



جامعہ ہمدرد

JAMIA HAMDARD

(Deemed to be University)

Accredited by NAAC in 'A+' Category

Hamdard Nagar, New Delhi - 110062

Phone : 011-26059688 (12 Lines)

Website : www.jamiahamdard.edu

F.No. JH/RO/DGACE Audit 2025/ICOR/42

Dated: 11<sup>th</sup> December, 2025

**OFFICE ORDER**

**Subject: Compliance and Transaction Audit of Jamia Hamdard and its institutions/schools/ departments/units by the office of the Comptroller and Auditor General of India through DG Audit (Central Expenditure), New Delhi for the financial year 2023-2024 and 2024-2025**

The Compliance and Transaction Audit of Jamia Hamdard and its institutions/schools/ departments/units by the office of the Comptroller and Auditor General of India through DG Audit (Central Expenditure), New Delhi for the financial year 2023-2024 and 2024-2025 is commencing from 11<sup>th</sup> December, 2025 onwards.

2. The Audit party may ask for registers/files/records/sanction order/office orders related to transactions (income & expenditure) carried out during the period of audit including grant-in-aid received from UGC, various funding agencies for projects, fellowships, bank reconciliation statements etc. Besides, the Audit is expected to call for files/documents/registers related to procurement, high value tenders, award of contract, MOUs with external agencies/institutions, outsourced services, appointments/promotions, stock verification reports, service records, student admissions data, RTI files, personal claims, TDS, GST other statutory compliances, property tax /ground rent payments.

3. The Audit has also asked regulatory compliances/approvals for respective regulatory council/bodies/commission for offering academic programmes and governance related compliance as per UGC Regulations and other laws governing the functioning of Jamia Hamdard being a deemed to be University.

4. The C&AG audit party has already communicated to the office of the Registrar that failing to present the required documents or providing incomplete/substandard information to the audit team by official concerned of various institutions/schools/departments/units of Jamia Hamdard will be considered as non-cooperation and stopping them from discharging their statutory duties and may attract the provisions of IPC 175-186 (BNS, 2023 section 210-221). All the officials concerned responsible to provide the information/documents including data (including electronic form) may take note of the same and cooperate with the audit party in providing information/documents/files/data on time.

  
(Dr. Sarfaraz Ahsan)  
Registrar (Offg.)

Copy to:-

1. Finance Officer, Dean, SCLS, Dean, SPER, Dean, SNSAH, Dean, SHSS, Dean, SUMER, Dean, SMBS, Dean, SEST, Dean, SIST, Dean, HILSR, Dean, HIMSR, Director, CDOE, Director, CMMS, Chairman, Central Admission Committee, All Head of Departments under various Schools/Directors of Research Centres/Principal, RCN, Director, JH Off campus Kannur, Kerala
2. Controller of Examinations/DSW/Dean-Academics/Director-R&D/Director, IQAC/Chief Proctor/Provost-girls and Boys hostel/OSD-Estate & Security/Director, CIT-HAH/Director, JHRC, University Librarian/Law Officer/DFO/Deputy Registrar/Assistant Registrar (Estab/General)/AFO/System Analyst/ACEs/MS/AMS, HAHCH & MUN, Secretary to VC/SPA to Registrar/SPA Finance Officer, University website, Office copy.