

**Majeedia Unani Hospital
Jamia Hamdard, New Delhi**

Date: 09-10-2025

Position of staff as per NCISM mandate.

S. No.	Post	Department/ Station	Requirement as per NCISM	Existing
		Administrative zone		
1	Medical Director		01	Prof. Yasmeen Shamsi
2	Medical Superintendent		01	Prof. Minhaj Ahmad
3	Dy. Medical Superintendent		01	Dr. Ehteshamur Rahman
4	Administrator		01	Mr. Mueed Ahmad
5	Consultant			Teaching Staff
6	Resident Medical Officer-Admn.		01	Dr. Mohd. Yasir
7	Matron		01	Ms. Mikky Khan
8	Assistant Matron		01	Mrs. Mitha Parhi
9	Office Superintendent		01	Mr. Salman
10	Clerical staff		01	Mr. S. Faizul Haque
11	Storekeeper		01	Mr. Rajan Edwin Singh
		Modern Medical Staff on part time		
12	Medical Specialist		01	Dr. Anil Sabharwal
13	Surgical Specialist		01	Dr. S.K. Jain
14	Obstetrician or Gynaecologist		01	Dr. Arifa Anwar
15	Pathologist		01	Dr. Ranjana Bali
16	Radiologist		01	Dr. Abhinav Jain
17	Anaesthesiologist		01	Dr. Pratibha
18	Ophthalmologist		01	Dr. Hina Kausar
19	ENT specialist		01	Dr. Khaja Naseeruddin
		Reception and Registration zone		
20	Receptionist cum telephone operator		01	Mr. Azhar Khan
21	Registration cum Billing clerk		01	Ms. Mehrun Nisha
22	Medical Record Technician		01	Ms. Gulbi Faridi
		Outpatient deptt.		
23	Emergency Medical Officer		02	Dr. Kaleem Ahmad Dr. Mariya Khan
24	Resident Medical Officer		01	Dr. Mohd. Yasir
25	Nursing Staff	01 for Qabalat wa Niswan	01	Ms. Sabiha Fatima
		01 for Isabat	01	Ms. Ismat Jamal
26	Pharmacist	OPD Pharmacy	02	Mr. Abdul Aziz Mr. Mohd. Ayub Mr. Md. Faisal Mr. Mohd. Muaaz
27	OPD Attendant	OPD	01	Ms. Saira Khatoon

		Diagnostic Zone		
28	Lab Technician	Pathology Lab	02	Mr. Qaseem Khan
				Mr. Mokim Raza
				Mr. Javed Deshmukh
29	Lab Attendant	Pathology Lab	01	Mrs. Shahjahan
30	X-ray Technician	Radiology	01	Mr. Ehsanul Haq
31	Dark Room Assistant	Radiology	01	Mr. Joginder Singh Narwal
32	Nursing Staff for USG and ECG	Radiology	01	Nil
		In patient department zone		
33	RMO	IPD Medical section	02	Dr. Sadaf Lodi
				Dr. Md. Noman
34	Nursing Staff	IPD Medical section (one for every 10 beds)	04	M. Sofiya Fatima
				Ms. Nida Ambreen
				Ms. Tabassum-I
				Mrs. Saira Mumtaz
35	Ward boy/Ayah	IPD Medical section (one for every 20 beds)	02	Mrs. Husan Jahan
				Mr. Laxmi Dhar
36	RSO	IPD Surgical section	02	Dr. Mohd. Affan
				Dr. Samreen
37	Nursing Staff	IPD Surgical section (one for every 10 beds)	02	Mr. Mohd. Arif Khan
				Mrs. Razia Bano
38	Ward boy/Ayah	IPD Surgical section (one for every 20 beds)	01	Mr. Mohd. Sajid
		Ilaj bit Tadabeer section		
39	IBT Specislist			Teaching staff
40	Nursing Staff		01 female	Ms. Chand Bi
41	Therapist		2 female)	Mrs. Rashmi Lazrus
				Mrs. Mohsina Shehnaz
			02 (male)	Mr. Mohd. Ali
				Mr. Guddu
42	Attendant		01	Mr. Naresh
43	Receptionist cum clerk		01	Mr. Danish Aleem
44	House officer or Clinical Registrar		01	Dr. Shazia Khan (PG)
		Operation Theatre and		
45	Jarahat and Ain,Uzn wa Anaf specialist			Teaching staff

46	Nursing staff (Female)	Minor operation theatre	01	Ms. Azra Bano
47	Operation theatre technician		01	Mr. Parveen Ahmad
48	Operation theatre Assistant		01	Mr. Anil Kumar
49	Operation theatre Attendant		01	Mr. Sajjad Ahamad
50	Dresser nn		01	Mr. Sareef Mohammad
		Labour Room		
51	Qabalat wa Niswan Specialist			Teaching staff
52	Nursing Staff		01	Ms. Tabassum-II
53	Ayah		01	Ms. Rukhsana
		Physiotherapy unit		
54	Physiotherapist (Minimum BPT)		01	Dr. Zuhaib Ahmad
55	Attendant		01	Ms. Khushnuma
		Service zone		
56	Cook (Specific diet)		01	Mr. Tanveer Khan
57	Multitasking worker		01	Mr. Kareem Baksh
58	Security guards		02	Mr. Waris
				Mr. Sadaqat
59	Electrician		02	Mr. Sameen
				Mr. Ali Shakib
60	Plumber		01	Mr. Mohammad Usman
61	Sanitary workers		01	Mr. Anand Kumar
62	Washer man		01	Mr. Shahjada
63	Gardener		01	Mr. Shahrukh Khan
64	Driver		02	Mr. Bhoora
				Mr. Rashid
65	Housekeeping staff		04	Mr. Sonu
				Mrs. Afsana
				Mrs. Sabina
				Mr. Sarvesh
66	Attendant/peon		01	Mr. Prakash Chand Arya
67	Cook		02	Mr. Rais Ahmad
				Mr. Madan Lal
68	Central sterile services department technician		01	Mr. Ravinder
69	Information technology		01	Mr. Pandey

Position of staff as per NCISM mandate. (PG)

S. No.	Post	Department/ Station	Requirement as per NCISM	Existing
1	Nursing Staff	IPD	02	Ms. Jessy Mathew Ms. Molly Thomas Ms. Ayesha Ms. Geeta Udyan
2	RMO	IPD	01	Dr. Sadiqa Parveen Dr. Zainab Fatima
3	Ayah	IPD	01	Ms. Prema Devi Mrs. Qamar Jahan