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Dated 10.06.2026

**Term End Examination Schedule for MBA 3rd semester (Jan 2025 Batch)
& 4th Semester (July 2024 Batch)**

This is to inform all MBA Online 3rd Semester (Jan 2025) and 4th Semester (July 2024) students of CDOE, Jamia Hamdard, that the End Semester Examinations shall commence from **20th June to 19th July 2026**. To facilitate a smooth and student-friendly examination process, students are advised to carefully read and follow the instructions given below:

1.Examination Window

- Students shall be provided with a **30-day examination window** to complete their semester examinations from **20th June to 19th July 2026**
- During this period, students may log into the examination portal at their convenience and appear for their examinations according to their preferred schedule.
- Students may appear for **up to two examination papers in a single day**, depending upon their preparedness and availability.

2.Examination Portal Timings

- The examination portal shall remain open daily from **09:30 AM to 09:30 PM**.
- As per the existing examination norms, each examination requires a **mandatory login duration of two hours**.
- Therefore, students must log in for any examination **at least two hours before the portal closing time, i.e., not later than 07:30 PM**.
- No login requests shall be accepted after **07:30 PM** under any circumstances.

3.Important Examination Guidelines

- Once a student logs in for a particular paper, the login shall be treated as an **official examination attempt**.
- After initiating an examination, the student shall **not be permitted to alter, reschedule, cancel, or reappear** for the same paper during the current semester examination cycle.
- Students are advised to ensure a stable internet connection, functional device, and a suitable examination environment before initiating any examination.
- Appropriate system controls, monitoring mechanisms, and audit trails shall be in place to ensure examination integrity, transparency, and compliance with examination byelaws of the university.
- Any attempt to misuse the examination system or violate examination rules shall be dealt with as per the University's regulations governing unfair means and examination misconduct.



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10/6/2026

4. General Instructions

- a) Students are advised to plan their examination schedule carefully within the available examination window.
- b) The flexibility provided is intended to help students manage their academic commitments effectively while maintaining the integrity of the examination process.

Students are advised to complete their examinations well within the stipulated period


10/06/26

Dr. Javid Majeed Pandith

Assistant Professor & ACE




10/6/26

Prof. M. A. Sikandar

Director, CDOE

Copy to: -

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2. OSD, CDOE
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