	<p style="text-align: center;">JAMIA HAMDARD (Deemed to be University, NAAC Accredited A+) Centre for Distance and Online Education (CDOE) Hamdard Nagar, New Delhi-110062 Phone: +91-11-26059688 Ext. 5341,4342,5343,5344 Email: director_sodl@jamiahamdard.ac.in</p>
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F.No.CDOE/JH/Exams/2025/106

Date: 16th September, 2025

NOTICE


Sub: Late Fee on submission of Tuition Fee after due dates in CDOE

It has been noticed that most of the students are not submitting their Programme Fees of ODL/ Online programmes on due dates. Even in some cases, the students submitted their programme fee just before the conduct of Term End Examinations. In view of the above, the following schedule of submission of Programme Fee of ODL / Online programmes in Centre for Distance and Online Education, Jamia Hamdard has been decided with the approval of the Competent Authority:

- 1) No late fee will be charged upto one month of commencement of January / July Academic Session.
- 2) Rs.750/- late fee will be charged after one month of commencement of January / July Academic Session.
- 3) Rs.1500/- late fee will be charged after two months of commencement of January / July Academic Session.
- 4) The fee submission portal will be closed before 10 days from the date of commencement of Term End Examination and the remaining students will be allowed to submit their programme fee in next January / July Academic Session.
- 5) The students who do not submit their programme fees within due dates, will not be allowed to appear in the forthcoming ODL/Online Term End Examination.

All concerned students of ODL/Online Programmes of CDOE are requested to adhere to the above guidelines. This will be applicable on all the already admitted students of ODL / Online programmes of CDOE and the students admitting in July-August, 2025 session.

Authority: Approval of the Vice-Chancellor, Jamia Hamdard dated 11th Sept., 2025


 (Prof. M.A. Sikandar)
 Director, CDOE

To: All students of ODL/Online programmes of CDOE

Copy to:

1. The Registrar, Jamia Hamdard
2. The Finance Officer, Jamia Hamdard
3. The Controller of Examination, Jamia Hamdard
4. All Programme Coordinators of ODL and Online Programmes, CDOE
5. Assistant Registrar (Academic), Jamia Hamdard
6. AR/Secretary to the Vice-Chancellor, Jamia Hamdard
7. Notice Board, CDOE / Website