



**JAMIA HAMDARD**  
**(Deemed to be University)**  
**Accredited by NAAC in 'A+' Grade**  
**Hamdard Nagar, New Delhi-110062**

Ref.No.JH/PRO/05/2025

Dated: 05/12/2025

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from competent Printers/Printing Agencies for the designing and printing of the **Annual Desk Calendar- 2026** of Jamia Hamdard.

The quotations must be submitted **on or before 11.12.2025 by 02:00 p.m.** at the office of the Public Relations Officer (PRO), Administrative Block, Jamia Hamdard, New Delhi-110062.

The detailed specifications of the required work are as follows;

<b><u>S.No.</u></b>	<b><u>ITEMS/PARTICULARS</u></b>	<b><u>DESCRIPTIONS/SPECIFICATIONS</u></b>
(1)	Total Quantity	500 (Five Hundreds)
(2)	Size	Desk Calendar 7" (H) x 9" (W)
(3)	Total Leafs	13 Leaf (26 pages)
(4)	Paper Quality	350 GSM
(5)	Type of printing	Both side four colour Offset printing.
(6)	Binding	Wiro Binding with heavy stand.
(7)	Work	Designing, printing work of all Pages.

Note: Jamia Hamdard will provide all photographs and relevant content in soft copy for the preparation of the Annual Desk Calendar-2026.

**Registrar**

**Tel. No. 011-26059688 (12 Lines) Extn.5307, (M) 9810185303**