

OFFICE OF THE DIRECTOR (IQAC)
JAMIA HAMDARD
Hamdard Nagar, New Delhi 110062

27th April, 2026

The Competent Authority of Jamia Hamdard accorded approval for conducting a confidential data collection process aimed at evaluating the performance of contractual teaching staff. The proposed exercise will involve gathering feedback from students in a structured and anonymous manner.

The purpose of this initiative is to ensure a fair, transparent, and constructive appraisal system that supports academic quality enhancement. All responses will be treated with strict confidentiality, and the data collected will be used solely for internal evaluation and improvement purposes.

Necessary measures will be taken to protect the identity of the respondents and to maintain the integrity of the process.

The Data has to be collected by HoD/Dean of the respective school in Confidential Manner.


Prof. M. Shahar Yar
Director, IQAC



Performance Appraisal of Contractual Teaching Staff by Students

School / Centre :		Semester :	
Department :		Teacher Name :	
Programme :		Student Name :	
Academic Year :		Enrollment No. :	

Instructions: Please rate each attribute of the teacher by filling the appropriate bubble (○) based on your honest assessment. Use the five-point scale below.

Rating Scale: 5 – Excellent | 4 – Good | 3 – Average | 2 – Poor | 1 – Very Poor

A1 Academic Planning & Teaching Effectiveness		5	4	3	2	1
#	Criterion					
1	Planning of the classes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Promptness in conducting classes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	Clarity in presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	Depth of course content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Knowledge base of teacher	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	Method of communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

A2 Teaching Methodology & Learning Resources		5	4	3	2	1
#	Criterion					
7	Use of audio-visual aids	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Recommends additional learning resources (books, journals, websites, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Encourages co-curricular academic activities (seminars, group discussions, study tours, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	Overall % of syllabus completed by the teacher: <input type="radio"/> 91–100% [5] <input type="radio"/> 76–90% [4] <input type="radio"/> 51–75% [3] <input type="radio"/> 41–50% [2] <input type="radio"/> <40% [1]					
11	% of content delivered via face-to-face teaching (chalk / marker board): <input type="radio"/> 91–100% [5] <input type="radio"/> 76–90% [4] <input type="radio"/> 51–75% [3] <input type="radio"/> 41–50% [2] <input type="radio"/> <40% [1]					
12	% of content delivered using electronic media (PPT, simulations, videos, etc.): <input type="radio"/> 91–100% [5] <input type="radio"/> 76–90% [4] <input type="radio"/> 51–75% [3] <input type="radio"/> 41–50% [2] <input type="radio"/> <40% [1]					

A3 Student Engagement, Support & Mentoring		5	4	3	2	1
#	Criterion					
13	Provides feedback to students on performance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14	Provides assistance and counselling on the subject; available after class	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
15	Discusses career goals and placement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16	Interacts with students and encourages raising doubts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

A4 Professional Conduct & Learning Environment		5	4	3	2	1
#	Criterion					
17	Punctuality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18	Encourages extracurricular activities (cultural, sports, social)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19	Maintains discipline in class	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
20	Inspires as a role model	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Student Signature with date

Signature of HoD

Signature of Dean

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