



جامعہ ہمدرد

JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A+' Category

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No.: AS/JH/VAR-COM/31-25/2025

31st July, 2025

OFFICE ORDER

Subject: Constitution of various committees under RDC as per the UGC guidelines, 2022 - req.

In accordance with the UGC Guidelines for Establishment of Research & Development Cell in Higher Education Institutions, 2022, the Competent Authority has accorded approval to constitute a Research Advisory Council (RAC) consisting of eminent external experts and internal members. As per the governance model envisaged by the UGC, the Council/ RAC, headed by the Vice Chancellor, will be the apex body of the Research & Development Cell (RDC) and the Director, RDC will head various committees to drive the governance. Multiple committees are stipulated to be constituted to streamline the functioning of RDC - with respective committee members nominated by the Director, RDC and approved by RAC. The activities of RDC will be mentored and monitored by these committees for devising research models, technology, appraisal, foresight and review functions, mediating sectorial R&D progress, and IPR protection. The key committees will be as under:

1. Committee on (RDC) Finance & Infrastructure:

- | | |
|---|-------------------------|
| i. Dr. Shakir Ali, Professor, SCLS – Director, RDC | - Chairman (Ex-officio) |
| ii. Dr. Shweta Saran, Professor – Director (R&D), JNU | - External Member |
| iii. Dr. Kafil Ahmad, Professor – Dean (Research), Jamia Millia Islamia | - External Member |
| iv. Dr. Asim Ali Khan, Professor – SUMER | - Member (Ex-officio) |
| v. Dr. Sudhir Kumar Jain, Professor – Dean, HIMSR | - Member (Ex-officio) |
| vi. Dr. Farheen Siddiqui, Professor – Dean, SEST | - Member (Ex-officio) |
| vii. Dr. Ajay Kumar, Professor – Former Dean, SHSS | - Member |
| viii. Dr. Shibu John, Professor – SMBS | - Member |
| ix. Ms. Seema Rani, Professor – SNSAH | - Member |
| x. Dr. Jawed Ahmad, Associate Professor – SEST | - Member |
| xi. Registrar/ Representative: Dr. Sarfaraz Ahsan, Dy. Registrar | - Member |
| xii. Finance Officer (FO)/ Representative – Mr. Ashu Kumar Dy. FO | - Member |
| xiii. Executive Engineer – Mr. Azhar Ali Khan | - Member |
| xiv. Dr. Javed Ali, Professor – SPER | - Member-Convener |

The Committee on Finance & Infrastructure (COFI) shall act as a key advisory body under the RDC to strengthen the financial and infrastructural framework for research at Jamia Hamdard. The committee shall:

- a. Advise on the mobilization of resources and creation of a Research Corpus from government, industry, and other sources.

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- b. Channelize funds for research sustenance and future expansion.
- c. Explore collaborations with venture capitalists, angel investors, and industrial consortia.
- d. Recommend sustainable financial models including the establishment of an Advanced Instrumentation Facility (AIF).
- e. Support seed funding, patenting, and incentivization of research activities.
- f. Foster institutional collaborations for optimum resource utilization.
- g. Recommend strategic policies to build a vibrant and accountable research ecosystem.

All proceedings and recommendations of the committee shall be submitted to the Director, RDC, for presentation before the Research Advisory Council (RAC).

2. Committee on Research Program, Policy Development:

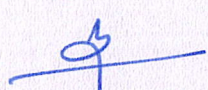
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| i. Dr. Shakir Ali, Professor, SCLS and Director, RDC | - Chairman (Ex-officio) |
| ii. Dr. Rajkumar Shirumalla – Director, National Biopharma Mission | - External Member |
| iii. Dr. GS Toteja, POP, JH – Retd. Addl. DG (ICMR) | - External Member |
| iv. Ms. Veena Sharma, Professor – Principal, RCN (SNSAH) | - Member (Ex-Officio) |
| v. Dr. Syed Mehataj Begum, Professor – Dean, SHSS | - Member (Ex-Officio) |
| vi. Dr. Suhel Parvez, Professor – Dean, SCLS | - Member (Ex-officio) |
| vii. Dr. MZ Abdin, Professor – SCLS | - Member |
| viii. Dr. Sayeedun Nisa, Professor – SMBS | - Member |
| ix. Dr. Javed Ali, Professor – SPER | - Member |
| x. Dr. Iqbal Raja Khan, Assistant Professor - SCLS | - Member |
| xi. Dr. Jawed Ahmad, Professor – SEST | - Member-Convener |

This committee will deliberate on matters pertaining to research programmes and research policy development so as to align the research at Jamia Hamdard with various National Missions, Sustainable Development Goals (SDGs), and Start-up India initiatives, thereby contributing to a Self-Reliant/Atma-Nirbhar Bharat.

The committee shall:

- a. Deliberate on optimization of resources for enhanced research output.
- b. Guide on specific quality benchmarks for research to meet global and international standards.
- c. Identify Research Labs for Good Laboratory Practices (GLP), Safety (Biochemical/Chemical) measures, and Quality Improvement Programs (QIP).
- d. Discuss ideas to enhance industry-academia interaction.
- e. Guide RDC in building a robust research ecosystem at Jamia Hamdard, including capacity-building through Research Methodology and Research Techniques training, research theme-based workshops, and research internships aimed at motivating students, scholars, and faculty to actively engage in ideation and innovative research in emerging areas.
- f. Advise RDC on implementation of a robust Research Information Management System (RIMS) to collect and collate research-related data, including databases, publications,

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research projects, fellowships, collaborations, patents, thrust areas, innovations, etc., thereby providing a platform for resource-centric information related to human capital (expertise), physical capital (state-of-the-art laboratories and instrumentation), and knowledge capital (digital library, intellectual property facilitation, quantitative methods, data analysis, analytical and consultancy services).

- g. Advise the Research Advisory Committee (RAC) on establishing Centres of Excellence (COEs) in identified contemporary research areas.
- h. Facilitate formation of Research Clusters and/or Regional Research Consortia for joint high-value interdisciplinary, multidisciplinary, and transdisciplinary research.
- i. Support COEs as incubation centres to transform innovative ideas into processes and products.

3. Committee on Collaboration and Consultancy

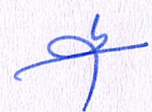
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| i. Dr. Suhel Parvez, Professor & Dean (SCLS) – RDC Nominee | - | Chairman |
| ii. Dr. Indraganti P. Kumar, Scientist F – Translational Research Group, INMAS | - | External Member |
| iii. Dr. P. L. Sahu, Professor – Director & CEO (I/C), National Dope Testing Laboratory, New Delhi | - | External Member |
| iv. Dr. Syeedun Nisa, Professor – SMBS | - | Member |
| v. Dr. Sayeed Ahmad, Professor – SPER | - | Member |
| vi. Dr. Mohd. Akram, Professor – SUMER | - | Member |
| vii. Ms. Nishat Quddus, Associate Professor – SNSAH | - | Member |
| viii. Dr. Nidhi Agarwal, Associate Professor – SCLS | - | Member |
| ix. Dr. Shirin Zafar, Assistant Professor – SEST | - | Member |
| x. Dr. Khalid Bashir, Assistant Professor – SIST | - | Member |
| xi. Dr. Iqbal Raja Khan, Assistant Professor – SCLS | - | Member |
| xii. Ms. Prachi Tiwari, Assistant Professor – SNSAH | - | Member |
| xiii. Mr. Syed Mohd. Fazlur Rehman, Assistant Professor – SHSS | - | Member |
| xiv. Ms. Nazish Fatima, Assistant Professor – HILSR | - | Member |
| xv. Dr. Mohammad Ahmed Khan, Assistant Professor – SPER | - | Member-Convener |

- a. The Committee on Collaboration and Consultancy, COCC shall advise and recommend to the Research Development Committee (RDC) on collaboration and consultancy initiatives to be undertaken at Jamia Hamdard (JH). The committee will play a pivotal role in facilitating networking and fostering collaborative research with national and international institutions engaged in interdisciplinary, transdisciplinary, or multidisciplinary frameworks.

The committee will actively reach out to key national and international research organizations, industry stakeholders, academic institutions, associations, NGOs, and government bodies to establish strategic partnerships. COCC will be instrumental in negotiating and formalizing Memoranda of Understanding (MOUs) and Memoranda of Agreement (MOAs) with these entities to develop robust collaborations, research consortia, partnerships, and joint ventures aimed at advancing shared research objectives.

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- b. Furthermore, the committee will facilitate the exchange of students, scholars, and faculty members between Jamia Hamdard and partner organizations to enhance academic and research synergy.
- c. COCC shall periodically review all collaborative agreements entered into by Jamia Hamdard to ensure their successful implementation and shall advise on renewal or extension of such agreements as appropriate.

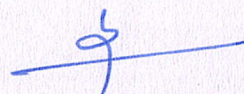
All proceedings and recommendations of the COCC shall be submitted to the Office of the R&D Cell for approval by the Research Advisory Committee (RAC) and for any further necessary actions.

4. Committee on Product Development, Monitoring & Commercialization

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| i. | Prof. Sayeed Ahmad, SPER – RDC Nominee | - Chairman |
| ii. | Dr. Amulya Panda, Former Director, NII – Panacea Biotech | - External Member |
| iii. | Dr. Showket Hussain, Scientist E – National Institute of Cancer Prevention and Research, ICMR | - External Member |
| iv. | Dr. Uma Bhandari, Dean, SPER | - Member |
| v. | Dr. Mohammad Aqil, Professor – SPER | - Member |
| vi. | Dr. Bibhu Panda, Professor – SPER | - Member |
| vii. | Dr. Jawed Ahmad, Associate Professor – SEST | - Member |
| viii. | Dr. Shahid Shah Chaudhary, Associate Professor – SUMER | - Member |
| ix. | Dr. Jagriti Narang, Assistant Professor – SCLS | - Member |
| x. | Ms. Kalpana Zutschi, Associate Professor – SNSAH | - Member |
| xi. | Dr. Anuja Krishnan, Assistant Professor – SIST | - Member |
| xii. | Dr. M. Samim, Professor – SCLS | - Member-Convener |
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- a. The COPDMC shall advise the Research Development Committee (RDC) on all matters related to innovation, product development, monitoring, and commercialization. The committee will facilitate the implementation of Innovation Management systems based on ISO 56002:2019, serving as a common framework to develop and deploy innovation capabilities, evaluate performance, and achieve intended outcomes in line with global standards.
 - b. The committee will provide expert guidance to RDC and the Research Advisory Committee (RAC) on all aspects of technology transfer and commercialization processes. In addition, COPDMC will actively promote and support innovation, incubation, entrepreneurship, and the establishment of start-up ventures within the institution.

All proceedings and recommendations of the COPDMC shall be duly reported to the RDC for further consideration and necessary action.

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5. Committee on IPR, Legal and Ethical Matters:

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| i. Dr. Saleena K. Basheer, Professor and Dean, HILSR – RDC Nominee | - Chairman |
| ii. Dr. Siva Kumar, Sr. Professor – Indian Law Institute | - External Member |
| iii. Dr. Reshma Nasreen, Professor – DSW | - Member |
| iv. Dr. Ajay Kumar, Professor – SHSS | - Member |
| v. Dr. Geeta Chawla, Professor – SPER | - Member |
| vi. Dr. Zeenat Iqbal, Professor – SPER | - Member |
| vii. Dr. Sayeed ur Rehman, Assistant Professor – SCLS | - Member |
| viii. Dr. Iram Khan, Assistant Professor – HILSR | - Member-Convener |

The Committee on Legal Matters (Research) will advise the RAC on all aspects of legal issues pertaining to research at Jamia Hamdard. The proceedings of the committee shall be forwarded to the RDC and placed in the RAC.

6. Committee on Integrity in Research/ Academics (COIR)

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| i. Dr. Divya Vohra, Professor – SPER & RDC Nominee | - Chairman |
| ii. Dr. Aasim Zafar, Professor – Department of Computer Science, AMU | - External Member |
| iii. Dr. Tabrez, Retd. Professor – Jamia Millia Islamia | - External Member |
| iv. Dr. Saleena K. Basheer, Professor and Dean, HILSR – RDC Nominee | - Member |
| v. Dr. Rana Zaidi, Professor - SCLS | - Member |
| vi. Dr. Uzma Bano, Associate Professor – SUMER | - Member |
| vii. Dr. Surjit Ganguly, Professor – IMM SIST | - Member |
| viii. Dr. Mohammad Akhtar, Professor – SPER | - Member |
| ix. Dr. Zeenat Iqbal, Professor – SPER | - Member |
| x. Dr. Akhtar Parvez – Librarian, HMS Central Library, JH | - Convener |

- a. The committee shall function in accordance with the University Grants Commission (UGC) Guidelines for Establishment of Research & Development Cell in Higher Education Institutions, 2022. It shall investigate cases of plagiarism, academic and research misconduct involving faculty, researchers, students, or any other relevant parties associated with Jamia Hamdard (JH).
- b. Upon receipt of a complaint forwarded by the Research Development Committee (RDC), COIR shall submit its recommendation report to the RDC within one month. The committee will adhere strictly to the principles of natural justice while conducting inquiries into allegations.
- c. COIR will take proactive initiatives to uphold integrity in research and ensure compliance with ethical codes in publishing practices at JH. The committee shall address all matters pertaining to academic and research integrity and assist the RDC in identifying and mitigating issues related to dubious research, predatory journals, and other unethical publishing practices.

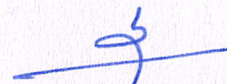

Accordingly, a number of committees are proposed to smoothen and organize the functioning of RDC, including the R&D Cell (Technical) – created by the University to manage the

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operations and activities in the area of Management and Computer Science in terms of AICTE directions received vide email dated 05.01.2025. Besides, the proceedings of the committees such as IAEC, IRB, IBSC, etc. which are notified by the respective ministries will also be recorded in RDC and put up in the RAC by the Director, RDC.

The new committees constituted as per the statutes/ UGC guidelines may supersede any other related committees constituted by the University. The tenure of the committees is of two years, or till further orders, whichever is earlier.

Authority: Approval of the Vice-Chancellor dated 05.06.2025.


Col. Tahir Mustafa
Registrar


Copy to:

1. All Concerned members
2. Prof. Shakir Ali, Director R&D Cell
3. Dean, Academic/Director, IQAC
4. Dy. Registrar
5. Finance Officer
6. AR Establishment
7. Secretary to the Vice Chancellor
8. Sr. PA to Registrar
9. Guard File