जामिया हमदर्द جامعہ ہمدرد
JAMIA HAMDARD
(Deemed to be University)
Accredited by NAAC in 'A+' Category

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Website : www.jamiahamdard.edu

No.: AS/SM/JH-5/2026
30 September, 2026

OFFICE ORDER

Subject: Re-constitution of Students' Grievance Redressal Committees (SGRCs)

The Competent Authority, in accordance with the UGC (Redressal of Grievances of Students) Regulations, 2023, has reconstituted the following Student Grievance Redressal Committees for a period of two years with immediate effect:

I. STUDENTS GRIEVANCE REDRESSAL COMMITTEE (FOR GRIEVANCES RECEIVED THROUGH UGC e-SAMADHAN):

1.	Prof. Farhan Jalees Ahmad, Dept. of Pharm. Chem., SPER	-	Chairperson
2.	Prof. Manju Chhugani, Professor, RCN	-	Member
3.	Prof. Anwar Hussain Khan, Prof., SUMER	-	Member
4.	Prof. Mohd. Samim, Dept. of Chem., SCLS	-	Member
5.	Ms. Maryam Firasat, B.Sc. (Biotech.,), (IIIrd year)	-	Special Invitee*
6.	Prof. Harleen Kaur, HoD, Computer Science & Eng. SEST	-	Convener
7.	Dr. Mohd. Tabrez Nafees, Computer Science & Eng. SEST	-	Co-convener

A representative amongst students

II. STUDENTS GRIEVANCE REDRESSAL COMMITTEE (FOR GRIEVANCES RECEIVED THROUGH INSTITUTIONAL PORTAL):

1.	Prof. Saima Amin, Dept. of Pharmaceutics, SPER	-	Chairperson
2.	Prof. M. Mumtaz Alam, Dept. of Pharm. Chem., SPER	-	Member
3.	Dr. Minhaj Ahmad, Dept. of Jarahiyat, SUMER	-	Member
4.	Ms. Nishat Quddus, Dept. of Physiotherapy, SAHSR	-	Member
5.	Ms. Mena Abdul Amir, B.Pharm Vth Sem, SPER	-	Special Invitee*
6.	Prof. Ozair Alam, Dept. of Pharm. Chem., SPER	-	Convener
7.	Dr. Javed Ahmad Sheikh, Dept. of Biotech., SCLS	-	Co-convener

A representative amongst students

Ahsan

The above Committees shall follow the principles of natural justice in considering the grievances and shall send their reports with recommendations, if any, to the Competent Authority and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.

Authority : Approval of the Vice-Chancellor dated 29.09.2026

29/09/26
(Dr. Sarfaraz Ahsan)
Deputy Registrar

Copy to:

1. All Deans of the Schools
2. Dean, Students' Welfare
3. All HoDs/Directors of Centres/Principal, RCN
4. Finance Officer
5. Controller of Examinations
6. Director, IQAC
7. Director, R&D Cell
8. Chief Proctor
9. Provost (Boys)
10. Provost (Girls)
11. FSA
12. All Wardens (Boys & Girls Hostels)
13. All Notice Boards (Through Dean/HoD/Principal/Director)
14. In-charge, University Web-Cell, for circulation/uploading on University website
15. Secretary / A.R. to Vice-Chancellor
16. Sr.PA to Registrar
17. PA/D.E.O. to the Dy. Registrar
18. Guard File