

OFFICE OF THE REGISTRAR
JAMIA HAMDARD
(Academic Section)
Hamdard Nagar, New Delhi, 110052

No. ASIAC/187/BI/5/2019
26th September 2019

NOTIFICATION

A Committee duly constituted under the Chairmanship of Prof. S.H. Ansari that reviewed the existing rates of various documents / certificates charged from the students (both enrolled and pass out) such as Migration, Provisional / Original Degree, Transcript, Duplicate Mark sheet / Degree, Re-evaluations, Supplementary / Special Examination for UG / PG & Diploma Course, Verification of University documents etc. issued by the Examination Section and recommended the increase in the existing rates.

The recommendations of the aforementioned Committee was placed in the 38th meeting of the Academic Council held on 29/03/2019 which resolved to approve the Minutes of the Committee constituted to revisit the rates of various documents issued by the Examinations Section of Jamia Hamdard as under:

SN	Nature of Fee	Previous Rate (in Rs.)	New Existing Rate (in Rs.)
1	Migration Certificate	100/-	500/-
2	Provisional Certificate	100/-	500/-
3	Original Diploma / Certificate course	600+200 for Folder	1000/- including folder
4	Original Degree	1000+200 for Folder	1500/- including folder
5	Transcript	100 per copy for Indian Candidates. 1000/- per copy for foreign candidates.	500 per copy for Indian Candidates. 1000/- per copy for foreign candidates
6	Duplicate mark sheet (only in case the original is lost or destroyed)	200/-	500/-
7	Duplicate Migration / Provisional Certificate	500/-	1000/-
8	Duplicate Diploma (only in case the original is lost or destroyed or for revision)	2000/- (Revised on 16/03/2018)	2000/-
9	Duplicate Degree (only in case the original is lost or destroyed or for revision)	3000/- (Revised on 16/03/2018)	3000/-
10	Re-evaluation including backlog papers	2000/- per paper (revised on 6/11/2018)	2000/-
11	Supplementary / Special Examination for UG / PG & Diploma Courses	2000/- per paper	2000/- per paper to a maximum limit of Rs 10,000/-
12	Improvement Examination for UG / PG & Diploma Courses	2000/- per paper	3000/- per paper

Contn...page 2/-

[Signature]

13 (A)	Provision of showing self answer book/s	2000/- per paper	2000/- per paper
13 (B)	Provision of showing any other answer book/s	4000/- per paper	5000/- per paper
14	Verification of University Documents	1000/- per candidate	2000/- per candidate (each time)

The above rates will be applicable to the students of S.O.D.L. also and is effective with immediate effect.

All concerned are requested to kindly take necessary action accordingly.


Assistant Registrar
(Academic)

Copy to:

- All Deans of Schools
- Dean, HIMSR
- D.S.W.
- All Heads of the Departments/Centres
- Controller of Examinations
- Finance Officer
- Proctor
- Provost
- FSA
- P.A. to Vice-Chancellor
- S.P.A. to Pro-Vice Chancellor
- P.A. to Registrar


REGISTRAR