

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

Annual Report

OF

**CENTRE FOR INTERNAL QUALITY ASSURANCE
(CIQA)**

PROGRAMMES UNDER

**OPEN AND DISTANCE LEARNING
MODE**

2025-2026

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Part – I: General Information

1.1 Date of notification of the Centre (attach a copy of the notification):

[https://www.jamiahamdard.ac.in/uploads/files/Notification reg CIQA Centre.pdf](https://www.jamiahamdard.ac.in/uploads/files/Notification_reg_CIQA_Centre.pdf)

1.2 Details of Director, CIQA

- Name : **Prof. M.A. Sikandar**
- Qualification: MBA, LL. B, M.Phil., Ph.D. (Commerce and Business),
- Appointment Letter and Joining Report: Upload (PDF)
https://www.jamiahamdard.ac.in/uploads/files/Appoint_Joining_of_Director_CDOE.pdf

1.3 Details of CIQA Committee:

a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. M. Afshar Alam, MCA, Ph.D, Vice Chancellor	Computer Science	15 th July 2025 to 16 th June 2026
			Prof. Asgar Ali M.Pharm, Ph.D	Pharmacy	17 th June 2026 onwards
b.	Three Senior teachers of HEI	Member 1	Prof. S.Raisuddin, Director, IQAC Jamia Hamdard M.Sc., Ph.D	Toxicology	15 th July 2025 to 31 st Jan 2026
			Prof. Sheher Yar M.Pharm, Ph.D Director, IQAC Jamia Hamdard	Pharmacy	1 st Feb 2026 to till date
		Member 2	Dr Arshad Hussain MA, Ph.D HOD, Department of Islamic Studies, JH	Islamic Studies	15 th July 2025 to 31 st March 2026
			Dr. Abroo Aman Andrabi, MA, Ph,D Associate Professor & HOD, Department of Islamic Studies, JH	Islamic Studies	30 th April, 2026 onwards

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		Member 3	Prf. Mehertaj Begum MA, Ph.D, Dean School of Humanities and Social Sciences, JH	Human Rights/ Political Science	15 th July 2025
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode.	Member 4	Prof Fareen Siddiqui, MCA, Ph.D, Dean School of Engineering Sciences & Tech.(SEST), JH Prof. Parul Agarwal MCA, Ph.D Dean, SEST, JH	Computer Science	15 th July 2025 21 st Sept 2025 22 nd Sept 2025 to till date
		Member 5	Prof. Reshma Nasreem , Dean School of Management Business Studies, JH	Management	15 th July 2025
		Member 6	Prof Uma Bhandari, Dean School of Pharmaceutical Education and Sciences (SPER), JH	Pharmacy	15 th July 2025
d.	Two External Experts of ODL and/or Online Education	Member 7	Prof. Sushma MA, M.Phil, Ph.D , Former Vice- Chancellor, BPS Mahila Vishwavidyalaya Sonapat (Haryana)	Political Science and Public Administration	15 th July 2025
		Member 8	Prof. K. D. Parsad, Ph.D , Director EMPC, IGNOU	Online and Distance Education	15 th July 2025
e.	Officials from departments of HEI	Member 9 Administration	Col. Tahir Mustafa Registrar, B. Tech (Civil) MSc (Geography)	Civil Engineering	15 th July 2025

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
	- Administration - Finance	Member 10	Mr. S.S. Akhtar MA (History) Controller of Exams Jamia Hamdard	Examinations	15 th July 2025
		Member 11 Finance	Mr Ashu Kumar CA Finance Officer (Offg) Jamia Hamdard	Accounting and Finance	15 th July 2025
f.	Director, CIQA	Member Secretary	Prof. M.A. Sikandar, Ph.D	Management	15 th July 2025

b. Whether members mentioned at 'b' to 'c' changed every 2 years? (Y/N)

If No, reason thereof :- :

Yes, Committee is reconstituting every two year as per UGC notification dated 15th July 2025
[https://www.jamiahamdard.ac.in/uploads/files/CIQA Committee Notification 20251.pdf](https://www.jamiahamdard.ac.in/uploads/files/CIQA%20Committee%20Notification%2020251.pdf)

1.4 Number of meetings held and its approval:

a. No. of meetings held every year:

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	28 th August 2025	02	https://www.jamiahamdard.ac.in/CDOE/CIQA.htm#	By Vice Chancellor
Meeting 2	27 th August 2026	01	https://drive.google.com/file/d/1VoVR_98SHtPwRbHvjOOU0vSewnsaQsxm/view?ts=6a917da5	By Vice-Chancellor

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1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <July, 2025 > academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	Nil											
N.												

***Not for Private University**

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <July, 2024 > academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority(if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	Nil											
N.												

***Not for Private University**

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

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1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:From **July 2024** academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	Nil										
N.											

Not for Private University*Note: Mention details separately for <Month, Year>academic session, as applicable, as above.****1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**From **July 2025 & January 2026** academic sessions: TO BE EXTRACTED FROM WEBPORTAL

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Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	TOTAL
1.	Bachelor of Business Administration (BBA)	3	132	10+2 from a recognized Secondary Education Board/ Institute	14000/- per semester	F.No.8-9/2025(DEB-NR) dt. 16.09.2025 (for 2025-26)	1	19	8	0	27
2.	Bachelor of Computer Applications (BCA)	3	120	10+2 from a recognized Secondary Education Board/ Institute	16000/- per semester	F.No.8-9/2025(DEB-NR) dt. 16.09.2025 (for 2025-26)	1	68	18	0	86
3.	Bachelor of Commerce (Hons)	3	158	10+2 from a recognized Secondary Education Board/ Institute	9000/- per semester	F.No. 21-12/2020 (DEB-IV) dt. 12.08.2021 From Jan 2021 to Jan 2025 (programme discontinued from AY 2025-26)	1	0	0	0	0

N.

*Not for Private University

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	Nil										
N.											

*Not for Private University

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	- The quality of services provided to learners is ensured through systematic academic preparation, continuous monitoring, and rigorous assessment mechanisms. - Students are kept well-informed about all academic and administrative procedures, along with their respective deadlines, enabling them to plan and manage their learning effectively. - Every academic process — including the preparation of Programme Project Reports (PPRs), the development of Self-Learning Materials (SLMs), and the conduct of Personal Contact Programmes (PCPs) — is executed with meticulous planning and precision. Oversight of these activities is carried out by the Centre for Internal Quality Assurance (CIQA), which serves as the nodal body to ensure coordination, compliance, and continual improvement. Through these structured measures, high standards of academic quality and learner support are consistently maintained.	Academic Calendar https://www.jamiahamdard.ac.in/uploads/files/Academic_Calendar_2025-26.pdf PPR https://www.jamiahamdard.ac.in/CD/OE/pdf/SLM%20approved%20bv%20BoS_compressed.pdf Time tables https://www.jamiahamdard.ac.in/uploads/files/ODL_Classes_Schedule_(B_CA_Sem-II)_July-25_Batch.pdf

2.	Self-evaluative and reflective exercises undertaken for Continual quality improvement in all the systems and processes of the Higher Educational Institution	Learner Support and Engagement 1. Regular Monitoring of Learner Progress - Learner progress is regularly monitored through assignments and attendance during Personal Contact Programmes (PCPs). - Academic performance and participation are reviewed periodically to identify areas requiring support. 2. Continuous Academic Interaction - Continuous interaction is maintained among students, Academic Coordinators, and Counsellors. - Learners are provided with guidance and support to address their academic and learning needs. 3. Online Collaborative Learning - Students are encouraged to create online communities through platforms such as WhatsApp and Telegram. - These communities facilitate collaborative learning, peer interaction, and knowledge sharing. 4. Knowledge Sharing and Continuous Learning - Learners are encouraged to form online knowledge-sharing groups. - Students are motivated to subscribe to relevant educational websites and online resources. - These initiatives help learners stay updated, engaged, and connected with current	Counselling session detail :- https://www.jamiahamdard.ac.in/uploads/files/ODL_Classes_Schedule_(BCA_Sem-II)_July-25_Batch.pdf
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		developments in their areas of study.	
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	1. Key Areas of Learner Support and Academic Quality 2. Pre-Admission Guidance – Providing clear and comprehensive guidance to prospective learners. 3. Transparent Admission – Ensuring a fair and transparent admission process. 4. Effective Educational Delivery – Ensuring efficient and learner-centric academic delivery. 5. Quality Self-Learning Materials – Developing comprehensive and high-quality SLMs. 6. Effective PCPs – Conducting engaging and academically enriching PCPs. 7. Academic Counselling – Providing timely academic guidance and counselling. 8. Efficient Examination System – Ensuring timely examinations, evaluation, and results. 9. Timely Information Dissemination – Providing learners with timely academic and administrative updates. 10. Enhanced Student Support – Continuously improving student support through value-added initiatives.	Programme details https://www.jamiahamdard.ac.in/CDOE/pdf/List%20of%20ODL%20and%20L%20Programmes.pdf PPR https://www.jamiahamdard.ac.in/CDOE/pdf/NEW%20PPR%20for%20BCA_c%20ompressed%20(1).pdf Result https://www.jamiahamdard.ac.in/CDOE/Result.htm
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode	Mechanisms to Ensure Quality Parity between ODL and Conventional Programmes. Uniform Eligibility Criteria: Admission requirements for ODL programmes are aligned with those of the corresponding conventional programmes.	Details of ODL Programme https://www.jamiahamdard.ac.in/CDOE/pdf/List%20of%20ODL%20and%20L%20Programmes.pdf SLM & Cover pages: -

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	(For Dual Mode HEIs)	• Aligned Curriculum and Syllabus: ODL programmes follow the same curriculum, syllabus, and learning outcomes as their conventional counterparts. • Quality Self-Learning Materials: SLMs are developed by subject experts in accordance with the prescribed curriculum and academic standards. • Consistent Assessment Standards: Assignments, examinations, evaluation methods, and grading standards are maintained at par with conventional programmes. • Qualified Faculty Involvement: Faculty members engaged in conventional programmes also contribute to ODL through content development, counselling, and academic support.	https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	1) The CDOE, JH, has a built-in system for collecting feedback from students. 2) If their concerns are not resolved in a timely manner, students are also urged to get in touch with the Grievance Cell. 3) For any special issues, they are instructed to get in touch with the Director or other officials. 4) The Academic Coordinator communicates with them frequently to learn about their problems and find solutions. 5) The Learner Support Centres also respond quickly to customer feedback, and they let you know what they did with it.	Grievance cell http://www.jamiahamdard.ac.in/PDF/ODLPDF/Redress%20of%20Student%20Grievances.pdf Feedback form https://www.jamiahamdard.ac.in/CDOE/pdf/Feedback%20Form%20for%20the%20ODL%20Learners.pdf



6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	1) Getting feedback from the stakeholders like learners, parents, academicians, experts and administrators to improve the processes. 2) Developing data bases on the actual performances of students and build our strategies for future.	Feedback report from Students https://www.jamiahamdard.ac.in/uploads/files/Jamia_Hamdard_Monthly_Report_-_Apr_26.pdf Student activity graph https://www.jamiahamdard.ac.in/uploads/files/Jamia_Hamdard_Monthly_Report_-_Apr_26.pdf
7.	Implementation of its recommendations through periodic reviews	Implementation of Recommendations through Periodic Reviews CIQA Oversight: A CIQA Committee has been established to monitor and strengthen quality assurance across academic and administrative areas. Periodic Review: The Committee conducts regular meetings to review institutional processes and quality-related practices. Recommendations: Key observations are discussed and appropriate recommendations are formulated for improvement. Implementation: Recommendations are communicated to the concerned departments for timely action. Follow-up: Periodic follow-up reviews are undertaken to assess the implementation and effectiveness of the recommendations. Continuous Improvement: The review mechanism supports continuous quality enhancement in accordance with applicable	CIQA report https://www.jamiahamdard.ac.in/CDOE/CIQA.htm

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		regulatory standards.	
8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Two outreach programmes were organized wherein regular visits are paid by CDOE and Jamia Hamdard Faculty Members to various Religious Institutions/Madarsa for enrolment of students of CDOE programmes. Regular interaction is made by the Director with the stakeholders for popularising the ODL programmes and because of which one new programme BA (English) has been added from the AY 2026-27.	https://www.facebook.com/share/1DTVG8kmxo/
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	- The institution has adopted and implemented technology-enabled learner support services to enhance the overall student experience and operational efficiency. - Key services provided through digital platforms include online admission processes, secure fee payment gateways, publication of examination timetables, access to model question papers, and prompt delivery of Self-Learning Materials (SLMs). - These best practices have been systematically documented and communicated to all relevant academic and administrative units to ensure consistency and quality across all learner-centric services. - Continuous monitoring and stakeholder feedback mechanisms are in place to refine and improve these	https://www.jamiahamdardonline.in/

		practices for sustained quality enhancement.	
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s) .	- The institution systematically collects, compiles, and disseminates accurate and reliable programme-related data. - Records are regularly updated in accordance with UGC, DEB, and other regulatory guidelines. - The data supports informed decision-making, quality improvement, and transparency in academic and administrative processes.	CIQA Committee Meeting Minutes held during the AY 2025-26 are linked below: https://www.jamiahamdard.ac.in/uploads/files/Minutes of CIQA Committee 28 8 2025.pdf https://drive.google.com/file/d/1HpvnaNC5YUxPcKDjG8TsS3yzXyggL8X/view?ts=6a9122a8 Progress Report https://www.jamiahamdard.ac.in/uploads/files/Jamia Hamdard Monthly Report - Apr 26.pdf
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	PPR Prepared : The Centre for Distance and Online Education (CDOE) prepares the Programme Project Report (PPR) for each new programme, strictly in alignment with the latest UGC-DEB guidelines and format as prescribed in Annexure VI of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations. Review by Board of Studies (BoS): The PPR is submitted to the respective Board of Studies (BoS) for academic scrutiny and ensuring relevance and coherence with the curriculum framework and learning outcomes. Approval by CIQA: CIQA reviews and certifies that the PPR complies with	PPR https://www.jamiahamdard.ac.in/uploads/files/Statutory Body Approvals for BBA, BCA.pdf Approval of PPR https://www.jamiahamdard.ac.in/CDOE/pdf/SLM%20approved%20by%20BoS_compressed.pdf AICTE approval https://www.jamiahamdard.ac.in/CDOE/pdf/AICTE%20Approval%20for%20BBA%20BCA.pdf CIQA Minutes https://www.jamiahamdard.ac.in/uploads/files/Minutes of CIQA Committee 28 8 2025.pdf

		all quality standards and regulatory requirements, as outlined in the UGC guidelines. CIQA's formal recommendations are recorded. 4. Approval by Academic Council: The final PPR, after due approvals from BoS and CIQA, is submitted to the Academic Council for final endorsement and institutional approval. 5. Regulatory Compliance: BBA and BCA is dully approved by AICTE	
12.	Mechanism to ensure the proper implementation of Programme Project Reports	All Programme Project Reports (PPRs) are prepared systematically under the supervision of the respective Programme Coordinators and reviewed by subject experts to ensure academic quality, relevance, and alignment with programme requirements. The PPRs are first reviewed by BOS of CDOE, Standing Committee of Academic Council and Academic Council rigorously.	https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The annual Report is submitted every year in IQAC cell of Jamia Hamdard. A copy of the CIQA Annual Report for 2024-25 is linked.	https://www.jamiahamdard.ac.in/uploads/files/Annual Report CIQA - ODL Programmes (2).pdf
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in	1. Job-Oriented Curriculum: The CDOE regularly updates curricula with industry-relevant content, internships, project-based learning, and skill-based	PPR https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm

	order to make them relevant to the job market.	certifications to enhance employability. 2. Periodic Review Mechanism: Academic programmes are periodically reviewed through the Boards of Studies and CIQA to ensure alignment with industry trends and employment requirements.	BOS meeting minutes: - https://www.jamiahamdard.ac.in/uploads/files/Minutes_of_Board_of_Studies_CDOE_meeting_held_on_15_05_2025.pdf
15.	Facilitated system-based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	- Academic Counsellors: Regular faculty members are designated as academic counsellors to provide guidance and support to distance learners. - Contact Classes: Scheduled face-to-face contact classes are conducted at the University or designated centres for academic support. - Learner-Centric Support: The sessions facilitate interaction with subject experts, clarification of doubts, and reinforcement of concepts. - Structured Schedule: Contact class schedules are communicated to learners in advance to ensure effective participation. - Feedback Mechanism: Learner feedback is collected and utilized to enhance the quality and effectiveness of academic support services.	Counselor of BBA https://www.jamiahamdard.ac.in/CDOE/pdf/List%20of%20Counsellors%20of%20BBA,%20MBA.pdf List of BCA counselor https://www.jamiahamdard.ac.in/CDOE/pdf/List%20of%20Counsellors%20of%20BCA,%20MCA.pdf Whatsapp group https://www.jamiahamdard.ac.in/CDOE/pdf/BCA%20Project%20WhatsApp%20Group.pdf Session Schedule :- https://www.jamiahamdard.ac.in/uploads/files/ODL_Classes_Schedule_(BCA_Sem-II)_July-25_Batch.pdf Feedback form https://www.jamiahamdard.ac.in/uploads/files/Jamia_Hamdard_Monthly_Report_-_Apr_26.pdf
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body	The CDOE actively functioned as the nodal coordinating unit for the institution's NAAC accreditation process. One faculty member of CDOE	https://www.jamiahamdard.ac.in/uploads/files/Teacher_Representative.pdf

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	for accreditation such as NAAC etc.	has been included in the school level IQAC Quality Circle. Link is provided.	
17.	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit	• AQAR is being dealt with at university level through IQAC Coordinator. Information about the students and quality parameters are being provided by CDOE from time to time. • Upcoming AQAR Submission: The preparation of the forthcoming AQAR is in progress to ensure timely compliance and continuous quality enhancement. • CDOE is already having an MOU with TCIL on behalf of ICCR and MEA for offering three Online Mode UG programmes for the students from Africa.	
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	The CDOE, JH duly complies with all guidelines, regulations, and quality-related directives issued by the University Grants Commission (UGC). Appropriate measures are undertaken in a timely manner to ensure effective implementation and adherence to the prescribed standards and quality initiatives. Quality related initiatives are being monitored through CIQA Committee headed by the Vice Chancellor.	https://www.jamiahamdard.ac.in/uploads/files/CIQA_Committee_Notification_20251.pdf

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	A Mentor-Mentee system has been implemented as a quality enhancement initiative, drawing upon best practices followed by other Higher Educational Institutions. Coordinators periodically assign mentors to learners to provide academic guidance and necessary support.	https://www.jamiahamdard.ac.in/CDOE/pdf/best%20Practices%20%20by%20CDOE.pdf Coordinator list https://www.jamiahamdard.ac.in/CDOE/pdf/ProgrammeCoordinators.pdf
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	CIQA Annual Report for ODL is linked.	https://www.jamiahamdard.ac.in/uploads/files/Annual_Report_CIQA_ODL_Programmes(2).pdf
21.	(a) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	CIQA Annual Report for ODL is linked.	https://www.jamiahamdard.ac.in/uploads/files/Annual_Report_CIQA_ODL_Programmes(2).pdf
	(b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	Yes	https://www.jamiahamdard.ac.in/uploads/files/Annual_Report_CIQA_ODL_Programmes(2).pdf
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	Internal Quality Assurance is maintained by CIQA	https://www.jamiahamdard.ac.in/uploads/files/Annual_Report_CIQA_ODL_Programmes(2).pdf

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23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	All academic programmes offered under the Open and Distance Learning (ODL) and Online modes have been designed in accordance with the instructional design principles and pedagogical requirements prescribed by the statutory bodies of the Higher Educational Institution. The programme structure, content delivery, learner support, and assessment methods reflect the philosophy of flexibility, accessibility, and self-paced learning central to ODL.	https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm
24.	Promoted automation of learner support services of the Higher Educational Institution	Access to Online resources for ODL learners are provided through LMS portal. A new Examination Module providing an access to the progress made by them in their Examination including downloading of Marks statement has been provided from July 2026.	Link of LMS portal https://lms.jamiahamdardonline.in/
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	External members have been included in the BOS, CIQA committees as well as Editorial Board for the preparation of SLM for ODL and OL programmes.	BOS constitution notification https://www.jamiahamdard.ac.in/uploads/files/Board of Students of CDOE 2025.pdf CIQA Committee Notification https://www.jamiahamdard.ac.in/uploads/files/CIQA Committee Notification 20251.pdf

26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Academic audit of newly launched CDOE Examination Management System (CEMS) on 24.07.2026.	Not applicable (Internal process)
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Yes	Course Writer approval :- https://www.jamiahamdard.ac.in/CDOE/pdf/Office%20Order%20reg.%20Faculty%20for%20SLM.pdf http://www.jamiahamdard.ac.in/PDF/O DLPDF/annexure%20of%20ciqa%20report%202020-2021/IQAC%20Core%20Committee%20of%20faculty%20members.pdf
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	CDOE Team visited JH Off Campus at Kannur (Kerala) from 19-22 nd August 2026 for outreach programme with Institutions located in Kannur, Mallapuram and Calicut (Kozhikode). Two Institutions namely Jamia Markazu, Calicut and Bukhari Da'wah College, Kondutty, Mallapuram have agreed to enter MOU for enrollment of their scholars/students for UG and PG programmes offered by CDOE	Included in the Minutes of the Meeting of the CIQA Committee held on 27.08.2026.
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The university has Strong industry-academia links and networks enable to give students effective exposure and employability in a variety of fields, such as project work, entrepreneurship skill	PPR links https://www.jamiahamdard.ac.in/CD OE/Syllabus-SLM.htm

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		development, curriculum design, research facilities, etc.	
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2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: a. Organization Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	a) Organisation Structure and Governance: Required positions are filled as per the norms and guidelines prescribed by the Commission. b) Management: The leadership and management periodically review the institutional structure, governance, and organisational culture. c) Strategic Planning: The HEI undertakes systematic strategic planning and ensures effective implementation of planned activities. d) Operational Plan, Goals and Policies: Clearly defined, realistic, and measurable goals, policies, and operational plans are formulated, implemented, and communicated effectively to stakeholders.	Constitution of Academic Council in terms of UGC Institutions Deemed to be Universities: https://www.jamiahamdard.ac.in/uploads/files/Updated list of Members on the Academic Council of Jamia Hamdard.pdf CIQA Constitution https://www.jamiahamdard.ac.in/uploads/files/CIQA Committee Notification 20251.pdf Minutes of CIQA https://www.jamiahamdard.ac.in/uploads/files/Minutes of CIQA Committee 28_8_2025.pdf
2.	Articulation of Higher Educational Institution Objectives	1. Clearly Defined Vision and Mission: The HEI has established a clear vision and mission in accordance with the principles of Open and Distance Learning (ODL) and Online Education. 2. Access and Inclusivity: The institutional objectives focus on expanding access to quality education for learners from diverse and remote backgrounds. 3. Learner-Centric Approach: The HEI promotes flexible,	Vision & Mission: https://www.jamiahamdard.ac.in/uploads/files/Vision and Mission of CDOE 2026.pdf Minority Status: https://www.jamiahamdard.ac.in/CDOE/pdf/Certificate%20about%20Minority%20Status%20of%20Jamia%20Hamdard.pdf

		self-paced learning along with academic support based on the needs of distance learners.	
		4. Integration of Technology: Technology is effectively utilized for content delivery, learner engagement, and provision of academic support services.	
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	a) Curriculum Development The Curriculum for each programme is reviewed annually through Board of Studies and Faculty Committees and incorporated in the Syllabus. The exercise has been done for BBA and BCA. b) Curriculum Implementation SLM for ODL students is prepared accordingly with the due approval of the University Authority bodies i.e. Board of Studies and Academic Council from time to time. c) Academic Flexibility Migration from ODL to Online and Vice-versa as per the guidelines issued by the UGC-DEB is being followed by CDOE successfully. d) Learning Resources: Besides providing SLM, Online Recording of Lectures and other resources meant for Online Students for BBA, BCA and B.Com were made available to ODL Students. Lab facilities for BCA students are being provided. Library Facility in the Central Library is made accessible to ODL Studies through a separate Library Card. e) Feedback System 100% Feedback from the learners are made compulsory for ODL learners.	Student Feedback Report for OL and ODL latest is linked below: - https://www.jamiahamdard.ac.in/uploads/files/Jamia_Hamdard_Monthly_Report_-_Apr_26.pdf

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

4.	Programme Monitoring and Review	The CDOE regularly monitors and reviews academic programmes through the concerned Course Coordinators, Boards of Studies, and IQAC to ensure quality, effective implementation, and continuous improvement.	Recent CIQA Meeting held on 27 th Aug 2026: https://drive.google.com/file/d/1VoVR_98SHtPwRbHvjOOU0vSewnSaQsxm/view?ts=6a917da5
5.	Infrastructure Resources	The CDOE is equipped with adequate infrastructure and essential facilities to ensure the effective conduct and delivery of all academic programmes, including: • Director's Office • General Administrative Office • Lecture Theatre • Committee Room • Lecture Recording Studio • Restroom Facilities • Other requisite academic and administrative facilities	https://www.jamiahamdard.ac.in/CDOE/pdf/CDOE%20Built%20up%20Area%20Details.pdf
6.	Learning Environment and Learner Support	The CDOE provides comprehensive learner support services, including academic counselling, to online learners. It has established adequate Information and Communication Technology (ICT) facilities to support modern pedagogical practices and blended learning. Learner support services are effectively delivered through the e-learning platform.	LMS Demo Credentials: https://lms.jamiahamdardonline.in Username- babita.singh Password- babita@2022
7.	Assessment and Evaluation	The CDOE evaluates learners through diverse assessment methods, including Multiple-Choice Questions (MCQs), project reports, case studies, presentations, and term-end examinations. A systematic mechanism is in place to assess these evaluations and measure the achievement of prescribed learning outcomes.	https://www.jamiahamdard.ac.in/CDOE/Result.htm (publication of Results of learners ODL and Online is made available through portal)

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

8.	Teaching Quality and Staff Development	The CDOE has established a structured mechanism to promote quality counselling, capacity-building workshops, interactive teaching-learning practices, and staff development programmes. These initiatives support academic staff in continuously enhancing the quality of teaching and learning.	LMS Demo Credentials: https://lms.jamiahamdardonline.in Username- babita.singh Password- babita@2022 Faculty List with qualification and experience https://www.jamiahamdard.ac.in/uploads/files/complete list of Faculty Members CDOE as on 16 2026.pdf
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2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	Academic Calendar Latest Academic calendar	https://www.jamiahamdard.ac.in/uploads/files/Academic_Calendar_2025-26.pdf
2.	Validation	Validated Approval from UGC-DEB and AICTE has been obtained for the programmes being offered by CDOE. The functions of CDOE and its programmes are being monitored by CIQA Committee and Academic Council from time to time.	https://www.jamiahamdard.ac.in/uploads/files/DEB-UGC ODL Approval 2025 (1).pdf

HEI ID: HEI-U-0107**Name of HEI:** Jamia Hamdard**Type of HEI:** Dual Mode

3.	Monitoring, Evaluation and Enhancement Plans	Yes. Through CIQA Committee chaired by the Vice Chancellor	https://www.jamiahamdard.ac.in/uploads/files/Minutes_of_CIQA_Committee_28_8_2025.pdf
a.	Reports from Learner Support Centres (for Open and Distance Learning programmes)	Monitored regularly through Faculty Meeting	
b.	Reports from Examination Centres	CDOE JH is having only one Examination Centre at its Main Campus.	
c.	External Auditor or other External Agencies report	Monitored through Director, IQAC	
d.	Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels	Yes	
e.	Reporting and Analytics by the Higher Educational Institution	Yes	
f.	Periodic Review	Yes	

Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, atleast Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor

Professor - **Prof. M.A.Sikandar**

Designation: - Professor

Salary:- Level 14 UGC pay scales and allowances

Qualification :- MBA, LL.B, M.Phil, Ph.D.(Commerce & Business)

<https://www.jamiahamdard.ac.in/uploads/files/Appoint Joining of Director, CDOE.pdf>

3.2 Compliance status of “Human Resource and Infrastructural Requirements” – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

Teaching Staff:

<https://www.jamiahamdard.ac.in/uploads/files/complete list of Faculty Members CDOE as on 16 2026.pdf>

Non Teaching staff:

<https://www.jamiahamdard.ac.in/uploads/files/UGC DEB Inspection 2026->

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG (ODL) for two programme	4	7	Yes	Teachers are common for UG (ODL/OL) and PG (online)
PG (ODL)	Not offered	Not offered	NA	Due to operational reasons
PGD (ODL)	Not offered	Not offered	NA	2 year PG Diploma programmes are not offered on regular mode.

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/Contract) with gross salary/month			Date of joining programme and Joining report
							Type	Gross salary/month	Contract period	
	Bachelor of Business Administration (BBA) ODL	03	Prof. M.A. Sikandar	Professor	Ph.D.	3 years in Jamia Hamdard and 23 years in other Institutions	Regular	(as per UGC Pay Scale- Academic Level 14)		18.04.2025 as Director, CDOE
			Dr. Azza Ayub Siddiqui	Assistant Professor	Ph.D.	2 year	Contractual	(as per salary structure approved by the Executive Council of JH)		10.07.2024
			Dr Javid Majeed Pandith	Assistant Professor,	Ph.D	One year in Jamia Hamdard	Contractual basis	as per salary structure approved by the Executive Council of JH)		21.10.2025
	Bachelor of Computer Application (BCA) ODL Mode	4	Dr. Abdul Majid	Assistant Professor	Ph.d	2 year s	Regular	As per UGC Pay scales – Academic Level 10		14.11.2023
			Dr. Mohd. Mubashshir Hassan Farooqi	Assistant Professor	M.Tech, Ph.D	2.5 year	Contractual basis	as per salary structure approved by the Executive Council of JH)		08.02.2024
			Mr. Rehan Saeed Khan	Assistant Professor	M.Sc (Physics), MCA , UGC - NET	3 year	Contractual basis	as per salary structure approved by the Executive Council of JH)		10.11.2023

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

			Ms. Juveria	Assistant Professor	M.Sc (CS), UGC -NET	2+ years Jamia Hamdard and 9 years in other Institutions	Contractual basis as per salary structure approved by the Executive Council of JH)	09.02.2024
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3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	2
Assistant Registrar	1	1
Section Officer	1	1
Assistants	3 (2 for DM Universities)	3
Computer Operator	2	2
Multi-Tasking Staff	2	3

[https://www.jamiahamdard.ac.in/uploads/files/UGC_DEB_Inspection_2026-27_Non_Teaching_staff_list_pagenummer_\(1\).pdf](https://www.jamiahamdard.ac.in/uploads/files/UGC_DEB_Inspection_2026-27_Non_Teaching_staff_list_pagenummer_(1).pdf)

(Attach duly attested photocopy of appointment letter with salary details)

Note:

1. In case of the enrolment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centres; not through any Learner Support Centre.

Part – IV: Examinations**4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes	
2	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Yes	

3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution.	YES. A copy of the PPR for BBA programme is linked below as proof. https://www.jamiahamdard.ac.in/uploads/files/PPR_BBA.pdf	
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HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes. Sharing the same curriculum of the Regular programme for ODL Mode. Additional skill based papers are introduced in ODL Mode to provide more avenues for the learners. A copy of the PPR for BCA programme ODL Mode is linked below: https://www.jamiahamdard.ac.in/uploads/files/PPR_BCA.pdf	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	YES 30% 70% https://www.jamiahamdard.ac.in/uploads/files/PPR_BCA.pdf	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	PPR for BCA may be referred to: https://www.jamiahamdard.ac.in/uploads/files/PPR_BCA.pdf	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes. Marks statement link sample https://drive.google.com/file/d/1wri2_go3ER_OnXvbqqJml7fEO6DfxawF/view?ts=6a903af2	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes Question Paper Upload BCA Odd Semester (I) Examination, February 2025 is linked below: https://www.jamiahamdard.ac.in/uploads/files/C_Question_Paper_External.pdf	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Examinations for ODL students for 2025-26 are conducted at Main Campus of Jamia Hamdard. Availability of space at different departments of the University is provided https://www.jamiahamdard.ac.in/CD OE/pdf/Examination%20Centre.pdf	

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Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes. CDOE utilize the Examinations Hall mean for regular students in its own campus at New Delhi. CCTV recordings facilities are available at the venue. List of venues are linked below: https://www.jamiahamdard.ac.in/CDOE/pdf/Examination%20Centre.pdf	
	(b) Availability of biometric system	Not yet made available for regular and ODL students	
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Not applicable as CCTV facility is available at the Examination Centre. In addition photographs and short videos geo tagged are made to ensure compliance of UGC guidelines.	
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Yes It will be complied	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes It will be complied	

	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes It will be complied	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	Yes. T The Director, CDOE acts as Examination Supdt and Asstt. Director as Deputy Exams. Supdt.	
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	Yes , https://www.jamiahamdard.ac.in/uploads/files/Document_347.pdf	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	NA All Examinations are held only in the Main Campus of Jamia Hamdard for AY 2025-26.	

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Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided, they fulfill the criteria of an examination centre as defined in these regulations	Yes. Copies of notification issued by the University is linked below: https://www.jamiahamdard.ac.in/CDOE/LearnerSupportCentre.htm	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes https://www.jamiahamdard.ac.in/CDOE/pdf/Examination%20Centre.pdf	
17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name. (b) Each award shall also be uploaded on the National Academic Depository	Degree https://www.jamiahamdard.ac.in/CDOE/pdf/BBA%20-%20ODL%20DEGREE.pdf ABC ID has been created for all the admitted students compulsorily. Data is uploaded through the office of the Controller of Examination/Nodal Officer, NAD of Jamia Hamdard https://www.jamiahamdard.ac.in/CDOE/pdf/BCA%20ODL%20Enrollment%20Jan%202024.pdf	

18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of all Examination Centres	Yes https://www.jamiahamdard.ac.in/uploads/files/Degree_Sample.pdf https://drive.google.com/file/d/1nr42RiTsf8bBCRPSjLzkZHJUYU7LPi-/view?ts=6a904007	
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4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

All the ODL examinations are conducted through the Examination Centre at Main Campus at Hamdard Nagar, New Delhi for AY 2025-26.

4.4 Result and Student Progression

For UG, PG and PGD programmes

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students progressed to next year	% of students passed	% of students passed in first class
July, 2025	BBA	30	30	30	46.67%	16.67%
	BCA	86	86	44	51.16%	48.84%
	N.	116	116	74		
Jan, 2026	BBA	Nil	Nil	Nil	Nil	Nil
	BCA	Nil	Nil	Nil	Nil	Nil
	N	0	0	0	0	0

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 Compliance status of ‘Guidelines on Programme Project Report’ – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

PPR has been processed through Board of Studies and Academic Council. Copies of PPRs are made available through the CDOE webpage of the Jamia Hamdard website
<https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm>

5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy’ – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

CDOE Jamia Hamdard follows all the regulatory requirements under Annexure VI of the UGC-DEB Regulations, 2020. Links for the SLM and other mandatory documents are made available on the CDOE webpage of the Jamia Hamdard website

<https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm>

Link for LMS: <https://lms.jamiahamdardonline.in/>

5.3 Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

HEI has prepared the SLM material as per the guidelines of UGC-DEB

https://www.jamiahamdard.ac.in/uploads/files/BBA_Covers_and_Credits_Low_compressed.pdf

Part – VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG level					
	Bachelor of Business Administration BBA	School of Management and Business Studies (SMBS), Jamia Hamdard, New Delhi	One At Main Campus	12 classes for each course of BBA were conducted	27	90% attended the PCP classes
	Bachelor of Computer Application (BCA)	the School of Engineering Science and Technology (SEST), Jamia Hamdard, New Delhi-110062	One At Main Campus	12 classes for each course of BCA were conducted. Besides Lab classes were conducted 8 classes for each Lab paper	86	75% attended the PCP programmes
	PG (ODL Mode)	Nil				
	PGD (ODL)	Nil				

6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

Jamia Hamdard is a deemed to be University having its Main campus at Hamdard Nagar, New Delhi and one off campus at Kannur (Kerala). The Off campus came into existence in the year 2013 after notification issued by the Ministry of HRD. ODL programmes are offered only at Mai Campus. The off campus Kannur is being made operational from the new academic year 2026-27 only. Jamia Hamdard is not operating any LSC outside its jurisdiction.

6.3 LSC wise enrollment details (Not for Private University)

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No. and Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	Jamia Hamdard New Delhi 110062 (Main Campus)	01		Jamia Hamdard New Delhi (Established in 1989)	Govt. Aided deemed to be University	Dr. Abdul Majeed Farooqui, Asstt. Professor Computer Science CDOE Jamia Hamdard (Mob. 9891958565)	M.Tech, Ph.D (CSE)	12	BBA (3 year) and BCA (3 year)	113 (27 + 86)
N										

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No
YES Bachelor of Computer Application (BCA)	Yes,	21 years	Yes

6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.	Deenul Islam Sabha educational institutional complex, Kannur 670012 (Kerala)	F.No. 10-3/2013-U.3 dated 8.10.2013	Ms. Shimli Sasidharan Asstt. Professor of English JH Off Campus Kannur (Kerala) Mob. 9496702220	MA (English) UGC NET	Not Applicable	Not offered for AY 2025-26	LSC started from AY 2026-27
N.							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and January)	Date of delivery SLM	Whether SLM delivered to learners within a fortnight from the date of admission
Printing Material	July batch:- 01/07/2025 to 15/10/2025	July Batch – Sept -Oct 2025	Yes
Audio-Video Material (through LMS)	July batch:- Soon after the Student Induction Programme (Sept 2025)	NA	Yes
Online Material (through LMS)	July batch:- Soon after the Student Induction Programme (Sept 2025)	Sept 2025	Yes

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

Compute based Material (through LMS)	July batch	(Through LMS from Sept 2025 onwards)	Yes
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**6.6 Whether any course in a particular programme was allowed through OER/
Massive Open Online Courses: Y/N**

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester wise – programmes wise)
	NO						

b. Upload approval of statutory authorities of the Higher Educational Institution:
Upload

Part – VII: Self-Regulation through disclosures, declarations and reports

**7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes)
Regulations, 2020– Self-regulation through disclosures, declarations and reports**

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
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HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

1.	Joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes https://www.jamiahamdard.ac.in/CD/OE/DEB_UGC.htm https://www.jamiahamdard.ac.in/uploads/files/Undertaking_cum_Declaration_2026.pdf	
Uploading of the following on HEI website (Mention link)			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Gazette Notification 20 th May 1989 under Section 3 of the UGC Act, 1956. https://www.jamiahamdard.ac.in/CDOE/pdf/Act,%20Statute%20of%20Jamia%20Hamdard.pdf Approved MOA by UGC under UGC Institutions Deemed to be Universities Regulations https://www.jamiahamdard.ac.in/CD/OE/pdf/MoA%20JH%202021.pdf	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	YES For BBA & BCA ODL Programme AY 2025-26 (Latest approval) https://www.jamiahamdard.ac.in/uploads/files/DEB-UGC_ODL_Approval_2025_(1).pdf Previous year's	

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

		approval by UGC-DEB https://www.jamiahamdard.ac.in/CD OE/pdf/Approval%20for%20ODL%20Programes%202021-25.pdf	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes https://www.jamiahamdard.ac.in/CD OE/pdf/List%20of%20ODL%20and%20OL%20Programmes.pdf	
5.	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	Yes BBA PPR with detailed syllabus approved by the Academic Council https://www.jamiahamdard.ac.in/uploads/files/PPR_BBA.pdf BCA PPR https://www.jamiahamdard.ac.in/uploads/files/PPR_BCA.pdf	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes https://www.jamiahamdard.ac.in/CD OE/Result.htm	

7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Feed back of learner https://www.jamiahamdard.ac.in/CD OE/pdf/Feedback%20Form%20for%20the%20ODL%20Learners.pdf Feedback https://www.jamiahamdard.ac.in/CD OE/pdf/Feedback%20Form%20for%20Academic%20Counsellors.pdf	
8.	Information regarding all the programmes recognised by the Commission	Yes. UGC-DEB has approved 2 UG Programme (BBA and BCA) for ODL for AY 2025-26. https://deb.ugc.ac.in/pdf/HomePageRecognitionDetail/140/140_upload_RecognitionDetails_20251006094751.pdf In addition to the above, UGC-DEB also approved the following 8 programme to be offered ONLINE mode (BCA, BBA, MBA, MCA, MA Islamic Studies & MA Political Sciences), MA (Human Rights) and B.Com (Accountancy). Link: https://deb.ugc.ac.in/pdf/HomePageRecognitionDetail/140/140_upload_RecognitionDetails_20251006094928.p	

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

		df For BBA & BCA ODL Programme AY 2025-26 (Latest approval) https://www.jamiahamdard.ac.in/uploads/files/DEB-UGC_ODL_Approval_2025_(1).pdf	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Enrollment list Five years student enrolment data of CDOE is provided https://docs.google.com/spreadsheets/d/1mymI9hIXdQA-sNq1lOYYV_Elf2tIVdCc/edit?gid=2041984487#gid=2041984487	
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	SLM related details are uploaded on the website. Details of Faculty Members who prepared the SLM and the Editorial Committee details are mentioned in the SLM for BBA and BCA. BCA SLM https://drive.google.com/drive/folders/14tvLWJGkXJ6m0w1DPO0Hj0QbffPE94Cj BBA SLM https://drive.google.com/drive/folders/14tvLWJGkXJ6m0w1DPO0Hj0QbffPE94Cj	

		gle.com/drive/folders/1feDQa9qMA6l3luNd4d5AW9dqANdQmqZ Website link: https://www.jamiahamdard.ac.in/CDOE/Syllabus-SLM.htm		
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	FAQ uploaded on the admission portal https://www.jamiahamdardonline.in/faq.html Main Webpage of Jamia Hamdard CDOE link https://www.jamiahamdard.ac.in/CD OE/CDOE.htm		
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes All examination are held at university campus Examination center https://www.jamiahamdard.ac.in/CD OE/pdf/Examination%20Centre.pdf		
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	Only one Examination Centre is being operated by CDOE at its Main Campus for ODL programmes AY 2025-26. Total number of the learners with LSC Jamia		

HEI ID: HEI-U-0107

Name of HEI: Jamia Hamdard

Type of HEI: Dual Mode

		Hamdard New Delhi for BBA (ODL) and BCA (ODL) is 173 as detailed below: BBA – 11 (July 2025) BBA – 27 (July 2026) Total: 38 BCA 86 (July 2025) BCA 49 (July 2024) Total 135		
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	https://www.jamiahamdard.ac.in/CDOE/pdf/Examination%20-%20SOP.pdf		
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	https://www.jamiahamdard.ac.in/uploads/files/Academic_Calendar_2025-26.pdf		
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes, Internal Audit conducted by CIQA https://www.jamiahamdard.ac.in/CDOE/pdf/Document%20166.pdf CIQA Center minutes https://www.jamiahamdard.ac.in/uploads/files/Minutes_of_Board_of_Studies_CDOE_meeting_held_on_15_05_2025.pdf		

Part – VIII: Admission and Fees**8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved intake in conventional mode and in case of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	YES
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	YES
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	YES

HEI ID: HEI-U-0107**Name of HEI: Jamia Hamdard****Type of HEI: Dual Mode**

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	YES
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	YES
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	YES
7.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	YES

8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	NA, No entrance test for admission is conducted
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	YES. Jamia Hamdard follows the UGC guidelines in this regard in toto.
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	YES
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	YES
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	YES

8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	YES
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	YES
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	YES
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	YES
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	YES
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	YES

9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	YES (through its Admission Prospectus)
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	YES
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	YES
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	YES

13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	YES
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	YES

HEI ID:

Name of HEI:

Type of HEI:

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Jamia Hamdard student grievances are addressed through the following

1. Personal hearing/Meeting through LSC Coordinator or Director, CDOE
2. telephones calls
3. Through email sodl@jamiahamdard.ac.in
4. Through portal (LMS)

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
10	All Grievance are resolved within the time limit through personal interaction and email and telephone modes.

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

All the grievance are dealt by director, CDOE and OSD, CDOE. Besides Programme Coordinators also handle the grievances if any arising out of delivery of programmes.

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
02	02	Yes

Part – X: Innovative and Best Practices**10.1 Innovations introduced during academic year**

CDOE has started more personalized Tutoring, Online counselling classes, Trackable Learning, Quick Learning with Devices, Online Capability – Based Learning. The online study materials and classes are also made open to ODL Students.

10.2 Best Practices of the HEI

To impart quality education and maintain established quality assurance practices the following steps have been taken by the CDOE: -

- Smooth student migration from online to ODL and vice versa through a University approved Policy.
- Student Mentoring by experienced faculty for ODL Learners.
- Internship Assistance provided by CDOE Faculty
- PCP Classes conducted by regular faculty of Jamia Hamdard and CDOE
- Online Resources for BCA and BBA are allowed for ODL students.
- Access to University Library Resources and State of Art Computer Centre
- Skilling and Placement Programme for CDOE students.
- Compulsory Feedback mechanism for immediate redressal of grievances
- AI assisted chatbot for ODL and Online learners.
- Special backlog examinations for ODL and Online Students to complete their academic programmes.

10.3 Details of Job Fairs conducted by the HEI

Participated in the Job Fair organized by the Jamia Hamdard at university level on 8.11.2025.

10.4 Success Stories of students of ODL mode of the HEI

The ODL 2024-27 will be passing out in the year 2027.

10.5 Initiatives taken towards conversion of SLM into Regional Languages

There is no demand coming from the students of ODL programmes (UG level). However, language papers in Urdu and Malayalam have been introduced from the AY 2026-27 to cater the demand.

10.6 Number of students placed through Campus Placements

Campus Placement will be starting from 2027 when the first batch of ODL BBA, BCA will be graduating.
There was a gap of offering ODL programme during Covid 19 period.

10.7 Details of Alumni Cell and its activity

The university maintains a separate alumni organisation. The Association actively contributes to the department's welfare and academic initiatives.

The association's members work in a variety of positions in research labs, businesses, and universities all around the world, greatly enhancing the department's reputation.

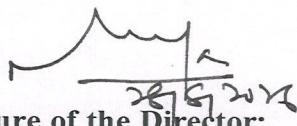
CDOE is in the process of reconnecting with its own Alumni as it has been operating since 2004 with some gaps during the Covid-19 period.

10.8 Any other Information

Special efforts are made to enroll students from Madarasa background and bringing them to main stream higher education.

DECLARATION

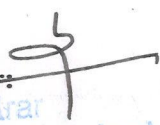
I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.


Signature of the Director:

Name: Prof. M.A. Sikandar

Seal:

Date: 28.08.2026


Signature of the Registrar:

Name: Col. Tahir Mustafa

Seal:

Date: 28.08.2026

Registrar
Jamia Hamdard
(Deemed to be University)
Hamdard Nagar
New Delhi-110062

Note:

Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also.

Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.