - Tenders shall also be liable for rejection on any of the following grounds:

- a) Tenders submitted after the due date.
- b) Conditional tenders
- c) Tenders not submitted on prescribed Performa.
- d) Tender submitted without E.M.D. and Cost of tender document.

4. General Terms & Conditions

- I. The bidders may inspect the unserviceable/ discarded E- waste on any working day till the last date of submission from 9.00 a.m. to 4.00 P.M. by intimation to office of Executive Engineer.
- II. *The E-Waste should be disposed off in accordance with the timelines laid down by the GOI currently in force. On final disposal, the vendor would be required to provide a Certificate to this effect to the Jamia Hamdard within 30 days after receipt of the e-Waste.*
- III. *The successful bidder must submit the E waste Recycled Certificate.*
- IV. An earnest money of Rs.50,000.00 & Tender Fee of Rs. 500.00 have to be enclosed along with the Bid. The EMD & Tender fee shall only be in the form of Bank Draft in favour of “Jamia Hamdard” payable at “New Delhi”. No Cheques/Cash shall be accepted as EMD & Tender fee.
- V. The EMD of successful bidder shall be deposited in the account of Jamia Hamdard and it will be refunded after completion of process of auction which includes the deposition of total auction amount in the accounts of Jamia Hamdard and taking out the auctioned E- waste material from Jamia Hamdard etc. The EMD of the unsuccessful bidders shall be returned after issuance of Order to successful bidder.
- VI. The successful bidder shall deposit the 100% amount quoted by him to the University within 03 days from the date of award of work. If the successful bidder fails to do so, it shall lead to forfeiture their EMD.
- VII. The successful bidder shall be required to lift all e-waste - old/obsolete/unserviceable computer hardware and other items and not selectively from the destination on the basis "AS IS WHERE IS BASIS" in Fifteen (15) working days after depositing the full amount. After taking out the materials, the contractor shall clean the site in all respect.
- VIII. In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, Jamia Hamdard shall not take responsibility for safe custody of the articles.
- IX. No damage shall be caused to the existing property of Jamia Hamdard or any Citizen premises while removing the materials from the site.
- X. Any loss/ damage to the property of Jamia Hamdard or premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.
- XI. Goods/material will be removed under the supervision of designated Officer(s) of this Office. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances.
- XII. All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.
- XIII. All the items/ materials shall only be taken out from the campus after obtaining gate pass from the department as per checking & verification by the Engineer in-charge.
- XIV. Jamia Hamdard reserves the right to accept or reject any part or the entire bid without assigning any reason thereof.
- XV. If any information furnished by the successful bidder is found incorrect at any time, the contract/award of work shall be terminated without any prior notice and EMD shall be forfeited.
- XVI. All responsibilities on Jamia Hamdard will cease once items (the auction once) are removed from its premises by the successful bidder.
- XVII. Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi/Delhi.

Contractors’ signature with seal

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062
NOTICE INVITING QUOTATION

FINANCIAL BID

S.NO.	ITEM	AMOUNT
1.	Offered amount against the auction of E-Waste Material/ Items	Rs.
		In words:

Contractors' signature with seal

Annexure 'A'

Sr. No	Item	Marks	Model	Qty	Department	School
1	CPU	HP	2480	1	AMRAZ E NISWAN WA QABALAT	SUMER
2	CPU	WIPRO	9100 MW	1	TAHAFFUZI WA SAMAJI TIB	SUMER
3	CPU	HP	2480	1	TAHAFFUZI WA SAMAJI TIB	SUMER
4	CPU	LENOVO	M5312	1	JARAHYAT	SUMER
5	CPU	HP COMPAQ	hp220	1	ILMUL ADVIA	SUMER
6	CPU	IBM	300gl	1	ILMUL ADVIA	SUMER
7	CPU	HP COMPAQ	d380mxpi	1	ILMUL ADVIA	SUMER
8	CPU	power		1	ILMUL ADVIA	SUMER
9	CPU	WIPRO	605	1	ILMUL ADVIA	SUMER
10	CPU	DELL	5LB58BS	1	ILMUL ADVIA	SUMER
11	CPU	ZEBRONI C	ASSEMBL E	1	ILMUL ADVIA	SUMER
12	CPU	HP	hp2480	1	MAJEEDIA UNANI	SUMER
13	CPU	HP COMPAQ	DX6100M T	7	PHARMACOLOGY	SPER
14	CPU	WIPRO	10845M	1	PHARMACOLOGY	SPER
15	CPU	HCL	PENTIUM -R	2	ISLAMIC STUDIES	ISLAMIC
16	CPU	COMPAC	CQ300	1	ISLAMIC STUDIES	ISLAMIC
17	CPU	HP COMPAC	DX6100M T	2	CHEMISTRY	SCLS
18	CPU	HP COMPAC	D220MT	1	CHEMISTRY	SCLS
19	CPU	WIPRO	10845M	1	CHEMISTRY	SCLS
20	CPU	HCL	E2EE,BEE	1	CHEMISTRY	SCLS
21	CPU	HP	2480	2	DTCR	SCLS
22	CPU	HP	2480	1	V C OFFICE	GEN
23	CPU	COMPAQ	cq304011	3	FEDERAL & PUBLIC	FEDERAL
24	CPU	HP	hp220	1	FEDERAL & PUBLIC	FEDERAL
25	CPU	HP	2480	13	CDOE	DISTANCE
26	CPU	HP	HP220	2	CDOE	DISTANCE
			Tot-A	50		
1	BATTERY		7AH(KV)	7	ISLAMIC STUDIES	ISLAMIC
2	BATTERY	LUMINUS	12V 7AH	5	MANAGEMENT (SMBS)	MGMT
			Tot-B	12		

1	BIOMETRIC	REAL TIME	t60	1	MAJEEDIA UNANI	SUMER
			Tot-C	1		
1	CARTRIDGE	MIX		3	TAHAFFUZI WA SAMAJI TIB	SUMER
2	CARTRIDGE	MIX		9	MAJEEDIA UNANI	SUMER
			Tot-D	12		
1	CHROMATOGRAPHY STATION	AIMIL		1	CHEMISTRY	SCLS
			Tot-E	1		
1	KEY BOARD	HP		1	AMRAZ E NISWAN WA QABALAT	SUMER
2	KEYBOARD	HCL,IBM, DELL		3	TAHAFFUZI WA SAMAJI TIB	SUMER
3	KEYBOARD	LENOVO-LOGITECH		2	JARAHYAT	SUMER
4	MOUSE KEYBOARD	LOGITECH WIRELES		1	JARAHYAT	SUMER
5	KEYBOARD	MIX		5	ILMUL ADVIA	SUMER
6	KEYBOARD	MIX		6	MAJEEDIA UNANI	SUMER
7	KEYBOARD	MIX		11	PHARMACOLOGY	SPER
8	Dell KEYBOARD	HP		5	ISLAMIC STUDIES	ISLAMIC
9	KEYBOARD	HP,DELL,TECHNO,HCL,LOGITECH		7	CHEMISTRY	SCLS
10	KEYBOARD	HP		2	DTCR	SCLS
11	KEYBOARD	MIX	mix	6	FEDERAL & PUBLIC	FEDERAL
12	KEYBOARD	MIX		13	CDOE	DISTANCE
			Tot-F	62		
1	LAPTOP	HP	520 SN.CYD74 42BWC	1	CHEMISTRY	SCLS
			Tot-G	1		
1	MOUSE	HP		1	AMRAZ E NISWAN WA QABALAT	SUMER
2	MOUSE KEYBOARD	LOGITECH WIRELES		1	JARAHYAT	SUMER
3	MOUSE	MIX		6	ILMUL ADVIA	SUMER
4	MOUSE	HP		2	MAJEEDIA UNANI	SUMER
5	MOUSE	MIX		10	PHARMACOLOGY	SPER
6	MOUSE		CQ3000	6	ISLAMIC STUDIES	ISLAMIC

7	MOUSE	HP,LOGITECH,HP		3	CHEMISTRY	SCLS
8	MOUSE	MIX		6	CDOE	DISTANCE
			Tot-H	35		
1	PROJECTOR	SONY	VPL-EX7	1	AMRAZ E NISWAN WA QABALAT	SUMER
2	PROJECTOR	OVER HEAD PROJECTOR	METREX	1	AMRAZ E NISWAN WA QABALAT	SUMER
3	SLID PROJECTOR	METREX	METREX	1	AMRAZ E NISWAN WA QABALAT	SUMER
4	OVERHEAD Projector	GOOREJ	VISION250T	1	DTCR	SCLS
5	OVERHEAD Projector	KHERAJA		1	DTCR	SCLS
6	PROJECTER	SONY	VPLEX1250	3	MANAGEMENT (SMBS)	MGMT
			Tot-I	8		
1	PRINTER	HP	Colour PRINTER-LJ-CP1025HW	1	AMRAZ E NISWAN WA QABALAT	SUMER
2	PRINTER	HP	DESKJET-1010	1	AMRAZ E NISWAN WA QABALAT	SUMER
3	PRINTER	SAMSUNG	ML1210	1	ILMUL ADVIA	SUMER
4	PRINTER	HP	DESKTOP 3550	1	ILMUL ADVIA	SUMER
5	PRINTER	HP	DESKTOP 670C	1	ILMUL ADVIA	SUMER
6	PRINTER	SAMSUNG	C.L.P JION	1	ISLAMIC STUDIES	ISLAMIC
7	PRINTER	HP	DESKJET-112	1	CHEMISTRY	SCLS
8	PRINTER	HP	3325	1	CHEMISTRY	SCLS
9	PRINTER	HP	D1560	1	CHEMISTRY	SCLS
10	PRINTER	HP	DESKJET-D2668	3	DTCR	SCLS
11	PRINTER	BROTHER	HL2140	1	DTCR	SCLS
12	PRINTER	CANON	ir2018n	1	FEDERAL & PUBLIC	FEDERAL
13	PRINTER	HP	lj2600n	1	FEDERAL & PUBLIC	FEDERAL
14	PRINTER	HP	deskjet 1560	1	FEDERAL & PUBLIC	FEDRAL
15	PRINTER	HP	deskjet d2668	1	CDOE	DISTANCE

16	PRINTER	HP	deskjet5748	1	CDOE	DISTANCE
			Tot-J	18		
1	SCANNER	SCANNER HP	HP7670	1	PHARMACOLOGY	SPER
			Tot-K	1		
2	SOLDERING AND DESOLDERING UNIT		METROX917	1	CHEMISTRY	SCLS
			Tot-L	1		
1	UPS	NEXUS	600KV	1	AMRAZ E NISWAN WA QABALAT	SUMER
2	UPS	NEXUS	600KV	2	TAHAFFUZI WA SAMAJI TIB	SUMER
3	UPS	MICROTEK	600VA	1	JARAHİYAT	SUMER
4	UPS	NEXUS	600VA	2	ILMUL ADVIA	SUMER
5	UPS	LUMINUS	600VA	1	ILMUL ADVIA	SUMER
6	UPS	NUMIRIC	600VA	1	ILMUL ADVIA	SUMER
7	UPS	COMPENTANCY	1200VA	1	ILMUL ADVIA	SUMER
8	UPS	POWER PLUS	1200VA	1	ILMUL ADVIA	SUMER
9	UPS	ZEBRONIC	600 VA	1	MAJEEDIA UNANI	SUMER
10	UPS	MICROTEK 1 NEXUS	600 KKV	5	PHARMACOLOGY	SPER
11	UPS	NEXUS	1200KV	4	PHARMACOLOGY	SPER
12	UPS	NEXUS	NEXUS-600KV	1	ISLAMIC STUDIES	ISLAMIC
13	UPS	NUMERIC	600EX	1	ISLAMIC STUDIES	ISLAMIC
14	UPS		ELNOVA(T640)	1	ISLAMIC STUDIES	ISLAMIC
15	UPS	POWER PLUS(150V)		1	ISLAMIC STUDIES	ISLAMIC
16	UPS	NEXUS	600KV	1	ISLAMIC STUDIES	ISLAMIC
17	UPS	NEXUS	600 VA	1	CHEMISTRY	SCLS
18	UPS	BPE	600 VA	1	CHEMISTRY	SCLS
19	UPS	ADCOM	600 VA	1	CHEMISTRY	SCLS
20	UPS	COMPTENT	600 VA	1	CHEMISTRY	SCLS
21	UPS	UNLINE	1200VA	1	CHEMISTRY	SCLS
22	UPS	UNLINE	1200VA	1	CHEMISTRY	SCLS
23	UPS	NEXUS	1200VA	1	CHEMISTRY	SCLS
24	UPS	LUMINUS	ULTRA-600 VA	8	DTOR	SCLS

25	UPS		NW625TB 1200VA	2	MANAGEMENT (SMBS)	MGMT
26	UPS	APC	BR1100CI	1	V C OFFICE	GEN
27	UPS	NEXUS	model nexus	1	V C OFFICE	GEN
28	UPS	LUMINUS	600VA	2	FEDERAL & PUBLIC	FEDERAL
29	UPS	NEXUS	1200kv	2	FEDERAL & PUBLIC	FEDERAL
30	UPS	LUMINUS	600VA	8	CDOE	DISTANCE
31	UPS	INTEX	600VA	1	CDOE	DISTANCE
32	UPS	NEXUS	1200KV	2	CDOE	DISTANCE
33	UPS	UNILINE	2KVA	3	CDOE	DISTANCE

Tot-M 62

1	USB HUB	ZEBRONI C		1	JARAHYAT	SUMER
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Tot-N 1

1	LCD	HP	HP LV1561W	1	AMRAZ E NISWAN WA QABALAT	SUMER
2	CRT MONITER	HP	S5500	1	TAHAFFUZI WA SAMAJI TIB	SUMER
3	CRT MONITER	SAMSUN G	9970F	1	TAHAFFUZI WA SAMAJI TIB	SUMER
4	LCD	HP	HPLV1561 W	2	TAHAFFUZI WA SAMAJI TIB	SUMER
5	CRT MONITER	WIPRO	SWV410	1	TAHAFFUZI WA SAMAJI TIB	SUMER
6	CRT MONITER	IBM	6540-02E	1	ILMUL ADVIA	SUMER
7	CRT MONITER	SAMTRO N	sc428ps	2	ILMUL ADVIA	SUMER
8	CRT MONITER	HP	55500	1	ILMUL ADVIA	SUMER
9	CRT MONITER	WIPRO	w56v	1	ILMUL ADVIA	SUMER
10	CRT MONITER	HP	hp5500	1	MAJEEDIA UNANI	SUMER
11	CRT MONITER	HP	hp7540	1	MAJEEDIA UNANI	SUMER
12	LCD	HCL	14"inch	1	MAJEEDIA UNANI	SUMER
13	LCD	HP	lv185e	1	MAJEEDIA UNANI	SUMER
14	CRT MONITER	HP	HP5500	9	PHARMACOLOGY	SPER
15	CRT MONITER	IBM	G42	1	PHARMACOLOGY	SPER
16	CRT MONITER	WIPRO	SWV410	1	PHARMACOLOGY	SPER
17	LCD	CONP..K	W-185Q	1	ISLAMIC STUDIES	ISLAMIC
18	HCL(LCD)	HCL	HCMSIOLS A 14.5 inch	2	ISLAMIC STUDIES	ISLAMIC

19	CRT MONITER	SAMSUNG	CGA5377 L(D)	1	CHEMISTRY	SCLS
20	CRT MONITER	SAMSUNG	794MG	1	CHEMISTRY	SCLS
21	CRT MONITER	WIPRO	W56B	1	CHEMISTRY	SCLS
22	CRT MONITER	HP	5500	1	CHEMISTRY	SCLS
23	CRT MONITER	HP	5500	1	CHEMISTRY	SCLS
24	LCD	HP	HPLV1561 W	1	DTCR	SCLS
25	LCD	DELL	E1914HC	2	FEDERAL & PUBLIC	FEDERAL
26	LCD	HP	19ka	1	FEDERAL & PUBLIC	FEDERAL
27	LCD	COMPAQ	w185Q	2	FEDERAL & PUBLIC	FEDERAL
28	LCD	HP	hpw15v	8	CDOE	DISTANCE
29	LCD	ACER	p166hql	1	CDOE	DISTANCE
30	LCD	HP	HPL1506	1	CDOE	DISTANCE
31	CRT MONITOR	HP	HP5500	6	CDOE	DISTANCE
			Tot-O	56		
1	HARD DISK	FUJITSU	160GB	2	MANAGEMENT (SMBS)	MGMT
2	HARD DISK	WD	250GB	1	MANAGEMENT (SMBS)	MGMT
			Tot-P	3		