



JAMIA HAMDARD
(Deemed to be University)
Accredited by NAAC in 'A+' Category
Hamdard Nagar, New Delhi - 110062

Advt. No.: NT-03/2026
Dated: 02.02.2026

WALK-IN-INTERVIEW

REQUIREMENT OF FINANCIAL FUNCTIONAL ANALYST PURELY TEMPORARY ON CONTRACTUAL BASIS IN JAMIA HAMDARD

Jamia Hamdard (JH) is a Deemed to be University, declared by the Government of India, Ministry of Education vide Gazette Notification dated 10th May, 1989. JH is a research oriented organization and ranked in the top 50 Universities in India and also ranked 1st in Pharmacy category in NIRF-2024.

Jamia Hamdard desires to engage the following Non-Teaching Staff purely temporary on contractual basis as per below mentioned details:

SN	Post Name	Reporting Time	Date & Venue of Walk-in-Interview
1.	Financial Functional Analyst – one (01) Post Purely Temporary on Contractual basis	02.00 PM	On Friday the 6th February, 2026 VENUE: Board Room, First Floor, Near VC Office, Administrative Building, Jamia Hamdard campus, New Delhi- 110062.
<i>Note: Remuneration/Salary as per Jamia Hamdard norms.</i>			

2. Interested Candidates fulfilling the qualifications/experience, as per below details, may come for a Walk-in-Interview on the said date & venue as mentioned above.

Minimum Qualification & Requirements
Qualification: MCA/B.Tech with M.B.A. in Finance/M.B.A. (Systems) or B.Com with at least ICWA Inter/C.A. Inter.
Experience: 08-10 years' experience in ERP functional mapping, business process re-engineering, and module implementation preferably Microsoft Dynamics.

3. Such candidates are required to submit their details only in the prescribed application format, along with a copy of their updated CV, original educational and experience certificates, testimonials, and one set of attested copies of these documents for verification
4. Candidates not fulfilling the eligibility & experience criteria with respect to qualification and experience will not be permitted to appear for the interview.
5. Candidate shall not be allowed in any circumstances, if reported after **03.00 PM**.
6. No TA/DA shall be payable for attending the same.
7. Jamia Hamdard reserve the right for scrutiny of the applications, if required.

Sd/-
Registrar



JAMIA HAMDARD

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Hamdard Nagar, New Delhi- 110062

Please paste
your recent
colored photo

Application Form for Temporary Contractual Non-Teaching Positions (NT- 03/2026)

1. Post applied for :
2. Name :
3. Father's/Husband's Name :
4. Date of Birth: :
5. Marital Status : Married/Unmarried
6. Gender : Male/Female
7. Permanent Address: : Communication Address:
.....
.....
Pin Code..... Pin Code.....
Work Phone: Other Phone:
Email: Alternate Email:

8. Educational Qualifications (In chronological order from Secondary School onwards)

Degree	Subject(s) Specialization	Division	Percentage of Marks	Year of Passing	University/ Institution

9. Employment Records: (In. chronological order starting from the present job):

Name & Address of Organization	Designation	Period (From – To)	Nature of Duties	Pay Scale/ Details

10. DECLARATION:

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If I am found to have concealed/distorted any material information my appointment shall be liable to be summarily terminated without notice/compensation.

Date:
Place:

Signature of the Candidate