



JAMIA HAMDARD
(HAMDARD UNIVERSITY)
(REACCREDITED BY NAAC IN GRADE 'A+')
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TENDER DOCUMENT
(JH/PS/TENDER/49/2026)

ANNUAL RATE CONTRACT FOR PATHOLOGY LABORATORY SERVICES
2026-2027 FOR MAJEEDIA UNANI HOSPITAL

Sealed tenders are invited from reputed NABL-accredited diagnostic laboratories to provide comprehensive pathology laboratory services (such as sample collection, transportation, testing, and reporting) for patients of Majeedia Unani Hospital of Jamia Hamdard, on an annual rate contract basis for the year 2026-27, extendable up to three years based on performance. Details are given below.

| S.No. | Particulars | EMD (Rs.) |
|-------|---|-----------|
| 1. | Pathology laboratory services (such as sample collection, transportation, testing, and reporting) | 20,000.00 |
| | Detailed Laboratory test specifications are given in Annexure-A . | |
| | Prescribed format for each test is given in Annexure-B | |

1. Scope of Services

- Collection of samples (blood, urine, tissue, etc.) from the hospital premise.
- Transportation of samples to the service provider's lab maintaining cold Chain/protocols.
- Performing tests (Hematology, Biochemistry, Immunology, Microbiology, Cytology, etc.) as per **[Annexure-A: Test List]**.
- Providing reports within the agreed Turnaround Time (TAT) (**URGENT: within ½ an hour to 2 hours depends on test, ROUTINE: within 4 hours to 8 hours depend on test except culture report. Culture report will be submitted with 48 hours to 72 hours**).
- Installation of essential lab equipment within the hospital if required (Optional).

2. Eligibility Criteria

- **Accreditation:** The bidder must have NABL accreditation for all tests offered.
- **Experience:** Minimum [3] years of experience in providing similar services in reputed hospitals.
- **Registration:** Valid business registration, PAN, and GST registration.
- **Manpower:** Qualified Laboratory Technician and Pathologist.

3. Submission Format

Tender documents must be submitted in two separate sealed envelopes labeled

"Technical Bid" and "Financial Bid," placed inside a main envelope superscribed "**Tender for Outsourcing Laboratory Service [JH/PS/TENDER/49/2026]**".

A. Technical Bid Includes:

- NABL Certificate Copy.
- List of Tests offered.
- Profile of the Laboratory (Address, equipment, pathologist details).
- Turnaround Time (TAT) declaration.
- **Proof of turnover/experience = Rs. 25 lakh annually / 3 years' experience**

B. Financial Bid Includes:

- **Rates for each test in the prescribed format (Annexure-B).**
- Rates should be inclusive of all taxes, transportation, and consumables.
- *Note:* Rates should ideally be competitive with CGHS (Central Government Health Scheme) rates.

4. Special Terms & Conditions

- **Penalty Clause:** A penalty will be imposed for delays in reporting or low-quality reports.
- **Termination:** The contract can be terminated by either party with [30/60] days notice.
- **Billing:** Monthly bills to be submitted, with payment made within [30] days of invoice.
- **Right to Accept/Reject:** The hospital reserves the right to accept or reject any or all tenders without assigning any reason.

5. General Terms and Conditions:

1. Bonafide and reputed NABL-accredited diagnostic laboratories may download Tender Documents, Application Form detailed specifications etc. from the University website www.jamiahamdard.ac.in. A bank draft (non-refundable) for Rs.1000/- drawn in favour of **Registrar, Jamia Hamdard** must be enclosed along with the separate Demand Draft (DD) for EMD with the Tender.
2. **The last date of the receipt of the Bids is .05.2026 upto 3.00 p.m.**
3. **The Bids will be opened on .05.2026 at 11.00 a.m. in the Purchase Section.**
4. The Tender forms are to be submitted in sealed envelope and **superscribed "ANNUAL RATE CONTRACT FOR PATHOLOGY LABORATORY SERVICES 2026-2027 FOR MAJEEDIA UNANI HOSPITAL"** with tender no., due date and other relevant details and should be addressed to **The Registrar, Jamia Hamdard, Hamdard Nagar, New Delhi and dropped in Tender box available in the Purchase Section.**
5. Prices should be quoted inclusive of all taxes and on FOR Jamia Hamdard basis.

6. Prices should be quoted in Indian Rupees only.
7. Jamia Hamdard will deduct an amount of 0.25% from all the bills for "*Jamia Hamdard Relief and Welfare Fund*".
8. The specifications given in Annexure-A should be strictly followed.
9. The Technical Compliance Statement should be enclosed along with Tender, otherwise tender can be rejected.
10. Letter of Authorization from the company as authorized distributor/authorized dealer should be attached **in original**.
11. Delivery Period of the sample reports: Within 1-2 days.
12. Payment: 100% on delivery. In case of equipment, the payment will be made after satisfactory installation.
13. Tenderers are required to submit the following documents along with the Tender application without which the tender shall not be treated as valid.
 - a) Photocopies of up-to-date Sales Tax clearance certificate and Pan Card.
 - b) Authorization from the Manufacturer in original.
 - c) **Earnest money for an amount of Rs. 20,000.00** given as above in the form of Demand Draft in favour of the Registrar, Jamia Hamdard, New Delhi; which may be forfeited if the supplier failed to supply equipments within the stipulated period. The EMD will be returned after completion of the Annual Rate Contract.
 - d) Tender Fee (non-refundable) for Rs.1000/- in the form of Demand Draft in favour of Registrar, Jamia Hamdard.
14. The Tenderers whose near relatives/blood relation are employed at Jamia Hamdard need not apply, and the same will not be considered.
15. The Institute does not bind itself to accept the lowest quotation and reserves the right for accepting any tender or to reject any or all tenders and also to reduce or enhance the quantity and period of order according to departmental requirement without assigning any reason.
16. **The University may visit the Pathology laboratory participated by the Tenderers for ascertaining the quality of Laboratory.**
17. The decision of the University will be final in case of any dispute arising in implementation of the terms of the contract.
18. PAN No. and GST certificate should be attached with the tender documents.
19. Certificates of satisfactory pathological services must also be provided.
20. Company's financial performance documents (Audited balance sheets, profit and loss statements, average turnover for the last three years etc).
21. Current banker's statement.
22. NABL-accredited diagnostic laboratories should submit the list of Private Hospitals/ Govt. Hospitals/Institutions to whom pathological services were made earlier.
23. Correction in the tenders if any should be initialed otherwise the tenders will be rejected at the time of the opening; the rates should be quoted in figures and in words as well.
24. No extra payment like carriage freight, loading and unloading, storekeeping, packing, forwarding etc. will be paid.
25. Income tax at source will be deducted from the running bill of supplier from the passed amount as per instruction of Income Tax Department.
26. The Institute takes no responsibility for delay or non receipt of tender documents sent by post either way and also reserves the right to accept or reject any or all the tenders in part or full without assigning any reason thereof.

27. In case the date of opening of tender is declared as Public Holiday, the tender shall be opened on the next working day at the same time.
28. Late and delayed tenders shall not be considered and may be returned unopened to the bidder.
29. **Tenders not in proper sealed cover or received telegraphically or by fax or e-mail will not be entertained.**
30. Conditional tenders will be rejected without assigning any reason.
31. The price to be given in the tender are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price will be entertained after the submission of the tender.
32. The Tenderer has to certify that these terms and conditions are acceptable to them.
33. All legal disputes, arising if any, would be settled under jurisdiction of Delhi court.

REGISTRAR

The above terms & conditions are accepted.

Signature.....

Name.....

Designation

Company Seal