

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
JAMIA HAMDARD, NEW DELHI - 110062**

13-09-2023

MINUTES OF THE IQAC COMMITTEE MEETING

**Date of Meeting - 12-09-2023; Time - 4.30 pm.
Venue: Board Room, Vice Chancellor's Secretariat**

PRESENT

Chairman

Prof. M. Afshar Alam, Vice Chancellor

Members

1. Dr. M. A. Sikandar, Registrar - Ex-Officio Member
2. Mr. S.S. Akhtar, Controller of Examinations - Ex-Officio Member
3. Prof. M. Shahar Yar, SPER, Dy. Director, IQAC
4. Prof. Shakir Ali, Head, Department of Biochemistry, SCLS -Member
5. Prof. Shahid Umar, Head, Department of Botany, SCLS -Member
6. Dr Parul Agarwal, SEST -Member
7. Dr. Kalpana Zutshi, SNSAH-Member
8. Dr. Shazia Jilani, SUMER- Member
9. Dr. Sadaf Siraj, SMBS- Member
10. Dr. Shikha Gera, SMBS- Member
11. Mr. Suraj Kumar, Ph.D. Scholar- Member (student category)
12. Mr. Mehtab Alam, Sr. Director, Capegamini, Noida- Member (employer category)
13. Prof. V. K. Jain, Former Vice Chancellor, Tejpur University, Assam- External Expert

Special Invitees

1. Mr. Ashu Kumar, Finance Officer (Officiating)
2. Dr Syed Ikmal Murtaza, Consultant IQAC

Member-Secretary

Prof. S. Raisuddin, Director IQAC

Other Members - Prof. Zeba Shamim Jairajpuri, HIMSR, Prof. Pawan. K. Dhar, JNU, Prof. Rizwanul Haque Head, Department of Biotechnology, Central University of Bihar, Gaya , Dr. Sanchit Sharma, AIMIL Pharmaceuticals India Pvt. Ltd and Mr. Azhar Ali Khan Executive Engineer, Jamia Hamdard could not attend the meeting due to their commitments elsewhere and were granted leave of absence by the Chairman.

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With the permission of the Vice Chancellor the Director IQAC initiated the meeting. He welcomed all the members to the meeting. The Vice Chancellor also welcomed all the members and was happy to note that Director IQAC has implemented the recommendations of NAAC Peer Team which visited Jamia Hamdard for the 4th cycle of accreditation with reference to the composition of IQAC committee as per NAAC guidelines. After these remarks the Director IQAC presented the agenda. There was detailed deliberations on each agenda and the following was resolved.

1. Confirmation of minutes of the last meeting held on 13/02/2023

The minutes of the meeting of IQAC held on 13/02/2023 and action taken report (ATR) were perused and approved as brought in the meeting. In this regard, the registrar suggested that few pictures of each meeting may be preserved for record.

2. To peruse the Report on the NAAC Peer Team visit for the 4th Cycle of NAAC Accreditation

NAAC Peer Team visited Jamia Hamdard on July 18-20, 2023 under the chairmanship of Prof. Suhas, Pednekar, former Vice Chancellor, Mumbai University, Mumbai. The members of the team were

Sl.No	Name & Address
1.	CHAIRMAN Dr. Suhas Pednekar (Former Vice Chancellor, University Of Mumbai) Res: A-802, Gundecha Heights, L B S Road, Kanjurmarg (West), Mumbai-400078, Maharashtra
2.	MEMBER - COORDINATOR Prof. Rajesh Siddavatam Vice Chancellor, Joy University Vadakangulam, Near Kanyakumari - 627116, Tamil Nadu
3.	MEMBER Dr. Imran Ahmad Professor, J N Medical College AMU Aligarh - 202002, Uttar Pradesh
4.	MEMBER Dr. Suresh V Nadagoudar Professor, University Law College Bangalore University Bengaluru - 560056, Karnataka

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5.	MEMBER Dr. Jayant Sonwalkar Professor, Devi Ahilya University Indore – 452001, Madhya Pradesh
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The Peer Team visited various Departments, Centre and Facilities of Jamia Hamdard, perused presentations of the Vice Chancellor, Director IQAC, Registrar, Controller of Examinations, Finance Officer, Librarian, Dean Students' Welfare and Deans of School and Heads of the Department. The team also interacted with various stakeholders of Jamia Hamdard – teaching and non-teaching staff, students, alumni and parents. The team also interacted with the Director JH-Kannur Campus online. The Peer Team submitted a detailed report to NAAC. The Peer Team has made certain Recommendations for Quality Enhancement of the Institution. The Director IQAC was requested to present an action taken report on the recommendations of NAAC Peer Team in the next meeting of IQAC.

Jamia Hamdard has achieved grade A+ in the 4th Cycle of NAAC accreditation with CGPA of 3.41. This grade and the CGPA is significantly higher than that achieved in the previous 3rd cycle.

3. To peruse of proposal for appeal for review of grade and CGPA.

Director IQAC informed the house about the NAAC Cycle IV result. Jamia Hamdard has been awarded Grade A+ and CGPA of 3.41 in the 4th Cycle of NAAC Accreditation. There is a significant improvement in Grade and CGPA when compared with the last (3rd Cycle) Grade and CGPA which were – A and 3.15, respectively. Efforts of all stakeholders and leadership of Jamia Hamdard have resulted in this appreciable performance.

In view of very minor gap in CGPA obtained by Jamia Hamdard and A++, it has been decided to submit appeal to NAAC for review of Grade and CGPA. A document for this purpose with additional documentary proofs has been prepared. It has been decided to appeal for QnM only, as score of Jamia Hamdard in QIM is satisfactory.

4. Submission of Annual Quality Assurance Report (AQAR) for 2021-22

It was reported that IQAC has successfully submitted AQAR for the session 2021-22 and the same has been uploaded on the IQAC-Jamia Hamdard web site. Members appreciated efforts of IQAC in timely submission of the AQAR.

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5. Reconstitution Jamia Hamdard IQAC Committee

Members were informed that IQAC Committee of Jamia Hamdard has been reconstituted as per the recommendations of the Peer Team which is based on the NAAC guidelines. Various stakeholders have been inducted. The IQAC Committee has been notified vide Notification No. AS/IQAC/JH-5/2023 dated 23/08/2023. The following categories of members have been inducted.

- i). Student – Mr. Suraj Kumar, PhD Scholar, SCLS
- ii). Member of Local Society - Mr. Azhar Ali Khan, Executive Engineer
- iii) Employer – Mr. Mahtab Alam, Sr. Director, Capgemini, NOIDA

The Vice Chancellor then welcomed all the new Members, who have been inducted in the Committee and hoped that their vast experience will be beneficial to Jamia Hamdard in various quality related initiatives in research and academics. He was also happy to have a student member in the committee.

6. NBA Accreditation

It was informed by the Director IQAC that Jamia Hamdard to undergo NBA (National Board of Accreditation) accreditation for the programmes offered by the following Schools.

- a) SEST – B.Tech and MCA
- b) SMBS – MBA
- c) SPER – B.Pharm
- d) SIST – B.Tech (Food Technology)

A Committee of Deans has been constituted and appropriate steps will be taken to get NBA Accreditation before the commencement of next academic session.

7. Perusal of performance of Jamia Hamdard in NIRF 2023

Director IQAC who is also Jamia Hamdard Ranking coordinator presented a report on Jamia Hamdard rankings in NIRF-2023 which were released on June 05, 2023 by the Dr. Rajkumar Ranjan Singh, Minister of State for Ministry of Education and Ministry of External Affairs, Government of India. This year more than 8000 institutions participated in institution and domain specific rankings (overall, university, college, research & innovation, agriculture and allied sectors, architecture and planning, dental, engineering, law,

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management, medical and pharmacy). Jamia Hamdard has been ranked 2nd in Pharmacy. In other disciplines it has been ranked 29th in Medical and 96th in Management. In the Universities it has got 49th rank and in the Overall category it has achieved 78th rank.

Summary of Jamia Hamdard ranking in NIRF 2023

Sl. No.	Category	Ranking in NIRF 2023
1	Pharmacy	2
2	Medical	29
3	Management	96
4	University	49
5	Overall	78

The Vice Chancellor has emphasized the importance of NIRF ranking and suggested that

a) IQAC to conduct a Workshop on Teaching, Learning & Resources (TLR) to improve the NIRF ranking. All Deans, HoDs and faculty will be invited to attend the Workshop

b) The IQAC committee members from various Schools to proactively involve in the collection of various data required for the NIRF and other ranking processes. He suggested that Dr Syed Ikmal Murtaza Consultant IQAC to be assigned the NIRF work.

8. Perusal of Journal proposal for inclusion in UGC-CARE list

The following journals were considered for inclusion in the UGC-CARE list.

- i). *International Journal of Pharma Professional's Research* published by R.P.S. Trust, Greater NOIDA.

Starting year of publication – 2010.

- ii) *Paradigm: A Management Research Journal* published by SAGE Publications India Pvt, Ltd., New Delhi

Starting year of publication – 1996.

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Since both the journals have a publication record of more than 10 years, it was recommended that these journals may be forwarded for inclusion in the UGC-CARE list of journals.

Meeting ended with thanks to the Chair.

Minutes are circulated to Members through e-mail for comments and approval.

R - S. R.
Prof. S. Raisuddin
Director IQAC

May kind peruse and approve.

Vice Chancellor . Approved
M Afshar Alam
15.10.23



Prof. (Dr.) M. Afshar Alam
Vice-Chancellor
Jamia Hamdard
(Deemed to be University)
Hamdard Nagar, New Delhi-110062

Director
Internal Quality Assurance Cell
(IQAC)
Jamia Hamdard
New Delhi - 110062

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13/X/2023