



**JAMIA HAMDARD**  
(Deemed to be University)  
Accredited by NAAC in 'A+' Category  
Hamdard Nagar, New Delhi - 110062

Advt. No.: NT-03/2026

Dated: 02.02.2026

**WALK-IN-INTERVIEW**

**REQUIREMENT OF FINANCIAL FUNCTIONAL ANALYST PURELY TEMPORARY ON CONTRACTUAL BASIS IN JAMIA HAMDARD**

Jamia Hamdard (JH) is a Deemed to be University, declared by the Government of India, Ministry of Education vide Gazette Notification dated 10<sup>th</sup> May, 1989. JH is a research oriented organization and ranked in the top 50 Universities in India and also ranked 1<sup>st</sup> in Pharmacy category in NIRF-2024.

Jamia Hamdard desires to engage the following Non-Teaching Staff purely temporary on contractual basis as per below mentioned details:

SN	Post Name	Reporting Time	Date & Venue of Walk-in-Interview
1.	<b>Financial Functional Analyst</b> – one (01) Post Purely Temporary on Contractual basis	<b>02.00 PM</b>	On <b>Friday</b> the <b>6<sup>th</sup> February, 2026</b> <b>VENUE:</b> Board Room, First Floor, Near VC Office, Administrative Building, Jamia Hamdard campus, New Delhi-110062.

*Note: Remuneration/Salary as per Jamia Hamdard norms.*

- Interested Candidates fulfilling the qualifications/experience, as per below details, may come for a Walk-in-Interview on the said date & venue as mentioned above.

<b>Minimum Qualification &amp; Requirements</b>	
<b>Qualification:</b>	MCA/B.Tech with M.B.A. in Finance/M.B.A. (Systems) or B.Com with at least ICWA Inter/C.A. Inter.
<b>Experience:</b>	08-10 years' experience in ERP functional mapping, business process re-engineering, and module implementation preferably Microsoft Dynamics.

- Such candidates are required to submit their details only in the prescribed application format, along with a copy of their updated CV, original educational and experience certificates, testimonials, and one set of attested copies of these documents for verification
- Candidates not fulfilling the eligibility & experience criteria with respect to qualification and experience will not be permitted to appear for the interview.
- Candidate shall not be allowed in any circumstances, if reported after **03.00 PM**.
- No TA/DA shall be payable for attending the same.
- Jamia Hamdard reserve the right for scrutiny of the applications, if required.

**Sd/-  
Registrar**



# JAMIA HAMDARD

(Deemed to be University)  
Accredited by NAAC in 'A+' Category  
Hamdard Nagar, New Delhi- 110062

Please paste  
your recent  
colored photo

## Application Form for Temporary Contractual Non-Teaching Positions (NT- 03/2026)

1. Post applied for : .....
2. Name : .....
3. Father's/Husband's Name : .....
4. Date of Birth: : .....
5. Marital Status : Married/Unmarried
6. Gender : Male/Female
7. Permanent Address: : Communication Address:  
.....  
.....  
Pin Code.....  
Work Phone: .....  
Email: .....
- Pin Code.....  
Other Phone: .....  
Alternate Email: .....

### 8. Educational Qualifications (In chronological order from Secondary School onwards)

Degree	Subject(s) Specialization	Division	Percentage of Marks	Year of Passing	University/ Institution

### 9. Employment Records: (In chronological order starting from the present job):

Name & Address of Organization	Designation	Period (From – To)	Nature of Duties	Pay Scale/ Details

### 10. DECLARATION:

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If I am found to have concealed/distorted any material information my appointment shall be liable to be summarily terminated without notice/compensation.

Date:

Place:

Signature of the Candidate